

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, JANUARY 30, 2024 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

OFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were present: Greg Hildebrand, Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, Dave Herrmann and Bob Schilsky,
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Matzdorf/Schilsky to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held January 9, 2024**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – December 2023**
 - II. **Utility Related Write Offs for January – \$2,671.90**
 - C. **Minutes acknowledged for filing –Police and Fire Commission: December 5 – Housing Authority: January 10 – Community Television: November 20**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
5. **Items removed from Consent Agenda:**
6. **Annual Report**
 - A. **Library Report Presentation** – Library Director Jochman gave her annual library report presentation.
7. **Public Hearing on Mill Pond Dam followed by Discussion:** Mayor Pohlman declared the public hearing open at 7:12 PM regarding the Mill Pond Dam. With there being no public comment the Mayor called the Public Hearing closed at 7:13 PM.
8. **Proclamation**
 - A. **National Future Business Leaders Week February 11-17, 2024 – Mayor, Donald Pohlman:** Item was not discussed, no action was taken.
9. **New Business:**
 - A. **Approval of Agreement with ANR – Project Acceleration Cost Agreement**– City Administrator/Utilities Manager Blakeslee explained that ANR pipeline company is a current customer of Plymouth Utilities. ANR is in the process of expanding its natural gas to Kewaskum Compressor Station just north of Beechwood. Over the past several weeks during discussion between the Utility and ANR regarding the finalization of a side letter/MOU it was determined that requested conditions and funding amount involved for project

acceleration would be better suited to a new agreement approved by the Common Council rather than a simple side letter/MOU. Motion was made by Hildebrand/Tauscheck to approve ANR-Pre-Construction Elective Service Reimbursement Agreement subject to final attorney/staff concurrence and approval of agreement language. Upon the call of the roll, all voted aye. Motion carried.

B. Discussion of Amendment for 5-2-9 Open Burning Ordinance- Fire Chief Pafford explained that an ordinance change is being requested to eliminate the need to pull a permit for residential recreational bonfire or fire pits. Talking with surrounding communities, Plymouth is the only community that currently requires a fire pit permit. Mayor Pohlman requested this item be on the next agenda for approval.

10. Adjourn to 7:00 PM on Tuesday, February 13, 2024: Motion was made Nelson/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.