

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, JANUARY 24, 2023 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

AGENDA

- 1. Call to order and roll call**
- 2. Pledge of Allegiance.**
- 3. Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):**
 - A. Approve minutes of the meetings held Tuesday, January 10, 2023**
 - B. Approve City and Utility Reports:**
 - I. Electric, Water and Sewer Sales Report – December 2022**
 - II. Utility Related Write Offs for January - \$2,536.74**
 - C. Minutes acknowledged for filing – Housing Authority: January 4 – Plan Commission: January 5 - Police and Fire Commission: January 9– Library Board: December 5**
 - D. Approve Job Description for GIS Specialist**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Old Business:**
 - A. Possible appointment and swearing in of new District 4 Alderperson Mike Penkwitz with term ending in April 2024 – City Administrator/Utilities Manager, Tim Blakeslee**
- 7. New Business:**
 - A. Discussion and possible action regarding Resolution #3 Amending Water and Sewage Utility Rates for Budget Year 2023 – Utility Finance Director, Kim Ross**
 - B. Discussion and possible action on loan to TID #5 for Annual Street Program from Revolving Loan Fund – Utility Finance Director, Kim Ross**
 - C. Discussion and possible action regarding TIF #6 repayment of City Advance – Utility Finance Director, Kim Ross**
 - D. Discussion and possible action on annual street program bids – City Administrator/ Utility Manager, Tim Blakeslee**
 - E. Consideration of Exemption of Taxes for 2022 for 815 Meadow Ln (59271815060) Plymouth Alliance Church and Rescinding and Refunding Thereof – City Clerk / Deputy Treasurer, Anna Voigt**

- 8. Entertain a motion to go into closed session for the following:**
Pursuant to Wis. Stat. 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Sale of Portion of 59271820950 / Development Discussion
- 9. Entertain a motion to go into open session**
- 10. Discussion and possible action on closed session item**
- 11. Adjourn to 7:00 PM on Tuesday, February 14, 2023**

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, JANUARY 10, 2023 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073
UNOFFICIAL MEETING MINUTES**

1. **Call to order and roll call:** Mayor Don Pohlman called the meeting to order at 7:00 PM. On call of the roll, the following Alderpersons were present: Charles Hansen, Angie Matzdorf, Diane Gilson, Greg Hildebrand, Bob Schilsky, Amy Odekirk, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Director of Public Works/City Engineer Cathy Austin, City Attorney Crystal Fieber, City Clerk / Deputy Treasurer Anna Voigt and Deputy Police Chief Matt Starker.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Mayor Pohlman mentioned the agenda had a typo for 3A. It should be December 13 not December 10. Also to add Attorney Fieber to the minutes for December 13. Motion was made by Nelson/Matzdorf to approve the items on the consent agenda with the changes stated. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meetings held Tuesday, December 13 and December 27, 2022**
 - B. **Approve City and Utility Reports:**
 - I. **List of City & Utility Vouchers dated 12/01/2022-12/31/2022**
 - II. **Electric, Water and Sewer Sales Report – November 2022**
 - III. **Utility Related Write Offs for December - \$2,674.17**
 - C. **Building Report for October 2022 – 28 permits estimated at \$1,449,155**
 - D. **Minutes acknowledged for filing – Plymouth Community Television: November 14 – Police and Fire Commission: December 9, December 12, December 13 and December 14 – Public Works & Utilities Committee: December 13**
 - E. **Approve change of agent for “Class A Combo” Alcohol License for Pick n Save / Ultimate Mart, LLC to Ann Kinzler – Approved by Clerk’s Office and Police Department**
 - F. **Appoint Matt Kaczkowski to the Library Board**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.** None
5. **Items removed from Consent Agenda:** None
6. **Interviews and potential selection of new District 4 Alderperson with term ending in April 2024.** City Administrator / Utilities Manager explained that an Alderperson vacancy exists in the 4th District due to the resignation of Alderperson Jim Wilson. Applicants interested in filling the remaining one-year term were required to submit an application and resume by Thursday, December 29. Staff received two applications by the deadline. Applicants are to be interviewed by the Common Council and then a decision is scheduled to take place at the next meeting. Blakeslee asked Attorney Fieber if a Council member can be on RDA and Plan Commission. Attorney Fieber answered that the code states Plan Commission is only allowed one Council Member. It is Attorney Fieber’s opinion that if someone is already serving on the Plan Commission and becomes a Council member, he would have to transition out of their Plan Commission role. Hansen asked if the decision

could be made at tonight's meeting. Blakeslee stated that it could be, it was the decision of the Council if they wanted to make that decision at tonight's meeting. City Administrator / Utilities Manager Blakeslee asked questions of the candidates.

A. Mike Penkwitz – Mayor Pohlman asked if the Penkwitz had any opening statements before beginning. Penkwitz stated that he would like to serve on the Council. Blakeslee asked Penkwitz to tell everyone about himself. Penkwitz has been married 40 years and has 2 daughters and three grandchildren. He worked for the Plymouth Utilities for 44 years at the Wastewater Treatment. When Penkwitz got out of High School he got an associate's degree in water and wastewater technology and he started working for the City. He had numerous part-time jobs over the last 40 some years that entail leadership positions. Penkwitz was the Parish Council President at St. John the Baptist the school, the athletic director president of the Usher Society, a lifetime member of the Wisconsin Wastewater Operators Association and was a Chairperson for the Southeast region. Penkwitz worked his way up through the ranks in the Wastewater Plant as an Operator, Lab Supervisor, Assistant Superintendent and ended being the Superintendent. Penkwitz family goes back four generation in Plymouth. He loves Plymouth. His Great Grandfather owned a business downtown and served as an Alderman. Penkwitz's dad was a Sergeant on the Police Department. Lately Penkwitz has been getting familiar with District number 4 and the people he would represent. Penkwitz's objective is to do whatever it takes to represent his district and work with his colleagues. He stated he would be a very dedicated Alderman. He stated is application and resume went into more detail.

Blakeslee asked why are you interested in the open Council member position? Penkwitz answered he was always interested in being an Alderperson. He didn't even have a second thought when he saw the opening it was automatic to him that he wanted to run for that position.

Blakeslee asked how is your personal and professional experience prepared you for being on the Common Council? Penkwitz stated he has been worked with various groups to make decisions and taking input from different people to try and come up with a solution for everyone. He stated working for the Plymouth Utilities he has an idea how the City worked and has worked through the budgeting process at the Wastewater Plant. Penkwitz stated he is very familiar with the rules and regulations to follow.

Blakeslee asked what do you view as the role of a Common Council member? Penkwitz views the role of a Common Council member is to listen to folks and learn the guidelines to make decisions.

Blakeslee asked what do you like most about Plymouth and is there anything you would like to change? Penkwitz stated he likes Plymouth it's a great community and there's really nothing he would change.

Mayor Pohlman asked if Penkwitz liked cheese? He answered he does like cheese but trying to minimize it in his diet. He added he does have experience working the plant managers at the Cheese companies.

Nelson asked if he has any thoughts or ideas on how to hire and retain current employees? Penkwitz stated that he didn't have any ideas off the top of his head. When he retired there were good applicants to replace him. He was not part of the interview process.

Hansen asked what one item needs to be addressed in the city? Is there an item that the Council needs to be worried and concerned about? Penkwitz stated that meeting some regulation at the treatment plant or Mullet River. Some issues are cropping up about the pfas in the environment, it is called the forever chemical and it could really affect how the City disposes the sludge. The treatment plant is a \$2 million expense to the City and he would like to find ways to generate incomes at the treatment plant.

B. Randall Schwoerer

Blakeslee asked Schwoerer to tell us about yourself? Schwoerer stated that he and his wife have moved 22 times in the 50 years and they always come back to Plymouth. They love Plymouth and have pride living here. Their hearts are always proud and warm here. What they can do to promote peace and warmth in this community is continuing to Ripple out and people who come to visit get it. They deal with a lot of people who come to visit the City. Schwoerer had relationships in city government before as the bid manager in downtown Sheboygan. He dealt with what City Council needed done and a lot of efforts between the businesses. Businesses are not always comfortable with what's happening at City Hall because they don't understand it and City Hall in a lot of ways doesn't understand them. Schwoerer stated the City has a little bit of an advantage Matzdorf understands everything very well. When Schwoerer saw this opening he knew he got along with most of the Council members. Schwoerer loves Plymouth and wants to continue to be involved to make Plymouth the place to be and the heart it continues to have that you can't find in a lot of places. Schwoerer stated at his house they say this is the closest to Mayberry as there is.

Blakeslee asked why are you interested in the open Council member position? Schwoerer stated that he is interested because he sees a lot and think he brings a different view probably from the 22 places he has lived. He brings a different view on occasion to things that aren't as simple as black and white and he tries to look at the gray area that's there and listen to who and what their issue is. Schwoerer thinks he would bring value in that form.

Blakeslee asked how is your personal and professional experience prepared you for being on the Common Council? Schwoerer has stood before many Common Council's from Mobile Alabama to Sheboygan and Minnesota. There's a lot of key things that happen in the community and the people who make the decisions are here. Schwoerer is a little disheartened that there isn't a room full because everything that the Council does affects everybody at some point. We just need to know what the citizens are doing, what they feel because they don't come to the Council meetings. Sometimes Council members have to go to them. With Schwoerer being in downtown Plymouth he goes to many of the businesses and because of his past and dealing with businesses in the community he gets asked a lot of stuff so he figured might as well learn something so he is answering questions properly.

Blakeslee asked what do you view as the role of a Common Council member? Schwoerer would like to listen, think, analyze and realistic on what the efforts should be as a Common Council member. He stated to often we get caught up in what we don't know but what we have to deal with it.

Blakeslee asked what do you like most about Plymouth and is there anything that you would change? Schowerer stated no, he thinks he helped change the one thing he thought that needed to be changed and that was his building on Mill St. He had to totally remodel the past year with new siding, new everything. Schowerer gave an example of the kind of community Plymouth is. While he was working in his front yard, somebody stops because you're about to flip over a mattress and they yell into cozy bar and a 22 year old kid comes running out to help his wife with the mattress and asks if there is anything else he can do for her. Schowerer stated that doesn't happen everywhere, he doesn't think it has happened in any of his 21 other locations. Schowerer thinks being a Council member is understanding the community, what the goals are and listening them.

Mayor Pohlman asked if Schowerer liked cheese? Schowerer answered that he believes he consumes a minimum daily amount and he is an equal opportunity cheese sampler. He understands that he needs to help circulate the 2 million pounds of cheese that goes through the city every day.

Nelson asked if he has any thoughts or ideas on how to hire and retain current employees? Schowerer stated he doesn't know the marketing strategy in the community for expansion in the city. That comes from people wanting to live here which once they come to live here they won't want to leave. Schowerer would like to understand how and why the city should be marketing. He has helped get businesses to downtown Sheboygan.

Hansen asked what one item needs to be addressed in the city? Schowerer stated that he thinks there needs to be more communication between the city and new businesses. There currently isn't anything new businesses have to sign at any time when they come to the City. The communication is launched as they are building or moving into their building. There are some regulations businesses should know about. As a community Plymouth is a pretty peaceful place and its not campaigned enough to other people. When people to come here and they spend an afternoon they're in awe.

Hildebrand asked if they could go into closed session to discuss. Attorney Fieber stated that they are not able to have a closed session or a secret ballot in regards to the appointment of a council member. Motion was made by Hansen to vote on the candidate tonight. For lack of a second the motion died. The decision will happen at the next Council meeting.

7. Ordinance

- A. **Ordinance No. 1 – Amending City of Plymouth Code section 11-2-1 regarding the regulation of Firearms** –Deputy Police Chief Starker explained that this change in ordinance is needed to comply with Wisconsin Act 71 relating to restrictions imposed by local governmental units on hunting with a bow and arrow or crossbow. The change allows for individuals to hunt within the city limits with a bow and arrow or crossbow as long as the arrow or bolt is discharge towards the ground. The hunting has to take place at a distance of more than 100 yards from a dwelling used for human occupancy unless the hunting is being done by the homeowner or someone living within the dwelling. Motion was made by Nelson/Matzdorf to approve Ordinance No 1 of 2023 as stated. Hildebrand asked if there could be a height restriction added. Attorney Fieber stated it needs to be consistent with state law, but she would look into it. Upon the call of the roll, all voted aye. Motion carried.

8. Resolution

- A. Resolution No. 1 - Supporting Vibrant Spaces Grant program submittal:** City Administration / Utilities Manager Blakeslee explained the City owns the former Strutz Financial building north of Stayer Jr. Park. The building is in blighted condition, has water damage, and sits in the floodway. A community effort was made several years ago to demolish the building and turn it into a shelter, but it quickly became cost prohibitive. In November, Staff received information about the new Vibrant Spaces Grant program within the Community Development Investment Grant Program. Motion was made by Odekirk/Hildebrand to approve Resolution No. 1 of 2023 supporting the vibrant spaces grant program submittal. Upon the call of the roll, all voted aye. Motion carried.
- B. Resolution No. 2 – Commendation / Recognition for Mike Penkwitz –** Mayor Pohlman presented Mike Penkwitz with Resolution No. 2 thanking him for his 43 years of service. Motion was made by Nelson/Hildebrand to approve Resolution No. 2 of 2023 Commendation / Recognition for Mike Penkwitz. A unanimous aye vote was cast. Motion carried.

