

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, JANUARY 9, 2024 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were present: Greg Hildebrand, Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson and Bob Schilsky. Also present were: City Administrator/Utilities Manager Tim Blakeslee, and Director of Public Works Cathy Austin.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Hildebrand/Tauscheck to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held December 13 and 29, 2023**
 - B. **Approve City and Utility Reports:**
 - I. **List of City & Utility Vouchers dated 12/1/23 – 12/31/23**
 - II. **Electric, Water and Sewer Sales Report – November 2023**
 - III. **Utility Related Write Offs for December – \$1,644.02**
 - C. **Minutes acknowledged for filing –Plan Commission: December 7 and December 29 –Public Safety Meeting: December 7 – Board of Appeals: December 7 – Committee of the Whole: December 12**
 - D. **Building Report for December 2023 – 24 permits at \$2,633,469.00**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.** None
5. **Items removed from Consent Agenda:** None
6. **New Business:**
 - A. **Approval of ATC – Plymouth Abandon Design Agreement –** Tim Blakeslee, City Administrator/Utilities Manager explained that ANR Pipeline is a current customer of Plymouth Utilities. ANR is in the process of expanding its natural gas Kewaskum Compressor Station. In July 2023, the Common Council approved a Project Reimbursement Agreement with ANR in which ANR agreed to reimburse Plymouth for costs incurred by American Transmission Company (ATC) to help accelerate project completion. In order for ATC to expedite the project and meet the timeline requested by ANR, ATC must complete design engineering and commence land acquisition activities for both proposed transmission line routes to the new substation location in the Town of Mitchell prior to PSC selection of the transmission line route. Only one route will be selected by the PSC, leading to the abandonment of associated engineering and land acquisition work for the alternative route. Motion was made by Nelson/Matzdorf to approve the ATC – Plymouth Abandon Design Agreement subject to final attorney/staff

concurrence and approval of agreement language and the finalization of a side letter/MOU with ANR. Upon the call of the roll, all voted aye. Motion carried.

- B. Approval of Pedestrian Crossing Rapid Flashing Beacon Signs-** Director of Public Works Austin explained as part of the 2024 Capital Improvement Plan \$15,000 was allocated to purchase and install one set of solar powered, push button activated, Rapid Flashing Beacon (RFB) Pedestrian Crossing Signs as a pilot program. In December the Public Safety Committee met to discuss the pedestrian/car crash that occurred on November 14, 2023 at the intersection of Eastern Ave and South St. The committee recommended that Common Council approve two sets of RFB's. One set to be installed on Eastern Ave at South St. and the other on Eastern Ave. at N Bruns Ave. Motion was made by Tauscheck/Gilson to approve the purchase of Rapid Flashing Beacons from TOPCO in the amount of \$22,543.20 for the two crossings as identified by the Public Safety Committee and allow up to \$15,000 to be used out of the contingency for this project. Upon the call of the roll, all voted aye. Motion carried.

7. **Adjourn to 7:00 PM on Tuesday, January 30, 2024:** Motion was made by Hildebrand/Schilsky to adjourn the meeting. A unanimous aye vote was cast. Motion carried.