

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, JUNE 25, 2024 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call: Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll the following Alderpersons were present: Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, John Binder, Greg Hildebrand and Dave Herrmann. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Attorney Crystal Fieber, Police Chief Ken Ruggles, Director of Public Works Cathy Austin, and City Clerk Anna Voigt.**
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Binder/Tauscheck to approve the consent agenda. Upon the call of the roll all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, June 11, 2024**
  - B. **Approve City and Utility Reports:**
    - I. **Electric, Water and Sewer Sales Report – May 2024**
    - II. **Utility Related Write Offs for May / June - \$3,220.56**
  - C. **Minutes acknowledged for filing - Library Board: May 6 – Board of Review: June 4**
  - D. **Approve list of July 1, 2024 to June 30, 2024 Alcohol Beverage License and Cigarette Applications: Approved by Police Department and Clerk’s Office**
  - E. **Approve Application for Fireworks Permit from Wolverine Fireworks – Request to waive fee**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting:** Tyler Rezachek spoke out against the library expansion project. He stated there has been mismanagement by the Library Board and City Council to the building since 1980s. He questioned why the building had to expand and couldn't be improved. He asked wants the Council to do the right thing, the American thing and allow everyone to opportunity to vote on this entire proposal at the Spring Referendum. Sandra spoke out against the library expansion project. She is concerned this was the most information she has received. She first heard about this project a week ago. She has an issue with the elevator being called beyond its life expectancy. She stated there are other elevators in Sheboygan County that function perfectly Kristan White spoke out against the library expansion project. Britt Mueller spoke in favor of the library expansion project. Neal Moegenbrug was there representing Hartman’s Bakery and expressed his concern for Division Street closing and the affect it would have on the business.
5. **Items removed from Consent Agenda: None**
6. **Public Hearing followed by Discussion and Action:**
  - A. **No. 8 An Ordinance Amending Section 13-1-21, Zoning Map, and the City of Plymouth, Wisconsin Comprehensive Plan Existing Land Use Map and Future Land Use Plan Map by Changing Property from**

**Commercial to Residential** – Mayor Pohlman opened the public hearing at 7: 23 PM. City Administrator / Utilities Manager Blakeslee explained Wangard is requesting a rezone and comp plan Amendment for parcel 59271827945 for a proposed multi-family development project. Mark Lake and Dave Riedel from Wangard were in the audience to answer questions. There being no public comment the Mayor called the public hearing closed. Motion was made by Nelson/Tauscheck to approve Ordinance 8. Upon the call of the roll, all voted aye. Motion carried.

**7. New Business:**

- A. Approve of CSM: A division of Lot 3 of Certified Survey Map recorded in Volume 25 Pages 135-138 as Document No. 1941216, being located in a part of the Northwest 1/4 of the Southeast 1/4, and a part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 15 North, Range 21 East, City of Plymouth, Sheboygan County, Wisconsin.**– City Administrator / Utilities Manager Blakeslee explained that part of the rezone and comp plan amendment Wangard also is looking for approval for a CSM. Wangard is requesting that a portion of parcel No. 59271827945 will be split from the original parcel for the proposed development. Motion was made by Tauscheck/Matzdorf to approve the CSM. Upon the call of the roll, all voted aye. Motion carried.
- B. Acceptance of ROOTS Grant for Collaborative Acquisition of a Mobile Irrigation System** – Director of Public Works Austin explained that the City received a letter from ROOTS indicating they approved \$4,145 for the purchases of a water tank. Tauscheck asked Attorney Fieber if he could vote since he approved the grant at the last Rotary Club meeting. Attorney Fieber said it was up to him but she didn't see a need to abstain from the vote since he isn't benefiting from it personally. Motion was made by Nelson/Herrmann to accept the ROOTS grant funding for 2024 Collaborative Acquisition of the Mobile Irrigation System. A unanimous aye vote was cast. Motion carried.
- C. Approval of Substation Agreement Amendment related to Landscaping at Substation No. 5 with ANR Pipeline Company.** –City Administrator / Utilities Manager Blakeslee explained that Plymouth Utilities is responsible for construction and maintenance of electric distribution lines to local homes and businesses. The electric distribution equipment in the southwestern portion of the Plymouth service territory has reached near capacity in recent years. The PSC approved the CA to construct a new substation in Town of Mitchell. As part of the conditional use permit approved by the Town of Mitchell, the City of Plymouth is required to include screening and vegetation for the substation. Motion was made by Binder/Penkwitz to approve the Substation Agreement Amendment related to Landscaping at Substation No. 5 with ANR Pipeline Company. Upon the call of the roll, all voted aye. Motion carried.

**8. Entertain a motion to go into closed session for the following:** Motion was made by Tauscheck/Nelson to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

pursuant to Wis. Stat. 19-85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding Mill Pond Dam

9. **Entertain a motion to go into open session:** Motion was made by Tauscheck/Matzdorf to go into open session. Upon the call of the roll, all voted aye. Motion carried.
10. **Discussion and possible action on closed session item/s:** No action was taken.
11. **Adjourn to 7:00 PM on Tuesday, July 9, 2024:** Motion was made by Nelson/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.