

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, FEBRUARY 28, 2023 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**AGENDA**

- 1. Call to order and roll call**
- 2. Pledge of Allegiance.**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
  - A. Approve minutes of the meetings held Tuesday, February 14, 2023**
  - B. Approve City and Utility Reports:**
    - I. Electric, Water and Sewer Sales Report – January 2023**
    - II. Utility Related Write Offs for February - \$1,662.54**
  - C. Minutes acknowledged for filing – Finance and Personal: February 14 – Plymouth Television: January – Park Committee: February 13**
  - D. Approve Cigarette and Tobacco License for Green House Partner LLC at 105 E. Mill St.**
  - E. Approve Application for Event: Plymouth Maple Festival – to be held April 1, 2023 from 10 AM – 2 PM. Request Park Shelter Fee be waived.**
  - F. Utility Account Specialist-Project Lead Job Description and Salary Range**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. New Business:**
  - A. Library Presentation – Library Director, Leslie Jochman**
  - B. Adoption of State of Wisconsin Municipal Records Retention Policy and updating legal record custodians – City Administrator/Utilities Manager, Tim Blakeslee**
  - C. Purchase of F-150 Truck for Water Utility, F-150 Truck for Electric Utility, and F-350 Truck Electric Utility. – City Administrator/Utilities Manager, Tim Blakeslee**
- 7. Resolution**
  - A. Resolution No. 4 – Supporting the use of ARPA fund for Fiber Optic Expansion and Upgrade of Railroad Crossings – City Administrator/Utilities Manager, Tim Blakeslee**

**8. Entertain a motion to go into closed session for the following:**

Pursuant to Wis. Stat. 19.85 (1)(c) considering employments, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Police Chief

AND

Pursuant to Wis. Stat. 19.85 (1) (g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding a claim from Tyrone Arneson

AND

Pursuant to Wis. Stat. 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – purchase of 133 E Mill Street.

**9. Entertain a motion to go into open session**

**10. Discussion and possible action on closed session item**

**11. Adjourn to 7:00 PM on Tuesday, March 14, 2023**

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.