9. New Business:

- A. 2022 Police Department Year in review –**Deputy Police Chief/Interim Police Chief Starker presented stats from 2021 and 2022 to the Council. In 2021 service calls went up in 2022, and traffic stops went down. Deputy Police Chief Starker stated that in 2022 the Department came up with a game plan to deter crime. The main focus with the younger department is pro-active patrol. The officers are out and making themselves more seen and educating the public. Deputy Police Chief Starker is sending more officers to trainings and setting up the department for future leaders.
- B. Re-scheduling the January 31 Meeting to January 24 –**City Administration / Utilities Manager Blakeslee explained that the City is currently out to bid for the Pony Ln./Clifford St. street reconstruction project. The Clifford St. portion of the project will receive funding from TID #5. The expenditure deadline for TID #5 is January 29, 2023. Moving the January 31 meeting to January 24 would avoid needing a special meeting in January. Motion was made by Hildebrand/Hansen to move the January 31 meeting to January 24. A unanimous aye vote was cast. Motion carried.
- C. Approve purchase of Flatbed Trailer purchase from Brugginks Inc. in the amount of \$18,475 -** City Administration / Utilities Manager Blakeslee explained the Electric Department needs to replace the 30 year old flatbed trailer that is becoming unrepairable. Staff requested quotes from several dealers. Motion was made by Nelson/Hansen to approve purchase of a flatbed from Brugginks Inc. in the amount of \$18,475. Upon the call of the roll, all vote aye. Motion carried.
- D. Approve purchase of Digger Derrick from Altec in the amount of \$367,607 -** City Administration / Utilities Manager Blakeslee explained that the Electric Department needs to replace the 2005 Digger Derrick truck. Staff has received quotes from 3 vendors. Motion was made by Odekirk/Matzdorf to approve the purchase of the Digger Derrick from Altec in the amount of \$367,607. Upon the call of the roll, all voted aye. Motion carried.

10. Entertain a motion to go into closed session for the following: Motion was made by Gilson/Hildebrand to go into closed session. Upon the call of the roll, all voted aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy

to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding claim from Wal-Mart

11. **Entertain a motion to go into open session:** Motion was made by Odekirk/Hansen to go into open session. Upon the call of the roll, all voted aye. Motion carried.
12. **Discussion and possible action on closed session item:** Motion was made by Hildebrand/Hansen to go into litigation over Walmart's discrepancy on the assessed value. Upon the call of the roll, all voted ay. Motion carried.
13. **Adjourn to 7:00 PM on Tuesday, January 24, 2023:** Motion was made by Nelson/Odekirk to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

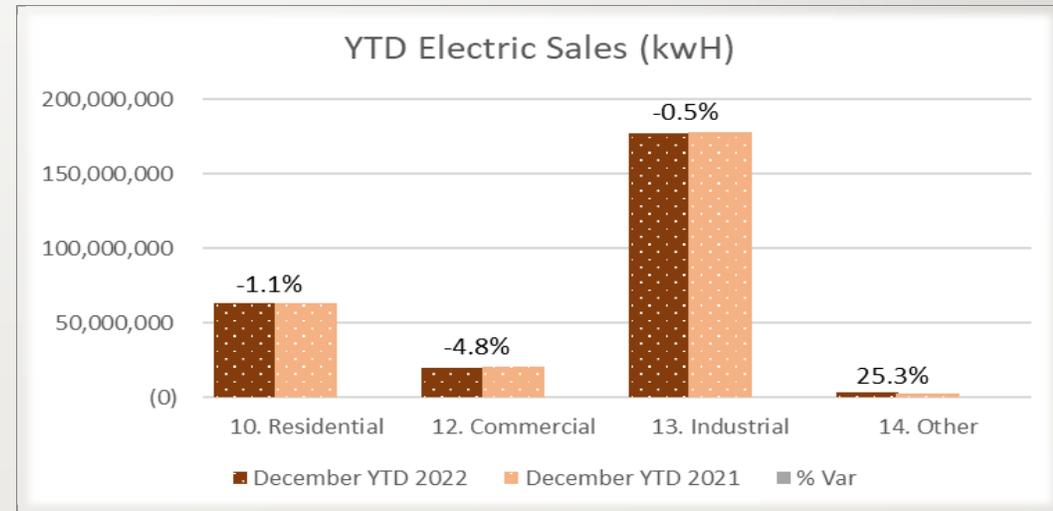
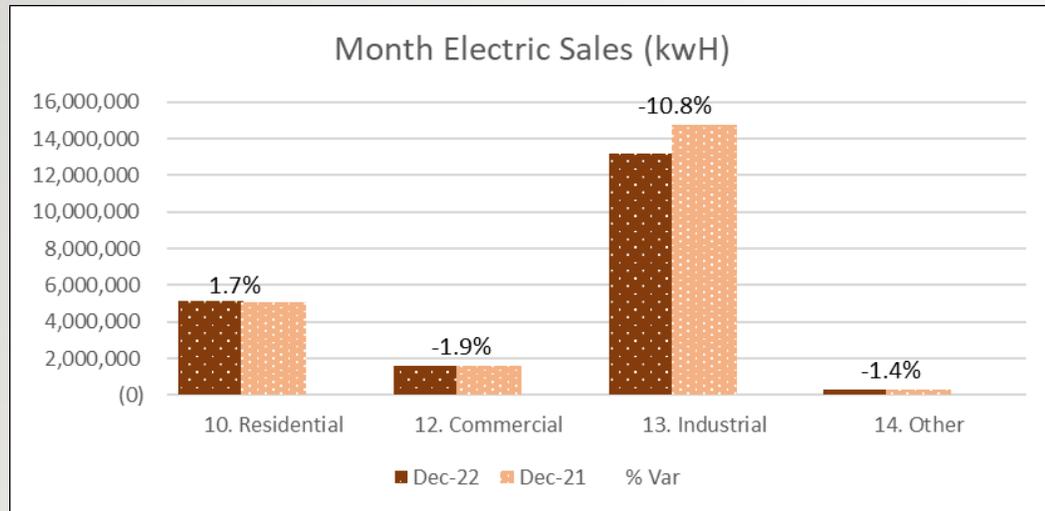


Plymouth Utilities

DECEMBER 2022

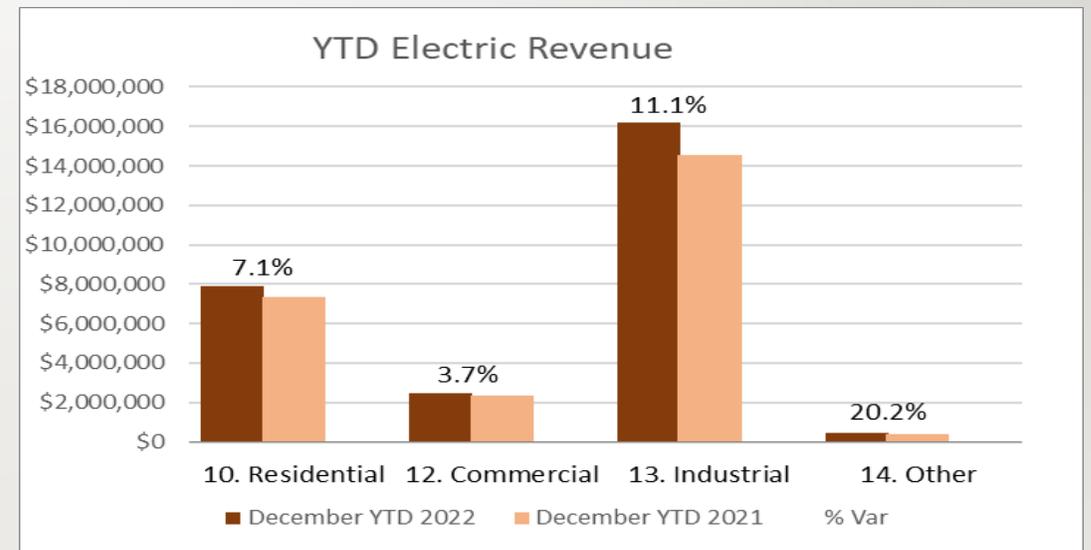
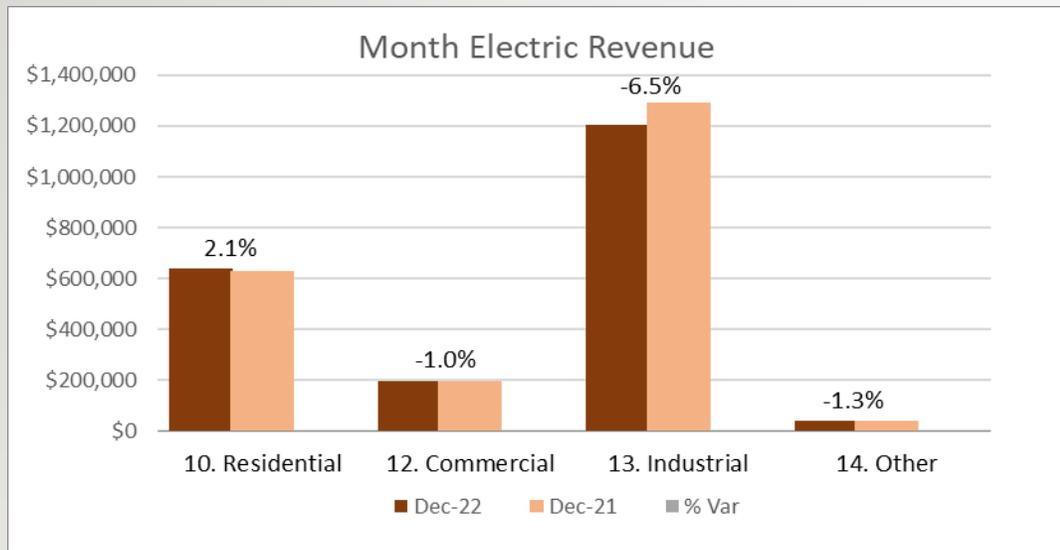
SALES & REVENUE

December 2022 Electric Sales



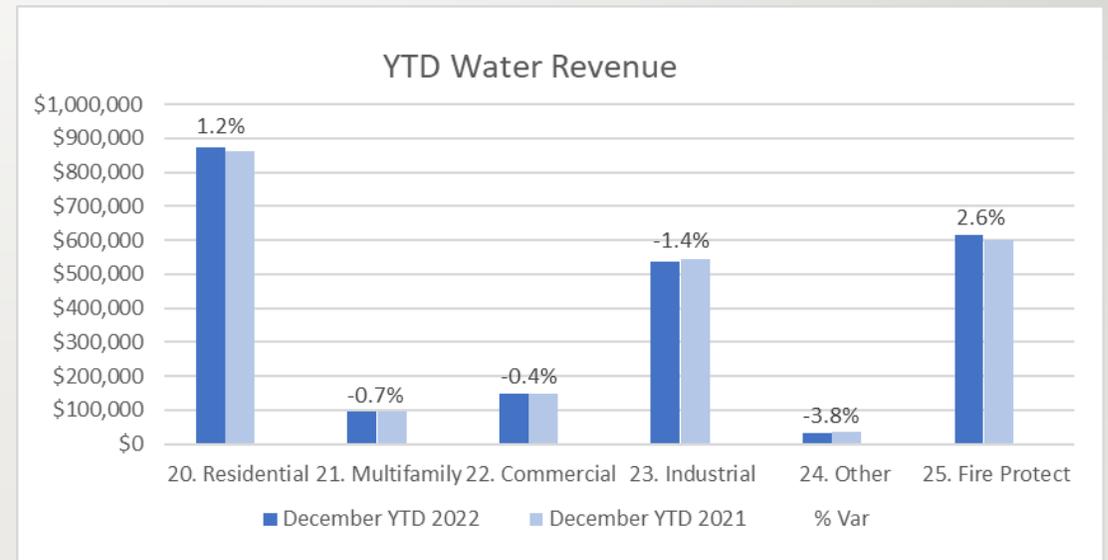
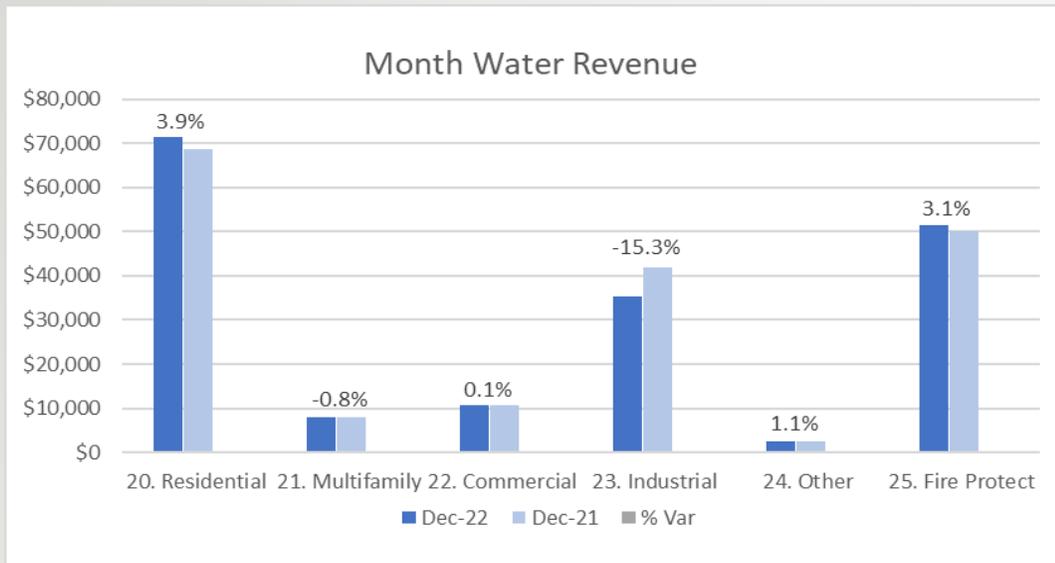
2022 Electric total sales volumes are similar to 2021.

