

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, MARCH 26, 2024 COMMON COUNCIL MEETING  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were preset: Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, Dave Herrmann, and Bob Schilsky. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works Cathy Austin, Police Chief Ken Ruggles, Deputy Police Chief Matt Starker and City Clerk Anna Voigt.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Tauscheck/Matzdorf to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held March 12, 2024**
  - B. **Approve City and Utility Reports:**
    - I. **Electric, Water and Sewer Sales Report – February 2024**
    - II. **Utility Related Write Offs for March – \$2,003.80**
  - C. **Minutes acknowledged for filing –Housing Authority: March 6**
  - D. **Approve Request to Sell Department of Public Works Surplus Equipment**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting: None
5. **Items removed from Consent Agenda:** None
6. **Public Hearing followed by Discussion and Action:**
  - A. **No. 4 An Ordinance Creating Sec 13-1-28 of the City of Plymouth, Wisconsin Zoning Code Regarding Creation of R-6 High Density Multi-Family Residential District** – Mayor Pohlman declared the public hearing open at 7:04 PM regarding Ordinance No. 4. Blakeslee explained the development of a Comprehensive Housing Strategy is one of the key initiatives as part of 2023-2026 City of Plymouth Strategic Plan. The Comprehensive Plan noted that over 1,000 new housing units will be needed in the City in the next 20 years. Over the past few months, the Ad-Hoc Housing Committee collected information regarding the needs, opportunities, and challenges of housing in Plymouth. The Housing committee unanimously recommended the creation of an R6 zoning district in Chapter 13 to allow for the construction of multi-family residential buildings with more than 12 units. There being no public comments the Mayor called the Public Hearing closed. Motion was made by Nelson/Hildebrand to approve Ordinance No. 4 as stated. Upon the call of the roll, all voted aye. Motion carried.

**7. New Business:**

**A. Discussion and Possible Action on Certificate of Authority for Plymouth Utilities Storage Building with Forster Electrical Engineering–**

Administrator/Utilities Manager Blakeslee explained an indoor storage facility has been planned for Plymouth Utilities equipment for more than five years. Currently, a significant portion of the equipment sits outdoors and is also exposed to the elements. For any Utilities project with a total cost that is anticipated to be more than \$1,353,000 a Certificate of Authority (CA) must be granted by the Public Service Commission prior to work commencing. Based on initial estimates, the total cost of the Utility storage Building project will be close to or will exceed threshold for a CA. Motion was made by Penkwitz/Hildebrand to approve the proposal from Forster Electrical Engineering to prepare and manage a Certificate of Authority for Plymouth Utilities Storage Building. Upon the call of the roll, all voted aye. Motion carried.

**8. Adjourn to 7:00 PM on Tuesday, April 9, 2024:** Motion was made by Herrmann/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.