

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, NOVEMBER 14, 2023 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were present: Greg Hildebrand, Angie Matzdorf, Dave Herrmann, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson and Bob Schilsky. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works Cathy Austin, Police Chief Ken Ruggles, and Fire Chief Ryan Pafford.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Nelson/Penkowitz to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held Tuesday, October 31, 2023**
 - B. **Approve City and Utility Reports:**
 - I. **List of City & Utility Vouchers dated 10/1/23 – 10/31/23**
 - C. **Minutes acknowledged for filing – Park Committee: October 23 – Committee of the Whole: October 31 –Redevelopment Authority: November 2 – Plan Commission: November 2 – Police & Fire Commission: August 1 & October 3**
 - D. **Building Report for October 2023 – 28 permits at \$883,556.00**
 - E. **Approve Temporary “Class B” and Class “B” Alcohol License for Plymouth Intergenerational Coalition – Annual Campaign Event, to be held at 1500 Douglas Dr. on November 28 from 5 PM to 8 PM.**
 - F. **Approve Sheboygan County Sheriff’s Department Annual Joint Powers Agreement**
 - G. **Approve Street Use Permit from Chamber of Commerce for the Annual Holiday Parade on November 24, 2023 beginning at 7 PM.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting:** Deb Klock shared her concerns for the crosswalk at Eastern Ave and South St. She asked the City to look into options to make that crosswalk safer. John Binder asked the City to update the Election page on the City Website.
5. **Items removed from Consent Agenda:** None

6. **Public Hearing followed by discussion and action:**
 - A. **Resolution No. 15 Resolution Adopting the Annual Budget, Making Appropriations, and Levying 2024 Property Taxes** – Mayor Pohlman declared the public hearing open at 7:08 PM regarding Resolution No. 15. After a brief overview from City Administrator Blakeslee and there being no public comments the Mayor called the Public Hearing closed at 7:12 PM. Motion was made by Nelson/Hildebrand to approve Resolution No. 15. Upon the call of the roll, all voted aye. Motion carried.

7. **Resolution:**
 - A. **No. 16 Adopting Redevelopment Plan #4, Designating Redevelopment Boundaries, Declaring need for Rehabilitation** – City Administrator/Utilities Manager Blakeslee explained the RDA must approve a Redevelopment Project Plan to identify a statement of purpose/location for applicable projects it wishes to complete. Project Plan No. 4 relates to the new pocket park project and the rehabilitation of Antonette the Cow. On November 2 the RDA unanimously recommended the Council approve project Plan No. 4. Motion was made by Nelson/Matzdorf to approve Resolution No. 16. Upon call of the roll, all voted aye. Motion carried.

8. **Ordinances:**
 - A. **Ordinance No. 10 Amending Section 2-4-7 of the City of Plymouth Code of General Ordinances Regarding the Parks Committee** – City Administrator/Utilities Manager Blakeslee explained that the City of Plymouth’s Park Committee currently meets quarterly. Since the Parks Committee was reconfigured from a Parks Board to a Park Committee the Committee has had limited items to discuss. Motion was made by Herrmann/Tauscheck to approve Ordinance No. 10 regarding the Parks Committee. Upon the call of the roll, all voted aye. Motion carried.

9. **New Business:**
 - A. **Extraterritorial Survey Map Seeking Approval: Part of the SE ¼ of the NE ¼ of Section 32, T. 15. N. – R.21 E., Town of Plymouth, Sheboygan County, Wisconsin** – City Administrator/Utilities Manager Blakeslee explained that the property owner from 59016221910 in the Town of Plymouth would like to divide a portion of their parcel. Motion was made by Hildebrand/Tauscheck to approve the Extraterritorial CSM. A unanimous aye vote was cast. Motion carried.
 - B. **Approve Donation from Lions Club and Plymouth Youth Athletic Association (PYAA) for Lions Park** –City Administrator/Utilities Manager Blakeslee explained that the Plymouth Lions Club and PYAA propose to initiate a maintenance upgrade for Lions Park. Plymouth Lions Club Jerry Baltus from Lions Club and Mike Ames from PYAA spoke about the project. Motion was made by Schilsky/Tauscheck to approve the donation from the

Lions Club and PYAA for Lions Park. Upon the call of the roll, all voted aye. Motion carried.

- C. Agreement with Kapur Engineering for Design and Engineering for 2024 Street Project** – Director of Public Works and City Engineer Austin identified in the 2024 budget Forest Ave will be the 2024 Street/Utility Project. Motion was made by Nelson/Herrmann to approve the request to proceed with engineering services with Kapur and Associates in the amount of \$69,780 funding to come from the 2024 Capital Funds. Upon the call of the roll, all voted aye. Motion carried.

- 10. Entertain a motion to go into closed session for the following:** Motion was made by Tauscheck/Schilsky to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Sale of Public Property Parcel 59271821073

AND

Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding claim from Wal-Mart

- 11. Entertain a motion to go into open session:** Motion was made by Hildebrand/Tauscheck to go into open session. Upon the call of the roll, all voted aye. Motion carried.
- 12. Discussion and possible action on closed session item:** Motion was made by Nelson/Herrman to approve an agreement with Walmart.
- 13. Adjourn to 7:00 PM on Tuesday, November 28, 2023:** Motion was made by Schilsky/Matzdorf to adjourn the meeting. A unanimous aye vote was cast. Motion carried.