December 2022 Electric Revenue



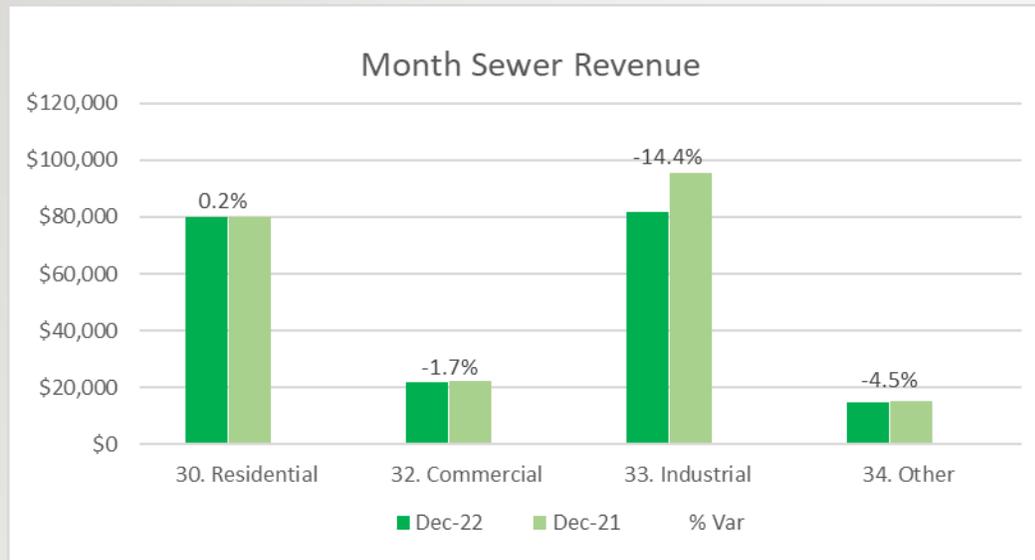
2022 Electric Revenue is up 9.4% over 2021, driven mainly by increased purchased power costs in 2022.

December 2022 Water Revenue



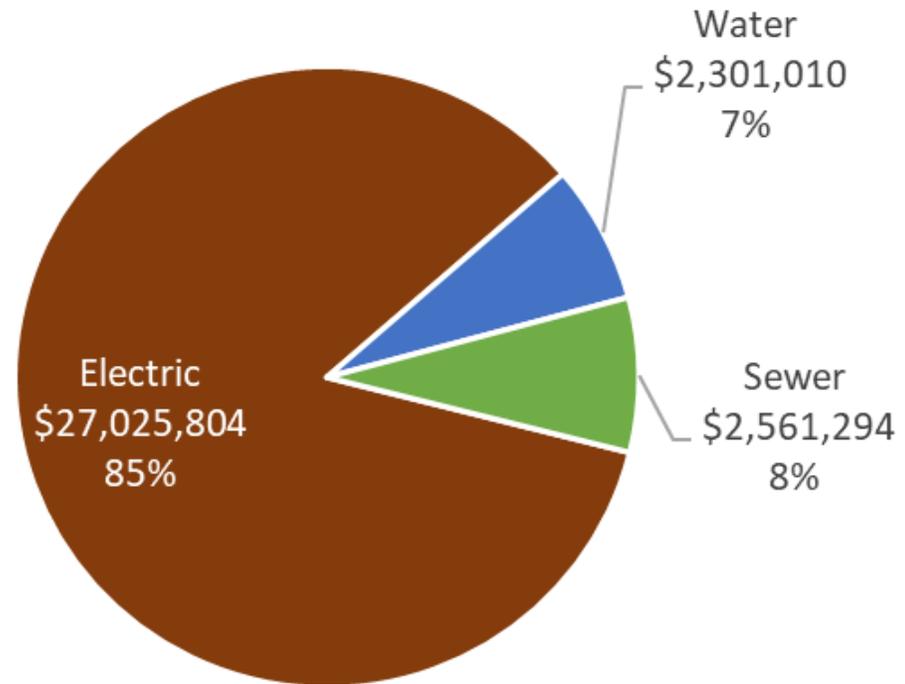
2022 Water Revenue is up 0.7% over 2021, mainly driven by the 3% rate increase in first quarter, offset by a decrease in water consumption of 2.3%.

December 2022 Sewer Revenue



2022 Sewer Revenue is up 3.1% over 2021, mainly due to one customer's BOD charge, offset by decreases in Residential and Commercial consumption.

2022 Utility Revenue



Report Criteria:

Selected types: Write Off

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
Write Off									
01/18/2023									
SMELTZER, NATHAN	6.88.36121.13	Write	8	WRITE-OFF SDC			625.09-	M	Multiple
RONN, CAROL	6.88.62463.16	Write	4	WRITE-OFF IN-HOUSE			95.81-	M	Multiple
KUECKER, JESSICA	10.87.72052.04	Write	1	WRITE-OFF SDC			309.28-	M	Multiple
NIEMI, KYRA	10.88.34163.31	Write	2	WRITE-OFF SDC			349.25-	M	Multiple
SCHROEDER, JAMES	14.88.04740.06	Write	6	WRITE-OFF SDC			245.07-	M	Multiple
SCHROEDER, JAMES	14.88.04801.08	Write	7	WRITE-OFF SDC			391.48-	M	Multiple
SCHROEDER, JAMES	14.88.04978.17	Write	5	WRITE-OFF SDC			184.13-	M	Multiple
PAAPE, CAREY	17.87.07112.03	Write	3	WRITE-OFF SDC			336.63-	M	Multiple
Total 01/18/2023:							<u>2,536.74-</u>		
Total Write Off:							<u>2,536.74-</u>		
Grand Totals:							<u>2,536.74-</u>		

THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH

1214 Reed Street
Plymouth, WI 53073
920-893-5133, 920-893-6117(fax)

BOARD OF COMMISSIONERS

REGULAR MONTHLY MEETING

GENERAL MEETING CALL TO ORDER:

The regular monthly meeting of the Board of Commissioners was called to order at 5:10 PM, January 4th, 2023 by Chairman Linda Opitz.

Chairman: Linda Opitz
Vice Chairman: Judith Kapellen
Commissioner: Dennis McMullen
Commissioner: Marsha Vollbrecht
Commissioner: Jay Groshuesch
Secretary: Bob Hemauer
Guest: None

PROCEEDINGS

1. The minutes of the December 7th 2022 meeting were read. After review of the minutes, a motion was made by Commissioner Vollbrecht and second by Commissioner Kapellen to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
 - a. 1222c has given notice. Waiting list is still long.
3. The December 2022, Income and Expense report was reviewed. A motion was made by Commissioner Groshuesch and second by Commissioner McMullen to approve the financial report. The motion carried.
4. The January 2023 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner Kapellen moved that all invoices be paid with Commissioner McMullen seconding the motion. The motion carried.

SECRETARY'S REPORT

1. Working on CY end accounting. Part time help not working much right now with no snow and a unit to turn over.

Old Business

1. New Board member; Board is looking for a new board member to start end of March 2023. Names should be submitted at February meeting.

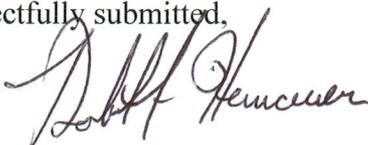
NEW BUSINESS

1. No New Business

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 5:27 PM by Commissioner Vollbrecht and seconded by Commissioner McMullen, the motion carried.

The next scheduled regular meeting is February 8th, 2022 at 9 AM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Robert Hemauer".

Robert Hemauer

Executive Director

City of Plymouth
128 Smith St. – PO Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3741
Facsimile: (920) 893-9590
e-mail: inspectorpete@plymouthgov.com

January 6, 2022

Members present: Chairman Don Pohlman, Carole O'Malley, Jeremy Schellin, Greg Hildebrand, Ron Nicolaus, Scott VanNorwick, Randy Schwoerer

Staff Present; Administrator Tim Blakeslee

The Plan Commission meeting was called to order by Chairman Pohlman at 18:00 hrs.

Roll Call: All members present.

1.) Approval of Minutes from December 1, 2022. Motion to approve minutes made by O'Malley and seconded by Nicolaus. All voted aye to approve.

2.) Discussion and possible action: 125 Highland Ave, Plymouth High School proposing the construction of an 8' x 8' accessory structure to be placed at field east of Horizon School. Beau Biller from Plymouth School District was present and explained the ticket boot placement and design. This will be placed and service the soccer fields east of the Horizon School. Motion to approve made by Hildebrand and seconded by Nicolaus. All voted aye to approve.

3.) Discussion and possible action: 1510 Pilgrim Road, David Marshall, dba Marshall Masonry proposing a second driveway to building. D. Marshall. Marshall explained that they [his company] have been utilizing the single driveway backing trailers in. The second driveway would allow them to drive through load and unload. Motion to approve was made by Jeremy Schellin, second by Nicolaus. On the roll all voted yes to approve.

4.) Discussion and no action: Downtown Design Strategy Document. Bay Lakes/Admin Blakeslee. Brandon Robinson from Bay Lakes reviewed the scope and purpose of the proposed Design Strategy. Members and Audience participated in sharing thoughts and questions. No action taken.

Communication – Letters, E-mails, or reports Related to the Plan Commission. Nothing was brought forward.

Motion to adjourn made by Hildebrand and seconded by Schwoerer. 6:55 PM

Respectfully Submitted,

Pete Scheuerman
Secretary



**PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
December 5, 2022**

Meeting was called to order by President J. Van Norwick at 6:35 pm. Present were: J. Van Norwick, S. Britt, K. Murray, P. Norlander and S. Gloede. Absent were: L. Tolman, A. Odekirk, and B. McKnight. Also present: Library Director L. Jochman and Adult Services Librarian, Alaina Craine.

Adult Services Librarian, Alaina Craine, introduced herself to the board.

Motion by S. Britt, second by P. Norlander to approve the minutes of the November 7, 2022 meeting. Motion passed unanimously.

Motion by S. Britt, second by K. Murray to approve the financial report for November 2022. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. She updated the board that L. Tolman resigned from the Library Board and requested that members share their thoughts on who in the community might be willing to fill the vacancy keeping in mind the diversity of the board's composition. Director L. Jochman also updated the board on the priorities for end of year spending on Adult Graphic Novels, Kid's STEAM kits, a new Lucky Day Shelf, and program supplies. She also reported on the staff's training day.

Old Business

Director L. Jochman updated the board that the 2023 Budget was passed by the Common Council with no changes.

New Business

Director L. Jochman presented the proposed Closed/Holiday dates for 2023. Motion by S. Gloede to approve the dates, second by P. Norlander. Motion passed unanimously.

Director L. Jochman presented a few changes to the Collection Development policy to make the process for challenged materials more clear. Motion by S. Britt to approve the revised policy, second by K. Murray. Motion passed unanimously.

Director L. Jochman presented action items proposed for 2023 by the library staff to meet the goals of the library's strategic plan. Director L. Jochman is slightly concerned that the proposed ideas are a bit too ambitious. The board will discuss them further at the January meeting.

Announcements

There were no announcements.

Motion by S. Gloede, second by P. Norlander to adjourn. Motion passed. Meeting was adjourned at 7:24 pm.

Submitted by, Leslie Jochman
Library Board Secretary

**City of Plymouth
POLICE AND FIRE COMMISSION
Monday January 9, 2023 8:30AM
Room 210, Plymouth City Hall
128 Smith St., Plymouth, WI 53073
MEETING MINUTES**

PRESENT: Warren, Wieser, Kathy Halloran, Mark Melcher, James Flanigan, and Deputy Police Chief Matt Starker

ABSENT: Sam Suchon and Fire Chief Ryan Pafford

Meeting was called to order at 8:29AM at City Hall, Room 210, located at 128 Smith St. by President Kathy Halloran

Persons desiring to be heard before the Commission. None

Motion made by Kathy Halloran to approve the Police and Fire Commission meeting minutes of January 6, 2023 as printed. Second by Jim Flanigan. Motion carried

Police Chief Matt Starker stated that the Plymouth Police Department aided the North Fond du Lac Police Department in the location of a Milwaukee teenage girl that has been reported missing for 8 months. He reported good news that Wendy McKnight is in cancer remission. Matt indicated that the 2023 Police training schedule is complete.

