

OFFICIAL MINUTES

FINANCE & PERSONNEL COMMITTEE OF THE PLYMOUTH COMMON COUNCIL

TUESDAY FEBRUARY 13, 2024 @ 6:30 PM

1. **Call to order and roll call:** Finance & Personnel Committee Chair Nelson called the meeting to order at 6:30 PM. On call of the roll, the following members were present: Mayor Pohlman, John Nelson, Jeff Tauscheck, Greg Hildebrand, and Mike Penkwitz. Also present were: Alder. Angie Matzdorf, Alder. Diane Gilson, Fire Chief Ryan Pafford, Police Chief Ken Ruggles, City Administrator/Utilities Manager Tim Blakeslee, and Clerk/Deputy Treasurer Anna Voigt.
2. **Approval of meeting minutes for October 10, 2023 meeting:** Motion was made by Hildebrand/ Tauscheck to approve the minutes. A unanimous aye vote was cast. Motion carried.
3. **Summer Internship Pilot Program Discussion and Recommendation:** City Administrator/Utilities Manager Blakeslee explained the primary objective of a summer intern pilot program is to generate interest in the future of local government among those looking to begin their career and benefit from intern contributions to daily operations with their assistance of office tasks. The intern will undertake a research project focused on a relevant topic related to local government, assist with various office tasks including filing, election work and administrative duties. The intern will have the opportunity to attend various staff meeting. At the end of the program, the intern will work to put together a comprehensive resume highlighting their experiences and skills gained during their time with us. Tauscheck and Hildebrand were in favor of the program. Hildebrand suggested reaching out in the Plymouth area. Tauscheck asked if the program goes well if it will continue to other areas in the City as well. Blakeslee responded that if it goes well they could also bring involve the Utilities. Nelson asked if WPPI has grants for programs like this. Blakeslee stated that he would look into it. He mentioned that WCMA has a potential grant the City could apply for. Motion was made by Pohlman/Penkowitz to recommend the Common Council approval of the summer intern pilot program. A unanimous aye vote was cast. Motion carried.
4. **Fire Department Ladder Truck Discussion and Recommendation:** Chief Pafford explained that the Fire Department has started putting together a spec for a new aerial truck. He mentioned the current price is \$2,093,121.05, since the department started looking in 2023 the price has increased \$200,000. The current lead time is 34-36 months. Signing a contract for the truck would put Plymouth in line to receive this truck in 2027. Pafford noted, if something were to happen where the funds could not be allocated, Plymouth would be able to break the contract. However, that would start the process all over again. By signing of a contract, the price would be locked in. Without the contract will continue to increase. Hildebrand asked if there could be a demo of the potential truck. Pafford said there could potentially be one in the summer. Nelson asked if there were any issues with the current truck that could be fixed since the truck probably has few miles and hours on it. Pafford explained that there are a few safety issues that would cost a bit to replace. Nelson asked if the new truck would be quipped for taller buildings if the City has taller buildings in the future. Pafford said that it would the new one would have a 100ft latter and be quipped for taller buildings. Mayor Pohlman asked Blakeslee about financing. Blakeslee stated that a good portion of this would be financed by a bond issuance, with a few other big projects the City is looking to do. Motion was made by

Pohlman/Tauscheck to recommendation for approval to the Common Council. Upon the call of the roll, all voted aye. Motion carried.

5. **Adjournment:** Motion was made by Pohlman/Hildebrand to adjourn the meeting. A unanimous aye vote was cast. Motion carried.