

**CITY OF PLYMOUTH, WISCONSIN**  
**TUESDAY, APRIL 18, 2023 COMMON COUNCIL MEETING**  
**128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On call of the roll, the following Alderperson were present: Greg Hildebrand, Charles Hansen, Diane Gilson, Bob Schilsky, Amy Odekirk, Angie Matzdorf, Mike Penkwitz, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Interim Police Chief Matt Starker, and City Clerk/ Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of Council Meeting Minutes from April 11, 2023:** Motion was made by Gilson/Matzdorf to approve the Minutes from April 11, 2023. A unanimous aye vote was cast.
4. **Audience Comments: Citizen comments must be recognized by the mayor or presiding officer and are limited to 3 minutes per person from those signed in on the sheet in the back of the room prior to the start of the meeting:** None
5. **Entertain a motion to go into closed session for the following:** Motion was made by Nelson/Odekirk to go into closed session. Upon the call of the roll, all voted aye. Motion carried.  
Pursuant to Wis. Stat. 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Sale of 133 E Mill St.
6. **Entertain a motion to go into open session:** Motion was made by Hildebrand/Odekirk to go into open session. Upon the call of the roll, all voted aye. Motion carried.
7. **Discussion and possible action on closed session item:** Motion was made by Hildebrand/Odekirk to approve Resolution No. 8 and authorize the Mayor and Clerk to sign any documents. Upon the call of the roll, all voted aye. Motion carried.
8. **Adjourn Sine Die:** Mayor Pohlman adjourned the meeting, Sine Die.
9. **Reconvene – roll call:** Mayor Pohlman called the meeting to order. On call of the roll, the following Alderpersons were preset: Jeff Tauscheck, Dave Herrmann, Angie Matzdorf, Diane Gilson, Greg Hildebrand, Mike Penkwitz, Bob Schilsky, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Interim Police Chief Matt Starker, and City Clerk/ Deputy Treasurer Anna Voigt

10. **Oath of Office – Alderpersons Diane Gilson – District 1, John Nelson – District 2, Jeff Tauscheck – District 3, David Herrmann – District 4:** City Clerk Voigt administered the Oath of Office to the Alderpersons as stated.
11. **Elect Council President:** Gilson made a motion to nominate Greg Hildebrand for Council President. Nominee Hildebrand accepted his nomination, the mayor closed nominations. Motion was made by Gilson/Tauscheck to elect Hildebrand as Council President. A unanimous aye vote was cast. Motion carried.
12. **Appoint City Attorney (2 yr. term effective May 1, 2023) – Council appoints and Confirms – Attorney Crystal Fieber of Hopp Neumann Humke LLP:** Motion was made by Hildebrand/Nelson to appoint Attorney Crystal Fieber of Hopp Neumann Humke for a 2-year term. A unanimous aye vote was cast. Motion carried.
13. **COUNCIL COMMITTEE APPOINTMENTS (1 yr):**  
**Announce Mayoral Appointments:** Mayor Pohlman appointed the following as listed A – C.
- A. **Board of Review – Angie Matzdorf, Council President & City Clerk or City Treasurer**
  - B. **Plan Commission – Greg Hildebrand**
  - C. **Joint Review Board – Greg Hildebrand**
- Mayoral Appointments Requiring Council Approval (1 yr):** Mayor Pohlman appointed the following as listed D – J. Motion was made by Hildebrand/Matzdorf to approve the Council appointment. A unanimous aye vote was cast. Motion carried.
- D. **Finance/Personnel – John Nelson, Greg Hildebrand, Jeff Tauscheck, and Mike Penkwitz**
  - E. **Public Works/Utility – Diane Gilson, Angie Matzdorf, David Herrmann, and Bob Schilsky**
  - F. **Library Board – Angie Matzdorf**
  - G. **Parks Committee – Mike Penkwitz**
  - H. **Revolving Loan– Diane Gilson and Staff Member City Administrator/Utilities Manager Tim Blakeslee**
  - I. **Room Tax Tourism Commission – Mayor Pohlman, Diane Gilson, and Staff Member City Administrator/Utilities Tim Blakeslee**
  - J. **Community Television (TV 14) – Mike Penkwitz**
- Appointments by Council (1 yr):** Motion was made by Hildebrand to appoint Hildebrand and Gilson to Public Safety Committee and Matzdorf to PIC Board of Directors. Nelson made a motion to appoint Herrmann to the Public Safety Committee. Hildebrand backed down from the Public Safety Committee. Motion was made to appoint Herrmann and Gilson to Public Safety Committee and Matzdorf to PIC Board of Director. A unanimous aye vote was cast. Motion carried.
- K. **Public Safety Committee – 2 Council members – Greg Hildebrand and Diane Gilson**
  - L. **City Liaison to the PIC Board of Directors – Angie Matzdorf**

**14. Adjourn to 7:00 PM on Tuesday, April 25, 2023:** Motion was made by Hildebrand/Penkwitz to adjourn the meeting. A unanimous aye vote was cast. Motion carried.