Motion by Kathy Halloran to move to closed session pursuant to Wis. Statutes 19.85(1) to consider employment, promotion, compensation, or performance evaluation over which the Commission has jurisdiction or exercises responsibility – Police Chief hiring process, and Lieutenant vacancy. Second by Jim Flanigan. Carried

Motion by Kathy Halloran to move to open session, Second by Warren Wieser. Carried

Motion by Kathy Halloran to proceed with two candidates in the next step of the Police Chief hiring. Second by Warren Wieser. Carried

The commissioners reviewed and updated areas of the proposed By-Laws

Motion by Kathy Halloran to adjourn. Second by Warren Wieser. Carried

Meeting adjourned at 9:43AM

Submitted this 9th day of January, 2023

Mark Melcher Substitute Secretary



GIS Specialist

Department:	IT	FLSA Status:	Exempt
Division:	City of Plymouth/Plymouth Utilities	Job Status:	Non-Bargaining Unit
Reports to:	IT Manager	Location:	Plymouth Utilities Operations Center
Prepared by:	Human Resources	Approved by:	Plymouth Common Council
Date:	January 13, 2023	Date:	

GENERAL DESCRIPTION

Under the general supervision of the IT Manager, the GIS Specialist is responsible for the administration, design, creation, maintenance and support of the GIS databases, maps, apps, and layers. The GIS Specialist creates maps and applications for both internal and public use with ESRI software. Performs moderate to complex analysis, quality assurance of data, and may assist and train other departments in utilizing GIS applications. This position must be able to work independently as well as participate in interdepartmental projects. Works closely with all city and utility departments.

JOB FUNCTIONS

The following duties and responsibilities are not to be construed as exclusive or all-inclusive. Other duties and responsibilities may be assigned and required.

Examples of Essential Job Functions

- Organize, direct, and participate in the development, maintenance, and use of the GIS environment. Evaluate application requests, create and integrate data sources, and ensure ongoing development of base maps and associated layers.
- Assist staff in utilizing GIS through training and development of data sets and interfaces. Work with departments to acquire and implement GIS data and applications.
- Coordinate data gathering and production of all maps and related geographical data. Act as project manager for GIS projects and consult with Department Heads and staff regarding GIS needs and requirements.
- Protect the integrity of GIS data and applications. Develop, implement, coordinate, and maintain internal technical standards for GIS applications and resources and assure that data quality standards are consistently enforced.
- Become familiar with industry-specific terminology for utility (electric, water, sewer, storm water), public works, and planning and zoning functions.
- Stay current with trends and developments in CAD and GIS software in order to remain current with changes occurring in software environments.
- Assist in guiding policy for GIS data and applications. Develop short-term and long-term goals for GIS projects and capabilities, and develop procedures and policies for GIS system maintenance, operations, and services.
- Identify areas of the processes that can be improved by integrating GIS or spatial software, or efficiencies that can be gained using automated tasks.
- Assist the I.T. Department in the administration of specific servers and applications.
- Prepare maps and graphic displays for presentations, meetings, and memorandums.

OTHER DUTIES

- Responsible for minor purchases of software and other supplies, and makes recommendations for purchases related to GIS software and hardware.
- Participate in the development of budget initiatives related to GIS related projects and programs.

- Perform desktop and user support for GIS applications when necessary.
- Field work verification of GIS planning, mapping, and data collection may be required.
- Create and maintain GIS operating procedures.
- Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Advanced knowledge of ESRI products including ArcGIS Pro, ArcGIS Online, ArcGIS Enterprise and Portal.
- Database management and design experience.
- Knowledge of Window Server preferred.
- Knowledge of applicable programming and scripting language.
- Ability to learn and understand GIS for data entry and reporting.
- Ability to independently learn new software and methods and solve problems.
- Attention to detail and accuracy when editing GIS data and topology.
- Analyze maps and data in order to produce reports, special purpose maps, tables, charts, graphs, etc.
- Ability to be organized and self-motivating; and to prioritize workload in order to meet deadlines.
- Must possess leadership skills and initiative to work independently.
- Ability to communicate effectively, orally and in writing.
- Knowledge of standard office practices, procedures, equipment, and office assistance techniques.
- Familiar in non-ESRI GIS products.
- Skilled in utilizing Microsoft Office applications.

EDUCATION AND TRAINING

- Bachelor's degree from a college or university in GIS, Geography, Computer Science, or related field required.
- Two years of experience with GIS, ARC/ESRI software preferred.
- Experience working with an Enterprise Geodatabase.
- Programming experience in SQL, Python, JavaScript, and HTML preferred.
- Valid Wisconsin Driver's License.

WORKING CONDITIONS

- Environment: Work is performed in a standard office setting; may require irregular work hours and may work from more than one location.
- Physical: Primary function require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to stoop, bend, kneel, crouch, reach, and twist; to lift (up to 50 lbs), carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to operate automobile; and to verbally communicate to exchange information.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Disclaimer: The job description has been prepared to assist in evaluating various classes of responsibilities, skills, and working conditions. It indicates the kinds of tasks and levels of work difficulty required of the position. It is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. Nothing contained herein is intended or shall be construed to create or constitute a contract.

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: January 18, 2023, 2022

TO: Mayor and Common Council,

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Discussion/Selection of new District 4 Alderperson with term ending in April 2024

Background:

At the January 10, 2023 Common Council meeting, interviews were conducted for the Alderperson vacancy in the 4th District due to the resignation of Alderperson Jim Wilson. On January 16, 2023 applicant Randy Schwoerer withdrew his application. Mike Penkwitz is the remaining applicant for the position. If selected, Mike Penkwitz would be sworn in as Alderperson immediately.

Recommendation: Select new District 4 Alderperson with term ending in April 2024

Attachments:

- Mike Penkwitz – Resume/Application

City of Plymouth

Application for Alderperson

DATE OF APPLICATION: December 29, 2023

NAME: Michael John Penkwitz

HOME ADDRESS: 314 Beech Court
STREET

Plymouth Wisconsin 53073
CITY STATE ZIP

HOME PHONE: xxx

CELL PHONE: (920) 980-8034

EMAIL: mpenkwitz1@wi.rr.com

CITY RESIDENT SINCE: 1958

OCCUPATION Wastewater Superintendent

PRESENT EMPLOYER: Wittkopps Funeral And Cremation Services

(If retire, give your former occupation)

What nights are you available for meetings? Mon Tues Wed Thurs

Have you attended any meetings of the City of Plymouth? YES NO

List of community or other activities in which you have participated:
Walldogs Volunteer, Plymouth Flames Baseball, Sheboygan County Fair
Plymouth Dirt Track Racing

Special Interests / Hobbies/ Talents:
Corresponding with present and former major league baseball players and umpires, fishing, hunting, yard work,
gardening, woodworking, biking, grandkids, home maintenance

Please state reasons why you want to become a member of the Common Council, including what specific objectives you would be working toward as a member:

With the vacancy created in my district and with my retirement from full-time employment January 3, 2023 I have decided now is a good time to seek an aldermanic position in a City I love. My specific objectives are to communicate and work with the Mayor, fellow alderpersons, constituents and gather personal, technical and legal information to make decisions.

Any other information which you feel would be useful to the Common Council and Mayor in reviewing your application: (Attach 2nd page if necessary)

Please view my Resume.

It provides a detailed account of my past work experience and leadership roles that I think would help me serve in a role as an alderman for the City of Plymouth.

Are you or a member of your family associated with any Organization / Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

YES NO If yes, please state name of Organization/Employment _____

Do you have any relatives working or serving for the City of Plymouth?

YES NO If yes, please indicate the name and relationship of person _____

Would you be willing to abstain from voting on matters where a potential conflict of interest exists?

YES NO

Have you been convicted of a felony or misdemeanor?

YES NO If yes, please explain convictions _____

SIGNATURE _____



DATE December 28, 2022

NOTE: Please attach a resume if available.

Candidates should attend the Council meeting at which their appointment will be discussed. Upon confirmation, the oath of office will be administered by the City Clerk.

RESUME

Michael John Penkwitz

(920) 980-8034

mpenkwitz1@wi.rr.com

314 Beech Court

Plymouth, WI 53073

My Summary

I am seeking an opportunity to fill an open position for an alderman in District Four in the City of Plymouth. Numerous leadership positions in my lifetime have given me a sense of what is entailed to collaborate with fellow members, leaders and constituents and to be organized, research topics and make decisions for the people that are represented. I welcome an opportunity to take a step up to our local government level and work with the established group at City Hall.

My Skills

Thinks outside of the box	Positive attitude
Trained and developed new employees	Likes to generate income
Makes the most out of the hours in a day	Participated in city budgeting
Generates/collects data to make decisions	Seeks professional opinions
Has worked within regulatory structure	Meets deadlines
Developed working relationships with industry	Does not mind getting dirty
Likes to collaborate with people	Trustworthy
Loves to organize and be organized	

My Work Experience

Pre-teenager	Yard work for two retired elderly ladies and my grandparents Quit Qui Oc Golf Course Caddied on Sunday mornings after church
1974	Nicholas' (Mobile) gas station Pumped gas and exchanged money
1974 - 1978	Bill's Red Owl Stock boy Assistant manager
1978 – 2023	Plymouth Utilities Wastewater Treatment Plant operator, laboratory technician, laboratory supervisor, assistant superintendent and superintendent
1979	Rathburn Feeds Microbiological analyst
2000 – 2005	Milk Specialties Lab Technician
2002 – 2022	Wittkopp's Funeral and Cremation Services Funeral director assistant Funeral director apprentice
2022	Sheboygan County Fair – Stand Two Manager

Plymouth Utilities
900 CTH PP - P.O. Box 277
Plymouth, WI 53073-0277



Telephone: 920-893-1471
Facsimile: 920-892-2760
www.PlymouthUtilities.com
plymouthutilities@plymouthutilities.com

DATE: January 19, 2023
TO: Mayor and Common Council, Finance & Personnel Committee
FROM: Kim Ross, Finance Manager
RE: Discussion/action regarding Resolution #3 Amending Water and Sewage Utility Rates for Budget Year 2023

Background:

The approved 2023 budget included a simplified rate increase of 3% for Water and Sewer effective in March.

The Public Service Commission (PSC) has changed the simplified rate increase to a minimum of 4.5%. Going through a full PSC rate case as opposed to the simplified rate increase could result in a rate proposed by the PSC significantly higher than 4.5%.

Please note that sewer rates are not regulated by the PSC, but Staff recommends matching the Water rate percentage as a result of the increase in chemical costs and building maintenance at the Waste Water Treatment Plant.

If approved, we will post notice on February 3rd in the newspaper and on our website and will officially file the Water Simplified Rate Case with the PSC. There is a 45-day waiting period, so we would start the increase effective April 1st, with customers first seeing the increase on their May utility bills. The average residential customer would see a monthly increase of \$1.60 for water and \$1.22 for sewer.

The estimated impact to 2023 revenue is approximately \$12,000 for water and \$12,000 for sewer, for a total of \$24,000.

Recommendation:

Approve Resolution #3 Amending Water and Sewage Utility Rates for Budget Year 2023

**Notice of Rate Increase
Water Customers of the Plymouth Utilities**

This is to give you notice that the Plymouth Utilities will file an application on February 3, 2023, with the Public Service Commission of Wisconsin (PSC), for authority to increase water rates. Rates for general service will increase 4.5 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Rate increases granted under this statute do not require a public hearing. The effect of the increase for some selected customers is shown below. Public Fire Protection and Wholesale rates (if applicable) will also increase 4.5 percent.

Customer Classification	Meter Size	Cubic Feet	Existing Monthly Rate	Revised Monthly Rate
Average Residential	3/4	500	\$24.92	\$26.03
Large Residential	3/4	800	\$34.46	\$35.99
Commercial	1	2,600	\$95.41	\$99.62
Public Authority	1 1/2	6,900	\$223.13	\$233.07
Industrial	4	38,300	\$1,036.05	\$1,083.52

This rate increase will go into effect on April 1, 2023. If you have any questions about the rate increase request, call the Plymouth Utilities at (920) 893-1471

**Notice of Rate Increase
Sewer Customers of the Plymouth Utilities**

This is to provide notice that the Plymouth Utilities will increase general sewer rates 4.5 percent. The increase is necessary to reduce the existing deficiency in present rates. The effect of the increase for some selected customers is shown below.

Customer Classification	Meter Size	Cubic Feet	Existing Monthly Rate	Revised Monthly Rate
Average Residential	3/4	500	\$27.00	\$28.23
Large Residential	3/4	800	\$37.50	\$39.21
Commercial	1	2,600	\$106.00	\$110.84
Public Authority	1 1/2	6,900	\$268.25	\$280.49
Industrial	4	38,300	\$1,387.50	\$1,450.90

This rate increase will go into effect on April 1, 2023. If you have any questions about the rate increase request, call the Plymouth Utilities at (920) 893-1471

2023 Water & Sewer Rate Increase

1. How will we notify our customers of the rate increase?

Plymouth Utilities website will have the notice posted on Wednesday, January 25th
 Plymouth Review will carry the Notice on Friday, February 3rd

2. What is the amount of the increase?

4.5%

For our **average Residential** customer, water increase is **\$1.60 per month** or \$19.20/year including Public Fire Protection. (The notice in paper only includes meter & usage.)

