

City of Plymouth
Police and Fire Commission Meeting
Tuesday, March 5, 2024 @ 8:30 A.M.
Room 210
Plymouth City Hall, 128 Smith Street, Plymouth, WI 53073

Members Present: President Mark Melcher, Vice President James Flanagan, Secretary Warren Wieser, Sam Suchon, Garry Rooker, Police Chief Kenneth Ruggles, and Fire Chief Ryan Pafford.

President, Mark Melcher, called the meeting to order at 8:30 A.M. in Room 210 @ City Hall, located at 128 Smith Street, Plymouth, Wisconsin.

James Flanagan, as a citizen of the City of Plymouth, discussed a motion before City Council's to waive the requirement that all emergency personnel will no longer be required to live within the fifteen miles of the city.

This is an agenda item for the March 12, 2024, common council meeting. The consensus by commission members Police Chief, and Fire Chief that the Fire department should keep the fifteen-mile residency requirement. Since time is short, PFC commission president, Mark Melcher, will express commission concerns to City of Plymouth Administrator. The Police and Fire Department heads will express their concerns at the upcoming department heads meeting.

A motion made by James Flanagan and seconded by Gary Rooker to approve the Police and Fire Commission meeting minutes of February 6, 2024, and February 8, 2024. Motion carried.

Plymouth Police Department report by Police Chief Kenneth Ruggles. Listed below are the areas he reported on:

- 1 - Police Chief reported seven employees of the city are assisting in the ground search for missing three-year child in Two Rivers.
- 2 - Police Chief reported a used five by eight-foot trailer had been purchased for the Police department.
- 3 – Police Chief reported Kevin Zachary Armstrong, patrol officer candidate, declined City of Plymouth Police Department job offer.
- 4 – Police Chief reported the department extended a conditional offer of employment to Dylan Lindsley for Patrol Officer pending Background/ Psychological/ Medical/Drug Screen Testing.

Plymouth Fire Department report by Fire Chief Ryan Pafford report. Listed below are the areas he reported on:

- 1 - Fire Chief reported department personnel were helping Greenbush clean up a truck who lost full blocks of cheese.
- 2 - Fire Chief reported fire department personnel will be able to attend Officer One class next month. The class will be held in Plymouth.
- 3 – Fire Chief reported some local business establishments in the Plymouth area will be holding fund raising events for the Plymouth Fire Departments.
- 4 – Fire Chief reported aerial bucket replacement will be installed next week.

Police Chief PFC By-Laws concern / clarity “Conditional Offer of Employment” was discussed. President, Mark Melcher, suggested modifications to the by-laws. Motion by Warren Weiser and seconded by James Flanagan to delete the following sentence “Upon successful completion of the background check, the chief (or Commission) may make a conditional offer of employment” from Chapter 5. Motion carried. The last paragraph (H) of chapter 4 covers the same topic.

Review of Fire Chief job description was led by President Mark Melcher. James Flanagan has suggested additional changes to the Fire Chief job description. Commission President, Mark Melcher, will make the suggested changes and will be on next month’s agenda for approval.

No further action, motion for adjournment at 9:16 A.M. Motion made by Warren Wieser and seconded by Gary Rooker. Motion carried.

Submitted on the fifth day of March 2024.

Warren Wieser--- Secretary