

CITY OF PLYMOUTH, WISCONSIN
TUESDAY, OCTOBER 29, 2024 COMMITTEE OF THE WHOLE MEETING
6:30 PM, COUNCIL CHAMBERS
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CITY HALL, 128 SMITH STREET

OFFICIAL MINUTES

1. **Call to Order and Roll Call:** Mayor Pohlman called the meeting to order. On the call of the roll, the following were present: Diane Gilson, Greg Hildebrand, Jeff Tauscheck, Dave Herrmann, Angie Matzdorf, Mike Penkwitz and John Binder. The following were also present: City Administrator/Utilities Manager Tim Blakeslee, Police Chief Ken Ruggles, Director of Public Works Cathy Austin, and City Clerk Anna Voigt.
2. **Approve the Minutes from October 8, 2024:** Motion was made by Binder/Tauscheck to approve the minutes from October 8. A unanimous aye vote was cast. Motion carried.
3. **Discussion and Possible Recommendation on Outdoor Heater Ordinance:** Blakeslee explained that in Plymouth detached heating systems are regulated only for structures that allow human habitation per 13-1-75(f) of the municipal code. To install a detached heating system in Plymouth, it must meet specific distance and operational requirements outlined in Section 13-1-75. Detached heating systems are not currently regulated when attached to structures that are unsuitable for human habitation. In July 2024 a resident raised concerns about a detached heating system in their neighborhood being used to burn wood constantly to heat a pool, causing constant smoke in the area. Alder Nelson requested that this item be placed on the agenda for discussion. Mayor asked the Committee for comments. Binder stated he has a friend in the area notice a cloud of smoke almost like a fog. He mentioned he like the code change to add it can only be a manufactured item. Mayor asked if the original ordinance had set backs and the new ordinance wouldn't change that. Blakeslee confirmed the set backs wouldn't change. Mayor asked if there was a permit pulled and if set backs applied. Blakeslee stated that the current heater isn't applicable, because it is not heating a item for human habitation so set backs don't apply to it. He will check into if a permit is required. Tauscheck liked the idea of having permit to be filed. Penkwitz stated the set backs aren't really clear. Blakeslee went through the set back on each side. Penkwitz asked what if there isn't enough room on the property for it. Blakeslee stated if there wasn't room on the property it would be prohibited. Hildebrand asked if has broken any ordinances. Blakeslee stated no. Hildebrand asked if he could be grandfathered in. Blakeslee stated the intent of this discussion is to prohibit these structures. Mayor explained this would go to Plan Commission before coming back to Council.
4. **Adjourn:** Motion was made Gilson/Penkwitz to adjourn the meeting. A unanimous aye vote was cast. Motion carried.