Water			Existing Rates				New Rates					
Customer Class	Meter Size	Avg Cu Ft	Base	Variable	Pub Fire	Total	Base	Variable	Pub Fire	Total	Monthly Increase	Annual Increase
Small Res	5/8	200	\$ 9.02	\$ 6.37	\$ 10.34	\$ 25.73	\$ 9.43	\$ 6.66	\$ 10.81	\$ 26.90	\$ 1.17	\$ 14.04
Average Res	5/8	500	\$ 9.02	\$ 15.91	\$ 10.34	\$ 35.27	\$ 9.43	\$ 16.63	\$ 10.81	\$ 36.87	\$ 1.60	\$ 19.20
Large Res	5/8	800	\$ 9.02	\$ 25.46	\$ 10.34	\$ 44.82	\$ 9.43	\$ 26.61	\$ 10.81	\$ 46.85	\$ 2.03	\$ 24.36
Commercial	1	2600	\$ 12.73	\$ 82.75	\$ 26.52	\$122.00	\$ 13.30	\$ 86.47	\$ 27.71	\$127.48	\$ 5.48	\$ 65.76

For our **average Residential** customer, sewer increase is **\$1.22 per month** or \$14.64/year

Sewer			Existing Rates			New Rates				
Customer Class	Meter Size	Avg Cu Ft	Base	Variable	Total	Base	Variable	Total	Monthly Increase	Annual Increase
Small Res	5/8	200	\$ 9.50	\$ 7.00	\$ 16.50	\$ 9.93	\$ 7.32	\$ 17.25	\$ 0.75	\$ 9.00
Average Res	5/8	500	\$ 9.50	\$ 17.50	\$ 27.00	\$ 9.93	\$ 18.29	\$ 28.22	\$ 1.22	\$ 14.64
Large Res	5/8	800	\$ 9.50	\$ 28.00	\$ 37.50	\$ 9.93	\$ 29.26	\$ 39.19	\$ 1.69	\$ 20.28
Commercial	1	2600	\$ 15.00	\$ 91.00	\$106.00	\$ 15.68	\$ 95.10	\$110.78	\$ 4.78	\$ 57.36

For our **average Residential** customer, Water & Sewer increase is **\$2.82 per month** or \$33.84/year

Customer Class	Meter Size	Avg Cu Ft	Water Monthly Increase	Sewer Monthly Increase	Total Monthly Increase	Water Annual Increase	Sewer Annual Increase	Total Annual Increase
Small Res	5/8	200	\$ 1.17	\$ 0.75	\$ 1.92	\$ 14.04	\$ 9.00	\$ 23.04
Average Res	5/8	500	\$ 1.60	\$ 1.22	\$ 2.82	\$ 19.20	\$ 14.64	\$ 33.84
Large Res	5/8	800	\$ 2.03	\$ 1.69	\$ 3.72	\$ 24.36	\$ 20.28	\$ 44.64
Commercial	1	2600	\$ 5.48	\$ 4.78	\$ 10.26	\$ 65.76	\$ 57.36	\$ 123.12

3. Why is there an increase in rates?

As costs of materials and labor increase, the cost of providing service eventually increases. The increase is relatively small and allows us to continue investing in the utility infrastructure that **provides safe and reliable drinking water and sanitary services.**

4. When will my bill reflect the rate increase?

The **May bill** will be the first bill reflecting the increase (**April usage**).

For water, the increase is on the base rate, the variable water usage rate, Public Fire Protection and Wholesale rates. For sewer, the increase is on the base rate and the variable sewer usage rate.

5. When was the last rate increase?

Utility	Most recent rate increase	# years since increase
Electric	2015	6+ years
Water	2022	1 year
Sanitary Sewer	2019	3+ years



RESOLUTION NO. 3 of 2023

A RESOLUTION AMENDING WATER AND SEWAGE UTILITY RATES FOR BUDGET YEAR 2023

WHEREAS, the Common Council of the City of Plymouth establishes and amends user rates for the Water and Wastewater Utility; and

WHEREAS, the 2023 budget included a 3.0% increase to the water rates and sewer rates and no changes to electric rates; and

WHEREAS, The Public Service Commission (PSC) has changed the simplified rate increase to a minimum of 4.5%; and

WHEREAS, Sewer rates are not regulated by the PSC, but Utility Staff recommends matching the water rate increase percentage of 4.5% as a result of the increase in chemical costs and building maintenance at the Waste Water Treatment Plant;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Plymouth, Sheboygan County, Wisconsin, that:

1. **Amendment of Water Utility Rates:** Plymouth Utilities will file an application on February 3, 2023, with the Public Service Commission of Wisconsin (PSC), for authority to increase water rates. Rates for general service will increase 4.5 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Public Fire Protection and Wholesale rates (if applicable) will also increase 4.5 percent. This rate increase will go into effect on April 1, 2023
2. **Amendment of Sewer Utility Rates:** Plymouth Utilities will increase general sewer rates 4.5 percent. The increase is necessary to reduce the existing deficiency in present rates. This rate increase will go into effect on April 1, 2023.
3. **Effective Date.** The sewer and water rate increase will go into effect on April 1, 2023.

Adopted: January 20, 2023

CITY OF PLYMOUTH

Donald O. Pohlman, Mayor

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Common Council of the City of Plymouth on this ____ day of _____, 2023.

Anna Voigt, City Clerk

Plymouth Utilities
 900 CTH PP - P.O. Box 277
 Plymouth, WI 53073-0277



Telephone: 920-893-1471
 Facsimile: 920-892-2760
www.PlymouthUtilities.com
plymouthutilities@plymouthutilities.com

DATE: January 19, 2023

TO: Mayor and Common Council, Finance & Personnel Committee

FROM: Kim Ross, Finance Manager

RE: Discussion/action regarding Revolving Loan Fund (RLF) Loan to TID 5 for E Clifford Street project

Background:

TID 5 is projected to have funds available to build one final capital project of \$774,327 before it closes. Ten bids for the E Clifford Street project were received with the lowest bid being \$939,752. In order to be able to complete the project, which is in the best interest of the City and Utility; the Utility will finance \$165,425 of utility capital costs of the E Clifford Street project. A future budget amendment will be brought to council to reflect this change.

	Project Costs	Engineering	Total E. Clifford St.	Utility Fund Contribution	TID#5 Contribution
Utility Work	\$ 350,601	\$ 34,989	\$ 385,590	\$ 165,425	\$ 220,165
City Work	\$ 509,726	\$ 44,436	\$ 554,162	\$ -	\$ 554,162
Total	\$ 860,327	\$ 79,425	\$ 939,752	\$ 165,425	\$ 774,327

TID 5 currently does not have enough fund balance to pay for the E Clifford Street project in 2023; but will have cash flow over the next six years to pay back the loan principal to the RLF. Due to the change in the assessment values and decrease in tax rates, TID 5 is not projected to be able to pay interest on the loan.

The RLF fund has approximately \$1.8 million of readily available funds and could loan TID 5 \$750,000 in 2023.

Recommendation:

Move to approve a zero-interest loan of \$750,000 to TID 5 from the RLF to finance the construction of the E Clifford Street project in 2023 using the repayment schedule below:

RLF Loan to TIF 5 - ZERO Interest			
PaymentDate	Beg Balance	Principal	End
6/30/2023	750,000		750,000
6/30/2024	750,000	90,000	660,000
6/30/2025	660,000	45,000	615,000
6/30/2026	615,000	155,000	460,000
6/30/2027	460,000	155,000	305,000
6/30/2028	305,000	305,000	-

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 Plymouth, WI 53073-0277



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 Facsimile: 920-892-2760
www.PlymouthUtilities.com
plymouthutilities@plymouthutilities.com

DATE: January 19, 2023
TO: Mayor and Common Council, Finance & Personnel Committee
FROM: Kim Ross, Finance Manager
RE: Discussion/action regarding TID 6 repayment of City Advance

Background:

In 2020, Council passed Resolution No. 5 authorizing the repayment of TID 6 advanced funds to the General Fund. The repayment was not able to be completed because at the end of 2020, the cash balance of TID 6 was negative and the shortage in 2020 and 2021 was covered by the General Fund.

Currently, the TID 6 advance from the General Fund is \$148,741. In 2011, Plymouth Utilities advanced to TID 6 funds totaling \$745,666 for district eligible capital projects. TID 6 is a small district and is not forecasted to be able to repay all the original advance from the Utility.

Current forecast show TID 6 able to pay its \$148,741 general fund advance and \$317,426 of the utility advance prior to its closure. No interest is scheduled to be been paid on either of the advances to TID 6. TID 6 will meet all other payments for debt obligations.

Recommendation:

1. Motion to approve the repayment of the TID 6 advance of \$148,741 to the General Fund in four annual principal-only payments.
2. Motion to approve the repayment of the TID 6 advance of \$745,666 to the Utilities using the principal-only repayment schedule below with the intention that if the cash flow of TID 6 improves, the repayment schedule will be adjusted to return as much as possible to the Utility.

Year	General Fund	Utility
12/31/2022	\$ 65,000	
12/31/2023	\$ 30,000	
12/31/2024	\$ 25,000	
12/31/2025	\$ 28,741	\$ 5,000
12/31/2026		\$ 30,000
12/31/2027		\$ 30,000
12/31/2028		\$ 30,000
12/31/2029		\$ 25,000
12/31/2030		\$ 30,000
12/31/2031		\$167,426*
	<hr/> \$148,741	<hr/> \$317,426

Unpaid Advance to Utility \$428,240

*Intention to return as much of the Advance as is possible based on TID 6 cash flow.

City of Plymouth
 128 Smith St. - P.O. Box 107
 Plymouth, WI 53073-0107



Telephone: (920) 893-3745
 Facsimile: (920) 893-0183
 Web Site: plymouthgov.com

DATE: February 16, 2022
TO: Mayor and Common Council
FROM: Cathy Austin, Director of Public Works
RE: **2023 Street Project: Pony Lane and E Clifford Street**

On January 11, 2023, the City of Plymouth opened bids for the 2023 Street Project: E Clifford Street from South Street to Egan Street and Pony Lane. We received 10 bids. See attached for the bid results.

The scope of the project includes new watermain with water lateral replacement from the watermain to the curb stop, sanitary sewer main replacement, storm sewer main and inlets replacement, full curb and gutter replacement, repair of hazardous sidewalk (E Clifford Street only), sidewalk handicap ramp replacements, and asphalt road paving.

The City also received the attach agreements for Construction Management and Survey Staking from Kapur & Associates for both Pony Lane and E Clifford Street.

Funding

With \$150,000 coming from City Capital Improvement Budget, \$44,804.50 from City Capital Improvement Reserve, \$315,543.50 from Utility Capital Improvement Budget, and \$774,326.70 from TIF 5.

Breakdown of Funding

Pony Lane Construction: Superior Sewer and Water

City Share: \$185,944.50
 Utility Share: \$134,248.50

E Clifford Street Construction: Superior Sewer and Water

TIF Share: \$694,901.70
 Utility Share: \$165,425.00

Inspection and Staking Service: Kapur & Associates

City Share: \$8,860.00 (Pony Lane)
 Utility Share: \$15,870.00 (Pony Lane)
 TIF Share: \$79,425.00 (E Clifford Street)

Recommendation

To award the 2023 Street Project to Superior Sewer and Water in the amount of \$1,180,519.70 and approve the professional service agreements with Kapur & Associates, Inc for a total of \$104,155.00.

BID TAB

2023 STREET PROGRAM (Clifford Street and Pony Lane)

CITY OF PLYMOUTH, WISCONSIN

Bid Opening: 11:00 a.m. - Wednesday, January 11, 2023

Superior Sewer & Water	Dorner, Inc.	Kruczek Construction Inc.	PTS Contractors, Inc.	Kip Gulseth Construction	Advance Construction, Inc
1801 Deer Trail Court	E506 Luxemburg Road	3636 Kewaunee Road	4075 Eaton Road	1930 Johnston Drive	2141 Woodale Avenue
Luxemburg, WI 54217	Luxemburg, WI 54217	Green Bay, WI 54311	Green Bay, WI 54311	Manitowoc, WI 54220	Green Bay, WI 54313
P: 920-621-3504	P: 920-845-2442	P: 920-863-6841	P: 920-468-5217	P: 920-684-0144	P: 920-434-3978

