

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, SEPTEMBER 24, 2024 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order. On the call of the roll the following were present: Angie Matzdorf, Diane Gilson, Mike Penkwitz, John Binder, Dave Herrmann, John Nelson and Greg Hildebrand. Also present: City Administrator/Utilities Manager Tim Blakeslee, Deputy Police Chief Matt Starker, Director of Public Works Cathy Austin, and City Clerk Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Hildebrand/Penkwitz to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, September 10, 2024**
  - B. **Approve City and Utility Reports:**
    - I. **Electric, Water and Sewer Sales Report – August 2024**
    - II. **Utility Related Write Offs for September - \$1,744.98**
  - C. **Minutes acknowledged for filing – Finance & Personnel Committee: September 10 - Library Board: August 5 – Plan Commission: September 5 – Plymouth Housing Authority: September 11**
  - D. **Approve Annual Mobile Home Park Application: Schmidt Properties – Cedar View Mobile Home Park**
  - E. **Approve Room Tax Permit Application for TDW Rentals, LLC at 306 N Pleasant View Rd.**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting: Pete Scheuerman spoke about his retirement. He thanked the Mayor, Council and staff for his time at the City of Plymouth.
5. **Items removed from Consent Agenda:** None
6. **Proclamation:**
  - A. **Recognition of Plymouth Community Television (TV-14) – Mayor Pohlman presented a proclamation for Plymouth Community Television to Mike Briggs. Briggs stated he and Gary Kaiser started the committee 40 years ago and has evolved many times into what it is today. Motion was made by Tauscheck/Matzdorf to approve the proclamation. A unanimous aye vote was cast. Motion carried.**
7. **Resolution:**

**A. No 10. Consideration and Possible Action on Resolution Creating Tax Incremental District No. 7, Approving its Project Plan and Establishing its Boundaries.** – Blakeslee explained following the recent closure and enormous success of Plymouth TID #4, the city has been working to create #7. Phil Cosson from Ehlers did a presentation on TID #7. This TID will be approximately 246.47 acres located in the North Eastern part of the City. The District will be created to pay the costs of public infrastructure projects, property acquisition and site preparation costs, development incentives and other project costs needed to support the development and redevelopment within the District, with needed development of housing and job creation in the District. Motion was made by Nelson/Binder to approve Resolution #10 Creating Tax Incremental District #7, Approving its Project Plan and Establishing its Boundaries. Upon the call of the roll, all voted. Motion carried.

**8. New Business:**

**A. Approval of Mill Pond Dam Construction Agreement** – Blakeslee explained that in February 2024 Council approved Resolution 1 to replace the Mill Pond Dam and Resolution 2 authorizing the City to participate in the DNR Dam Grant Program. City staff has been working with Aryes Associates on the design and engineering of the project. The western edge of the dam is owned by a private party. To properly construct the dam and provide for future maintenance a soil boring, temporary use of the entire parking lot at 623 E Mill and indefinite permanent easement on the eastern side of 623 E Mill St. will be needed. An agreement between the City and the property owner of 623 E Mill St. includes a one-time \$65,000 payment for indefinite permanent easement. Motion was made by Hildebrand/Tauscheck to approve the Mill Pond Dam Construction Agreement. Upon the call of the roll, all voted aye. Motion carried.

**9. Entertain a Motion to go into Closed Session for the following:** Motion was made by Nelson/Matzdorf to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining require a closed session –Negotiations with Wangard

**10. Entertain a motion to go into open session:** Motion was made by Tauscheck/Matzdorf to go into open session. Upon the call of the roll, all voted aye. Motion carried.

**11. Discussion and possible action on Closed Session item/s:** None

**12. Adjourn to 7:00 PM on Tuesday, October 8, 2024:** Motion was made by Binder/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.