BASE BID: Clifford Street - Egan Street to South Street

ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
204.01	Removing Concrete Pavement	2000	SY	\$ 3.75	\$ 7,500.00	\$ 3.20	\$ 6,400.00	\$ 3.25	\$ 6,500.00	\$ 4.00	\$ 8,000.00	\$ 3.95	\$ 7,900.00	\$ 3.25	\$ 6,500.00
204.015	Removing Curb & Gutter	1800	LF	\$ 3.75	\$ 6,750.00	\$ 2.10	\$ 3,780.00	\$ 2.75	\$ 4,950.00	\$ 1.40	\$ 2,520.00	\$ 1.35	\$ 2,430.00	\$ 2.75	\$ 4,950.00
204.0155	Removing Concrete Sidewalk	500	SY	\$ 3.10	\$ 1,550.00	\$ 6.00	\$ 3,000.00	\$ 2.75	\$ 1,375.00	\$ 2.70	\$ 1,350.00	\$ 2.65	\$ 1,325.00	\$ 2.70	\$ 1,350.00
204.021	Removing Manholes	1	EACH	\$ 200.00	\$ 200.00	\$ 375.00	\$ 375.00	\$ 500.00	\$ 500.00	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00	\$ 600.00	\$ 600.00
204.022	Removing Inlets	5	EACH	\$ 165.00	\$ 825.00	\$ 258.00	\$ 1,290.00	\$ 300.00	\$ 1,500.00	\$ 290.00	\$ 1,450.00	\$ 300.00	\$ 1,500.00	\$ 500.00	\$ 2,500.00
204.0245	Removing Storm Sewer	285	LF	\$ 16.50	\$ 4,702.50	\$ 31.00	\$ 8,835.00	\$ 33.50	\$ 9,547.50	\$ 32.00	\$ 9,120.00	\$ 30.00	\$ 8,550.00	\$ 20.00	\$ 5,700.00
205.01	Excavation Common	2400	CY	\$ 12.25	\$ 29,400.00	\$ 13.70	\$ 32,880.00	\$ 10.00	\$ 24,000.00	\$ 22.50	\$ 54,000.00	\$ 12.88	\$ 30,912.00	\$ 10.00	\$ 24,000.00
205.01	Excavation Common - EBS - Undistributed (Assume 10%)	150	CY	\$ 16.00	\$ 2,400.00	\$ 28.00	\$ 4,200.00	\$ 15.00	\$ 2,250.00	\$ 13.10	\$ 1,965.00	\$ 12.88	\$ 1,932.00	\$ 15.00	\$ 2,250.00
305.012	Base Aggregate Dense 1 1/4-Inch	3450	TON	\$ 14.55	\$ 50,197.50	\$ 13.90	\$ 47,955.00	\$ 15.40	\$ 53,130.00	\$ 17.20	\$ 59,340.00	\$ 16.90	\$ 58,305.00	\$ 15.40	\$ 53,130.00
311.011	Breaker Run - Undistributed	310	TON	\$ 14.55	\$ 4,510.50	\$ 13.90	\$ 4,309.00	\$ 17.20	\$ 5,332.00	\$ 17.80	\$ 5,518.00	\$ 17.50	\$ 5,425.00	\$ 17.20	\$ 5,332.00
416.016	Concrete Driveway 6-Inch	200	SY	\$ 82.75	\$ 16,550.00	\$ 68.60	\$ 13,720.00	\$ 66.25	\$ 13,250.00	\$ 66.00	\$ 13,200.00	\$ 65.00	\$ 13,000.00	\$ 65.00	\$ 13,000.00
460.6223	HMA Pavement 3 MT 58-28 S	730	TON	\$ 78.06	\$ 56,983.80	\$ 80.70	\$ 58,911.00	\$ 78.00	\$ 56,940.00	\$ 78.00	\$ 56,940.00	\$ 76.40	\$ 55,772.00	\$ 76.40	\$ 55,772.00
460.6224	HMA Pavement 4 MT 58-28 S	490	TON	\$ 87.06	\$ 42,659.40	\$ 90.70	\$ 44,443.00	\$ 87.50	\$ 42,875.00	\$ 88.00	\$ 43,120.00	\$ 85.90	\$ 42,091.00	\$ 85.90	\$ 42,091.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	1850	LF	\$ 22.48	\$ 41,588.00	\$ 19.80	\$ 36,630.00	\$ 19.30	\$ 35,705.00	\$ 22.00	\$ 40,700.00	\$ 18.80	\$ 34,780.00	\$ 18.80	\$ 34,780.00
602.0405	Concrete Sidewalk 4-Inch	4500	SF	\$ 8.17	\$ 36,765.00	\$ 6.70	\$ 30,150.00	\$ 6.50	\$ 29,250.00	\$ 6.78	\$ 30,510.00	\$ 6.30	\$ 28,350.00	\$ 6.30	\$ 28,350.00
602.0505	Curb Ramp Detectable Warning Field Yellow	100	SF	\$ 45.97	\$ 4,597.00	\$ 37.00	\$ 3,700.00	\$ 36.00	\$ 3,600.00	\$ 36.00	\$ 3,600.00	\$ 35.00	\$ 3,500.00	\$ 35.00	\$ 3,500.00
608.0315	Storm Sewer Pipe Reinforced Concrete Class III 15-Inch	305	LF	\$ 76.00	\$ 23,180.00	\$ 66.00	\$ 20,130.00	\$ 81.00	\$ 24,705.00	\$ 94.00	\$ 28,670.00	\$ 80.00	\$ 24,400.00	\$ 83.00	\$ 25,315.00
608.0318	Storm Sewer Pipe Reinforced Concrete Class III 18-Inch	310	LF	\$ 78.00	\$ 24,180.00	\$ 68.00	\$ 21,080.00	\$ 87.00	\$ 26,970.00	\$ 98.00	\$ 30,380.00	\$ 84.00	\$ 26,040.00	\$ 86.00	\$ 26,660.00
608.0324	Storm Sewer Pipe Reinforced Concrete Class III 24-Inch	340	LF	\$ 95.00	\$ 32,300.00	\$ 93.00	\$ 31,620.00	\$ 98.00	\$ 33,320.00	\$ 122.00	\$ 41,480.00	\$ 108.00	\$ 36,720.00	\$ 106.00	\$ 36,040.00
611.2004	Manholes 4-FT Diameter	7	EACH	\$ 1,600.00	\$ 11,200.00	\$ 3,029.00	\$ 21,203.00	\$ 3,000.00	\$ 21,000.00	\$ 2,600.00	\$ 18,200.00	\$ 2,600.00	\$ 18,200.00	\$ 3,130.00	\$ 21,910.00
611.323	Inlet 2x3 - FT	14	EACH	\$ 2,510.00	\$ 35,140.00	\$ 2,142.00	\$ 29,988.00	\$ 2,150.00	\$ 30,100.00	\$ 1,500.00	\$ 21,000.00	\$ 1,900.00	\$ 26,600.00	\$ 2,550.00	\$ 35,700.00
611.811	Adjusting Manhole Covers	3	EACH	\$ 350.00	\$ 1,050.00	\$ 447.00	\$ 1,341.00	\$ 740.00	\$ 2,220.00	\$ 490.00	\$ 1,470.00	\$ 500.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00
611.8115	Adjusting Inlet Covers	1	EACH	\$ 400.00	\$ 400.00	\$ 521.00	\$ 521.00	\$ 740.00	\$ 740.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00
625.01	Topsoil	810	SY	\$ 8.60	\$ 6,966.00	\$ 8.40	\$ 6,804.00	\$ 6.00	\$ 4,860.00	\$ 5.00	\$ 4,050.00	\$ 5.50	\$ 4,455.00	\$ 4.00	\$ 3,240.00
627.02	Mulching	810	SY	\$ 1.80	\$ 1,458.00	\$ 1.00	\$ 810.00	\$ 1.50	\$ 1,215.00	\$ 0.70	\$ 567.00	\$ 1.50	\$ 1,215.00	\$ 0.65	\$ 526.50
628.7015	Inlet Protection Type C	18	EACH	\$ 100.00	\$ 1,800.00	\$ 35.00	\$ 630.00	\$ 100.00	\$ 1,800.00	\$ 38.00	\$ 684.00	\$ 75.00	\$ 1,350.00	\$ 60.00	\$ 1,080.00
629.021	Fertilizer Type B	1	CWT	\$ 122.00	\$ 122.00	\$ 77.50	\$ 77.50	\$ 75.00	\$ 75.00	\$ 97.00	\$ 97.00	\$ 100.00	\$ 100.00	\$ 95.00	\$ 95.00
630.014	Seeding Mixture No. 40	60	LB	\$ 12.05	\$ 723.00	\$ 5.00	\$ 300.00	\$ 10.00	\$ 600.00	\$ 15.00	\$ 900.00	\$ 12.00	\$ 720.00	\$ 15.00	\$ 900.00
643.01	Traffic Control	1	LS	\$ 4,900.00	\$ 4,900.00	\$ 3,167.00	\$ 3,167.00	\$ 17,000.00	\$ 17,000.00	\$ 4,900.00	\$ 4,900.00	\$ 20,000.00	\$ 20,000.00	\$ 17,000.00	\$ 17,000.00
645.022	Geogrid Type SR - Undistributed	440	SY	\$ 2.95	\$ 1,298.00	\$ 2.00	\$ 880.00	\$ 4.00	\$ 1,760.00	\$ 4.20	\$ 1,848.00	\$ 1.75	\$ 770.00	\$ 4.10	\$ 1,804.00
690.015	Sawing Asphalt	300	LF	\$ 2.00	\$ 600.00	\$ 2.40	\$ 720.00	\$ 2.00	\$ 600.00	\$ 2.00	\$ 600.00	\$ 2.00	\$ 600.00	\$ 1.95	\$ 585.00
690.025	Sawing Concrete	780	LF	\$ 2.00	\$ 1,560.00	\$ 2.70	\$ 2,106.00	\$ 3.00	\$ 2,340.00	\$ 2.00	\$ 1,560.00	\$ 2.00	\$ 1,560.00	\$ 1.95	\$ 1,521.00
SPV.1000	Hydrant Special	1	EACH	\$ 6,980.00	\$ 6,980.00	\$ 6,702.00	\$ 6,702.00	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,400.00	\$ 6,400.00	\$ 6,837.00	\$ 6,837.00
SPV.1005	PVC Hydrant Lead 6-Inch Special	10	LF	\$ 44.00	\$ 440.00	\$ 109.00	\$ 1,090.00	\$ 130.00	\$ 1,300.00	\$ 115.00	\$ 1,150.00	\$ 90.00	\$ 900.00	\$ 114.00	\$ 1,140.00
SPV.1106	Gate Valve & Valve Box 6-Inch Special	1	EACH	\$ 1,947.00	\$ 1,947.00	\$ 2,031.00	\$ 2,031.00	\$ 2,100.00	\$ 2,100.00	\$ 1,900.00	\$ 1,900.00	\$ 2,075.00	\$ 2,075.00	\$ 1,837.00	\$ 1,837.00
SPV.1108	Gate Valve & Valve Box 8-Inch Special	3	EACH	\$ 2,693.00	\$ 8,079.00	\$ 2,845.00	\$ 8,535.00	\$ 3,000.00	\$ 9,000.00	\$ 2,625.00	\$ 7,875.00	\$ 2,900.00	\$ 8,700.00	\$ 2,592.00	\$ 7,776.00
SPV.1112	Gate Valve & Valve Box 12-Inch Special	3	EACH	\$ 4,754.00	\$ 14,262.00	\$ 5,076.00	\$ 15,228.00	\$ 5,300.00	\$ 15,900.00	\$ 4,690.00	\$ 14,070.00	\$ 5,100.00	\$ 15,300.00	\$ 4,630.00	\$ 13,890.00
SPV.1405	Water Service HDPE Lateral 1-Inch Special	400	LF	\$ 69.00	\$ 27,600.00	\$ 87.00	\$ 34,800.00	\$ 100.00	\$ 40,000.00	\$ 107.00	\$ 42,800.00	\$ 125.00	\$ 50,000.00	\$ 120.00	\$ 48,000.00
SPV.1504	PVC Water Main 4-Inch (Granular Backfill) Special	15	LF	\$ 87.00	\$ 1,305.00	\$ 141.00	\$ 2,115.00	\$ 178.00	\$ 2,670.00	\$ 127.00	\$ 1,905.00	\$ 125.00	\$ 1,875.00	\$ 176.00	\$ 2,640.00
SPV.1508	PVC Water Main 8-Inch (Granular Backfill) Special	240	LF	\$ 88.00	\$ 21,120.00	\$ 105.00	\$ 25,200.00	\$ 113.00	\$ 27,120.00	\$ 110.00	\$ 26,400.00	\$ 135.00	\$ 32,400.00	\$ 171.00	\$ 41,040.00
SPV.1512	PVC Water Main 12-Inch (Granular Backfill) Special	810	LF	\$ 120.00	\$ 97,200.00	\$ 155.00	\$ 125,550.00	\$ 149.00	\$ 120,690.00	\$ 125.00	\$ 101,250.00	\$ 178.00	\$ 144,180.00	\$ 178.00	\$ 144,180.00
SPV.3007	PVC Sanitary Sewer 8-Inch (Granular Backfill) Special	990	LF	\$ 107.00	\$ 105,930.00	\$ 91.00	\$ 90,090.00	\$ 95.00	\$ 94,050.00	\$ 104.00	\$ 102,960.00	\$ 126.00	\$ 124,740.00	\$ 130.00	\$ 128,700.00
SPV.3305	PVC Sanitary Sewer 6-Inch Lateral (Granular Backfill) Special	430	LF	\$ 85.00	\$ 36,550.00	\$ 83.00	\$ 35,690.00	\$ 85.00	\$ 36,550.00	\$ 102.00	\$ 43,860.00	\$ 116.00	\$ 49,880.00	\$ 120.00	\$ 51,600.00
SPV.3504	Sanitary Manhole - 4 FT Special	4	EACH	\$ 2,825.00	\$ 11,300.00	\$ 5,451.00	\$ 21,804.00	\$ 4,200.00	\$ 16,800.00	\$ 4,270.00	\$ 17,080.00	\$ 3,800.00	\$ 15,200.00	\$ 4,625.00	\$ 18,500.00
SPV.5106	PVC Storm Sewer 6-Inch Lateral (Granular Backfill) Special	480	LF	\$ 51.00	\$ 24,480.00	\$ 56.00	\$ 26,880.00	\$ 72.00	\$ 34,560.00	\$ 84.00	\$ 40,320.00	\$ 60.00	\$ 28,800.00	\$ 65.00	\$ 31,200.00
SPV.5112	PVC Storm Sewer 12-Inch (Granular Backfill) Special	240	LF	\$ 81.00	\$ 19,440.00	\$ 77.00	\$ 18,480.00	\$ 94.00	\$ 22,560.00	\$ 98.00	\$ 23,520.00	\$ 90.00	\$ 21,600.00	\$ 99.00	\$ 23,760.00
SPV.6008	Core Existing Structure 8-Inch Special	1	EACH	\$ 1,400.00	\$ 1,400.00	\$ 1,999.00	\$ 1,999.00	\$ 590.00	\$ 590.00	\$ 1,820.00	\$ 1,820.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00
SPV.9000	Inlet Frame and Grate Special	14	EACH	\$ 832.00	\$ 11,648.00	\$ 850.00	\$ 11,900.00	\$ 1,100.00	\$ 15,400.00	\$ 1,075.00	\$ 15,050.00	\$ 800.00	\$ 11,200.00	\$ 745.00	\$ 10,430.00
SPV.9001	Manhole Frame and Cover R-1710 Special	11	EACH	\$ 786.00	\$ 8,646.00	\$ 638.00	\$ 7,018.00	\$ 1,000.00	\$ 11,000.00	\$ 1,030.00	\$ 11,330.00	\$ 750.00	\$ 8,250.00	\$ 700.00	\$ 7,700.00
SPV.9003	Manhole Cover Adjusting Ring	14	EACH	\$ 550.00	\$ 7,700.00	\$ 528.00	\$ 7,392.00	\$ 760.00	\$ 10,640.00	\$ 450.00	\$ 6,300.00	\$ 600.00	\$ 8,400.00	\$ 520.00	\$ 7,280.00
SPV.9008	Removing Hydrant Special	1	EACH	\$ 244.00	\$ 244.00	\$ 476.00	\$ 476.00	\$ 800.00	\$ 800.00	\$ 405.00	\$ 405.00	\$ 500.00	\$ 500.00	\$ 750.00	\$ 750.00
SUBTOTAL - CLIFFORD STREET:					\$ 860,326.70		\$ 884,935.50		\$ 928,739.50		\$ 954,684.00		\$ 992,002.00		\$ 1,005,941.50
SUBMITTED AMOUNT IN ERROR - CLIFFORD STREET:											\$ 932,184.00				

BASE BID: Pony Lane - Reiverbend Drive to Cul-de-Sac															
ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
204.01	Removing Concrete Pavement	250	SY	\$ 3.75	\$ 937.50	\$ 4.60	\$ 1,150.00	\$ 3.25	\$ 812.50	\$ 4.00	\$ 1,000.00	\$ 3.95	\$ 987.50	\$ 3.25	\$ 812.50
204.015	Removing Curb & Gutter	750	LF	\$ 3.75	\$ 2,812.50	\$ 2.40	\$ 1,800.00	\$ 2.75	\$ 2,062.50	\$ 1.00	\$ 750.00	\$ 1.35	\$ 1,012.50	\$ 2.75	\$ 2,062.50
204.021	Removing Manholes	1	EACH	\$ 200.00	\$ 200.00	\$ 375.00	\$ 375.00	\$ 600.00	\$ 600.00	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00	\$ 600.00	\$ 600.00
204.022	Removing Inlets	1	EACH	\$ 165.00	\$ 165.00	\$ 258.00	\$ 258.00	\$ 400.00	\$ 400.00	\$ 290.00	\$ 290.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00
204.0245	Removing Storm Sewer	185	LF	\$ 16.50	\$ 3,052.50	\$ 34.00	\$ 6,290.00	\$ 32.00	\$ 5,920.00	\$ 39.00	\$ 7,215.00	\$ 30.00	\$ 5,550.00	\$ 20.00	\$ 3,700.00
205.01	Excavation Common	1000	CY	\$ 12.25	\$ 12,250.00	\$ 15.40	\$ 15,400.00	\$ 10.00	\$ 10,000.00	\$ 13.00	\$ 13,000.00	\$ 12.88	\$ 12,880.00	\$ 10.00	\$ 10,000.00
205.01	Excavation Common - EBS - Undistributed (Assume 10%)	60	CY	\$ 16.00	\$ 960.00	\$ 28.50	\$ 1,710.00	\$ 15.00	\$ 900.00	\$ 13.00	\$ 780.00	\$ 12.88	\$ 772.80	\$ 15.00	\$ 900.00
305.012	Base Aggregate Dense 1 1/4-Inch	1150	TON	\$ 14.55	\$ 16,732.50	\$ 14.40	\$ 16,560.00	\$ 15.50	\$ 17,825.00	\$ 17.00	\$ 19,550.00	\$ 16.90	\$ 19,435.00	\$ 15.40	\$ 17,710.00
311.011	Breaker Run - Undistributed	130	TON	\$ 14.55	\$ 1,891.50	\$ 14.00	\$ 1,820.00	\$ 17.20	\$ 2,236.00	\$ 17.80	\$ 2,314.00	\$ 17.50	\$ 2,275.00	\$ 17.20	\$ 2,236.00
416.016	Concrete Driveway 6-Inch	240	SY	\$ 82.75	\$ 19,860.00	\$ 68.60	\$ 16,464.00	\$ 66.00	\$ 15,840.00	\$ 66.00	\$ 15,840.00	\$ 81.00	\$ 19,440.00	\$ 65.00	\$ 15,600.00
460.6223	HMA Pavement 3 MT 58-28 S	225	TON	\$ 90.62	\$ 20,389.50	\$ 93.60	\$ 21,060.00	\$ 90.00	\$ 20,250.00	\$ 90.00	\$ 20,250.00	\$ 88.70	\$ 19,957.50	\$ 88.70	\$ 19,957.50
460.6224	HMA Pavement 4 MT 58-28 S	175	TON	\$ 93.79	\$ 16,413.25	\$ 96.90	\$ 16,957.50	\$ 94.00	\$ 16,450.00	\$ 93.00	\$ 16,275.00	\$ 91.80	\$ 16,065.00	\$ 91.80	\$ 16,065.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	725	LF	\$ 22.48	\$ 16,298.00	\$ 20.90	\$ 15,152.50	\$ 20.00	\$ 14,500.00	\$ 23.00	\$ 16,675.00	\$ 22.00	\$ 15,950.00	\$ 19.75	\$ 14,318.75
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	270	LF	\$ 47.00	\$ 12,690.00	\$ 65.00	\$ 17,550.00	\$ 75.00	\$ 20,250.00	\$ 87.00	\$ 23,490.00	\$ 78.00	\$ 21,060.00	\$ 80.00	\$ 21,600.00
611.2004	Manholes 4-FT Diameter	4	EACH	\$ 1,600.00	\$ 6,400.00	\$ 2,923.00	\$ 11,692.00	\$ 3,000.00	\$ 12,000.00	\$ 2,335.00	\$ 9,340.00	\$ 2,600.00	\$ 10,400.00	\$ 3,080.00	\$ 12,320.00
611.323	Inlet 2x3 - FT	6	EACH	\$ 2,510.00	\$ 15,060.00	\$ 2,089.00	\$ 12,534.00	\$ 2,150.00	\$ 12,900.00	\$ 1,500.00	\$ 9,000.00	\$ 1,900.00	\$ 11,400.00	\$ 2,205.00	\$ 13,230.00
611.8115	Adjusting Inlet Covers	2	EACH	\$ 400.00	\$ 800.00	\$ 521.00	\$ 1,042.00	\$ 740.00	\$ 1,480.00	\$ 725.00	\$ 1,450.00	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00
625.01	Topsoil	720	SY	\$ 8.60	\$ 6,192.00	\$ 8.40	\$ 6,048.00	\$ 6.00	\$ 4,320.00	\$ 4.00	\$ 2,880.00	\$ 5.50	\$ 3,960.00	\$ 4.00	\$ 2,880.00
627.02	Mulching	720	SY	\$ 1.80	\$ 1,296.00	\$ 1.10	\$ 792.00	\$ 1.50	\$ 1,080.00	\$ 0.70	\$ 504.00	\$ 1.50	\$ 1,080.00	\$ 0.65	\$ 468.00
628.7015	Inlet Protection Type C	8	EACH	\$ 100.00	\$ 800.00	\$ 35.00	\$ 280.00	\$ 100.00	\$ 800.00	\$ 38.00	\$ 304.00	\$ 75.00	\$ 600.00	\$ 60.00	\$ 480.00
629.021	Fertilizer Type B	1	CWT	\$ 122.00	\$ 122.00	\$ 77.50	\$ 77.50	\$ 131.37	\$ 131.37	\$ 96.00	\$ 96.00	\$ 100.00	\$ 100.00	\$ 95.00	\$ 95.00
630.014	Seeding Mixture No. 40	55	LB	\$ 12.05	\$ 662.75	\$ 5.00	\$ 275.00	\$ 10.00	\$ 550.00	\$ 15.00	\$ 825.00	\$ 12.00	\$ 660.00	\$ 15.00	\$ 825.00
643.01	Traffic Control	1	LS	\$ 1,634.00	\$ 1,634.00	\$ 528.00	\$ 528.00	\$ 1,000.00	\$ 1,000.00	\$ 1,630.00	\$ 1,630.00	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00
645.022	Geogrid Type SR - Undistributed	180	SY	\$ 2.95	\$ 531.00	\$ 2.40	\$ 432.00	\$ 4.00	\$ 720.00	\$ 1.80	\$ 324.00	\$ 1.75	\$ 315.00	\$ 4.10	\$ 738.00
690.015	Sawing Asphalt	80	LF	\$ 2.00	\$ 160.00	\$ 2.40	\$ 192.00	\$ 2.00	\$ 160.00	\$ 2.00	\$ 160.00	\$ 2.00	\$ 160.00	\$ 2.25	\$ 180.00
690.025	Sawing Concrete	200	LF	\$ 2.00	\$ 400.00	\$ 2.70	\$ 540.00	\$ 3.00	\$ 600.00	\$ 2.00	\$ 400.00	\$ 2.00	\$ 400.00	\$ 3.00	\$ 600.00
SPV.1000	Hydrant Special	2	EACH	\$ 6,500.00	\$ 13,000.00	\$ 6,055.00	\$ 12,110.00	\$ 6,500.00	\$ 13,000.00	\$ 5,600.00	\$ 11,200.00	\$ 5,950.00	\$ 11,900.00	\$ 6,052.00	\$ 12,104.00
SPV.1005	PVC Hydrant Lead 6-Inch Special	25	LF	\$ 44.00	\$ 1,100.00	\$ 86.00	\$ 2,150.00	\$ 130.00	\$ 3,250.00	\$ 79.00	\$ 1,975.00	\$ 90.00	\$ 2,250.00	\$ 100.00	\$ 2,500.00
SPV.1106	Gate Valve & Valve Box 6-Inch Special	2	EACH	\$ 1,947.00	\$ 3,894.00	\$ 2,031.00	\$ 4,062.00	\$ 2,100.00	\$ 4,200.00	\$ 1,890.00	\$ 3,780.00	\$ 2,075.00	\$ 4,150.00	\$ 1,837.00	\$ 3,674.00
SPV.1108	Gate Valve & Valve Box 8-Inch Special	3	EACH	\$ 2,693.00	\$ 8,079.00	\$ 2,845.00	\$ 8,535.00	\$ 3,000.00	\$ 9,000.00	\$ 2,625.00	\$ 7,875.00	\$ 2,900.00	\$ 8,700.00	\$ 4,825.00	\$ 14,475.00
SPV.1405	Water Service HDPE Lateral 1-Inch Special	180	LF	\$ 69.00	\$ 12,420.00	\$ 75.00	\$ 13,500.00	\$ 87.00	\$ 15,660.00	\$ 97.00	\$ 17,460.00	\$ 110.75	\$ 19,935.00	\$ 90.00	\$ 16,200.00
SPV.1506	PVC Water Main 6-Inch (Granular Backfill) Special	10	LF	\$ 87.00	\$ 870.00	\$ 250.00	\$ 2,500.00	\$ 217.00	\$ 2,170.00	\$ 160.00	\$ 1,600.00	\$ 150.00	\$ 1,500.00	\$ 178.00	\$ 1,780.00
SPV.1508	PVC Water Main 8-Inch (Granular Backfill) Special	385	LF	\$ 88.00	\$ 33,880.00	\$ 95.00	\$ 36,575.00	\$ 113.00	\$ 43,505.00	\$ 107.00	\$ 41,195.00	\$ 129.00	\$ 49,665.00	\$ 132.00	\$ 50,820.00
SPV.3007	PVC Sanitary Sewer 8-Inch (Granular Backfill) Special	290	LF	\$ 101.00	\$ 29,290.00	\$ 122.00	\$ 35,380.00	\$ 105.00	\$ 30,450.00	\$ 116.00	\$ 33,640.00	\$ 138.00	\$ 40,020.00	\$ 149.00	\$ 43,210.00
SPV.3305	PVC Sanitary Sewer 6-Inch Lateral (Granular Backfill) Special	220	LF	\$ 85.00	\$ 18,700.00	\$ 88.00	\$ 19,360.00	\$ 87.00	\$ 19,140.00	\$ 107.00	\$ 23,540.00	\$ 116.50	\$ 25,630.00	\$ 119.00	\$ 26,180.00
SPV.3504	Sanitary Manhole - 4 FT Special	2	EACH	\$ 2,800.00	\$ 5,600.00	\$ 6,854.00	\$ 13,708.00	\$ 4,200.00	\$ 8,400.00	\$ 5,400.00	\$ 10,800.00	\$ 4,250.00	\$ 8,500.00	\$ 5,225.00	\$ 10,450.00
SPV.5106	PVC Storm Sewer 6-Inch Lateral (Granular Backfill) Special	90	LF	\$ 47.00	\$ 4,230.00	\$ 57.00	\$ 5,130.00	\$ 54.00	\$ 4,860.00	\$ 82.00	\$ 7,380.00	\$ 60.00	\$ 5,400.00	\$ 93.00	\$ 8,370.00
SPV.5112	PVC Storm Sewer 12-Inch (Granular Backfill) Special	195	LF	\$ 81.00	\$ 15,795.00	\$ 77.00	\$ 15,015.00	\$ 94.00	\$ 18,330.00	\$ 99.00	\$ 19,305.00	\$ 90.00	\$ 17,550.00	\$ 99.00	\$ 19,305.00
SPV.9000	Inlet Frame and Grate Special	6	EACH	\$ 832.00	\$ 4,992.00	\$ 850.00	\$ 5,100.00	\$ 1,100.00	\$ 6,600.00	\$ 1,075.00	\$ 6,450.00	\$ 800.00	\$ 4,800.00	\$ 745.00	\$ 4,470.00
SPV.9001	Manhole Frame and Cover R-1710 Special	6	EACH	\$ 770.00	\$ 4,620.00	\$ 632.00	\$ 3,792.00	\$ 1,000.00	\$ 6,000.00	\$ 1,015.00	\$ 6,090.00	\$ 750.00	\$ 4,500.00	\$ 683.00	\$ 4,098.00
SPV.9003	Manhole Cover Adjusting Ring	6	EACH	\$ 550.00	\$ 3,300.00	\$ 528.00	\$ 3,168.00	\$ 760.00	\$ 4,560.00	\$ 450.00	\$ 2,700.00	\$ 600.00	\$ 3,600.00	\$ 520.00	\$ 3,120.00
SPV.9007	Temporary Water Main and Services Special	1	LS	\$ 1,225.00	\$ 1,225.00	\$ 3,046.00	\$ 3,046.00	\$ 4,000.00	\$ 4,000.00	\$ 4,300.00	\$ 4,300.00	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00
SPV.9008	Removing Hydrant Special	2	EACH	\$ 244.00	\$ 488.00	\$ 476.00	\$ 952.00	\$ 818.00	\$ 1,636.00	\$ 405.00	\$ 810.00	\$ 500.00	\$ 1,000.00	\$ 750.00	\$ 1,500.00
SUBTOTAL - PONY LANE:					\$ 320,193.00		\$ 351,062.50		\$ 358,548.37		\$ 364,792.00		\$ 392,960.30		\$ 392,134.25
SUBMITTED AMOUNT IN ERROR - PONY LANE:											\$ 365,092.00				
2023 STREET PROGRAM - TOTAL BASE BID:				\$ 1,180,519.70	\$ 1,235,998.00	\$ 1,287,287.87	\$ 1,319,476.00	\$ 1,384,962.30	\$ 1,398,075.75						
SUBMITTED AMOUNT IN ERROR - BASE BID:											\$ 1,297,276.00				

BID TAB
2023 STREET PROGRAM (Clifford Street and Pony Lane)
CITY OF PLYMOUTH, WISCONSIN
Bid Opening: 11:00 a.m. - Wednesday, January 11, 2023

				De Groot, Inc.		Jossart Brothers, Inc.		Alfson Excavating, Inc.		Wondra Construction, Inc.		Engineers Estimate	
				4201 Champion Road		1682 Swan Road		P.O. Box 117		W2874 Graylog Road			
Green Bay, WI 54311		De Pere, WI 54115		Valders, WI 54245		Iron Ridge, WI 53035							
P: 920-866-2348		P: 920-339-8500		P: 920-980-5119		P: 920-387-5840							
BASE BID: Clifford Street - Egan Street to South Street													
ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
204.01	Removing Concrete Pavement	2000	SY	\$ 3.44	\$ 6,880.00	\$ 3.40	\$ 6,800.00	\$ 12.00	\$ 24,000.00	\$ 6.54	\$ 13,080.00	\$ 8.00	\$ 16,000.00
204.015	Removing Curb & Gutter	1800	LF	\$ 2.92	\$ 5,256.00	\$ 2.90	\$ 5,220.00	\$ 10.00	\$ 18,000.00	\$ 3.06	\$ 5,508.00	\$ 8.00	\$ 14,400.00
204.0155	Removing Concrete Sidewalk	500	SY	\$ 2.87	\$ 1,435.00	\$ 2.85	\$ 1,425.00	\$ 8.00	\$ 4,000.00	\$ 6.52	\$ 3,260.00	\$ 10.00	\$ 5,000.00
204.021	Removing Manholes	1	EACH	\$ 505.00	\$ 505.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
204.022	Removing Inlets	5	EACH	\$ 404.00	\$ 2,020.00	\$ 400.00	\$ 2,000.00	\$ 250.00	\$ 1,250.00	\$ 500.00	\$ 2,500.00	\$ 750.00	\$ 3,750.00
204.0245	Removing Storm Sewer	285	LF	\$ 25.25	\$ 7,196.25	\$ 20.00	\$ 5,700.00	\$ 8.00	\$ 2,280.00	\$ 19.43	\$ 5,537.55	\$ 25.00	\$ 7,125.00
205.01	Excavation Common	2400	CY	\$ 10.61	\$ 25,464.00	\$ 10.50	\$ 25,200.00	\$ 25.00	\$ 60,000.00	\$ 85.42	\$ 205,008.00	\$ 20.00	\$ 48,000.00
205.01	Excavation Common - EBS - Undistributed (Assume 10%)	150	CY	\$ 15.91	\$ 2,386.50	\$ 15.75	\$ 2,362.50	\$ 17.00	\$ 2,550.00	\$ 34.30	\$ 5,145.00	\$ 20.00	\$ 3,000.00
305.012	Base Aggregate Dense 1 1/4-Inch	3450	TON	\$ 16.33	\$ 56,338.50	\$ 16.15	\$ 55,717.50	\$ 21.00	\$ 72,450.00	\$ 17.70	\$ 61,065.00	\$ 22.00	\$ 75,900.00
311.011	Breaker Run - Undistributed	310	TON	\$ 18.56	\$ 5,753.60	\$ 18.05	\$ 5,595.50	\$ 19.00	\$ 5,890.00	\$ 19.58	\$ 6,069.80	\$ 25.00	\$ 7,750.00
416.016	Concrete Driveway 6-Inch	200	SY	\$ 68.93	\$ 13,786.00	\$ 68.15	\$ 13,630.00	\$ 71.50	\$ 14,300.00	\$ 73.21	\$ 14,642.00	\$ 70.00	\$ 14,000.00
460.6223	HMA Pavement 3 MT 58-28 S	730	TON	\$ 81.02	\$ 59,144.60	\$ 80.20	\$ 58,546.00	\$ 92.00	\$ 67,160.00	\$ 76.40	\$ 55,772.00	\$ 90.00	\$ 65,700.00
460.6224	HMA Pavement 4 MT 58-28 S	490	TON	\$ 91.10	\$ 44,639.00	\$ 90.20	\$ 44,198.00	\$ 105.00	\$ 51,450.00	\$ 85.90	\$ 42,091.00	\$ 95.00	\$ 46,550.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	1850	LF	\$ 19.94	\$ 36,889.00	\$ 19.75	\$ 36,537.50	\$ 22.00	\$ 40,700.00	\$ 17.71	\$ 32,763.50	\$ 22.00	\$ 40,700.00
602.0405	Concrete Sidewalk 4-Inch	4500	SF	\$ 6.69	\$ 30,105.00	\$ 6.60	\$ 29,700.00	\$ 7.00	\$ 31,500.00	\$ 5.98	\$ 26,910.00	\$ 9.00	\$ 40,500.00
602.0505	Curb Ramp Detectable Warning Field Yellow	100	SF	\$ 37.12	\$ 3,712.00	\$ 36.75	\$ 3,675.00	\$ 38.50	\$ 3,850.00	\$ 40.00	\$ 4,000.00	\$ 40.00	\$ 4,000.00
608.0315	Storm Sewer Pipe Reinforced Concrete Class III 15-Inch	305	LF	\$ 97.29	\$ 29,673.45	\$ 91.00	\$ 27,755.00	\$ 85.00	\$ 25,925.00	\$ 97.73	\$ 29,807.65	\$ 80.00	\$ 24,400.00
608.0318	Storm Sewer Pipe Reinforced Concrete Class III 18-Inch	310	LF	\$ 95.75	\$ 29,682.50	\$ 94.00	\$ 29,140.00	\$ 95.00	\$ 29,450.00	\$ 97.65	\$ 30,271.50	\$ 90.00	\$ 27,900.00
608.0324	Storm Sewer Pipe Reinforced Concrete Class III 24-Inch	340	LF	\$ 125.07	\$ 42,523.80	\$ 110.00	\$ 37,400.00	\$ 145.00	\$ 49,300.00	\$ 116.43	\$ 39,586.20	\$ 110.00	\$ 37,400.00
611.2004	Manholes 4-FT Diameter	7	EACH	\$ 4,093.64	\$ 28,655.48	\$ 3,300.00	\$ 23,100.00	\$ 3,500.00	\$ 24,500.00	\$ 3,241.60	\$ 22,691.20	\$ 2,800.00	\$ 19,600.00
611.323	Inlet 2x3 - FT	14	EACH	\$ 2,656.09	\$ 37,185.26	\$ 2,200.00	\$ 30,800.00	\$ 2,000.00	\$ 28,000.00	\$ 1,502.66	\$ 21,037.24	\$ 1,600.00	\$ 22,400.00
611.811	Adjusting Manhole Covers	3	EACH	\$ 757.50	\$ 2,272.50	\$ 500.00	\$ 1,500.00	\$ 1,400.00	\$ 4,200.00	\$ 392.26	\$ 1,176.78	\$ 800.00	\$ 2,400.00
611.8115	Adjusting Inlet Covers	1	EACH	\$ 1,010.00	\$ 1,010.00	\$ 750.00	\$ 750.00	\$ 1,400.00	\$ 1,400.00	\$ 401.45	\$ 401.45	\$ 800.00	\$ 800.00
625.01	Topsoil	810	SY	\$ 6.57	\$ 5,321.70	\$ 4.20	\$ 3,402.00	\$ 9.00	\$ 7,290.00	\$ 4.95	\$ 4,009.50	\$ 5.00	\$ 4,050.00
627.02	Mulching	810	SY	\$ 0.76	\$ 615.60	\$ 1.60	\$ 1,296.00	\$ 2.00	\$ 1,620.00	\$ 0.65	\$ 526.50	\$ 3.00	\$ 2,430.00
628.7015	Inlet Protection Type C	18	EACH	\$ 70.70	\$ 1,272.60	\$ 80.00	\$ 1,440.00	\$ 150.00	\$ 2,700.00	\$ 60.00	\$ 1,080.00	\$ 80.00	\$ 1,440.00
629.021	Fertilizer Type B	1	CWT	\$ 111.10	\$ 111.10	\$ 105.00	\$ 105.00	\$ 425.00	\$ 425.00	\$ 95.00	\$ 95.00	\$ 90.00	\$ 90.00
630.014	Seeding Mixture No. 40	60	LB	\$ 20.20	\$ 1,212.00	\$ 12.60	\$ 756.00	\$ 12.00	\$ 720.00	\$ 15.00	\$ 900.00	\$ 11.00	\$ 660.00
643.01	Traffic Control	1	LS	\$ 5,555.00	\$ 5,555.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,800.00	\$ 4,800.00	\$ 10,000.00	\$ 10,000.00
645.022	Geogrid Type SR - Undistributed	440	SY	\$ 5.05	\$ 2,222.00	\$ 4.30	\$ 1,892.00	\$ 5.00	\$ 2,200.00	\$ 4.84	\$ 2,129.60	\$ 6.00	\$ 2,640.00
690.015	Sawing Asphalt	300	LF	\$ 3.03	\$ 909.00	\$ 2.00	\$ 600.00	\$ 3.50	\$ 1,050.00	\$ 1.50	\$ 450.00	\$ 2.50	\$ 750.00
690.025	Sawing Concrete	780	LF	\$ 5.05	\$ 3,939.00	\$ 3.50	\$ 2,730.00	\$ 3.50	\$ 2,730.00	\$ 3.00	\$ 2,340.00	\$ 3.50	\$ 2,730.00
SPV.1000	Hydrant Special	1	EACH	\$ 7,007.38	\$ 7,007.38	\$ 6,300.00	\$ 6,300.00	\$ 7,500.00	\$ 7,500.00	\$ 6,354.46	\$ 6,354.46	\$ 6,000.00	\$ 6,000.00
SPV.1005	PVC Hydrant Lead 6-Inch Special	10	LF	\$ 89.89	\$ 898.90	\$ 110.00	\$ 1,100.00	\$ 80.00	\$ 800.00	\$ 112.69	\$ 1,126.90	\$ 150.00	\$ 1,500.00
SPV.1106	Gate Valve & Valve Box 6-Inch Special	1	EACH	\$ 2,208.87	\$ 2,208.87	\$ 2,050.00	\$ 2,050.00	\$ 2,160.00	\$ 2,160.00	\$ 2,330.08	\$ 2,330.08	\$ 1,800.00	\$ 1,800.00
SPV.1108	Gate Valve & Valve Box 8-Inch Special	3	EACH	\$ 3,047.17	\$ 9,141.51	\$ 2,900.00	\$ 8,700.00	\$ 3,020.00	\$ 9,060.00	\$ 3,223.19	\$ 9,669.57	\$ 2,000.00	\$ 6,000.00
SPV.1112	Gate Valve & Valve Box 12-Inch Special	3	EACH	\$ 5,185.34	\$ 15,556.02	\$ 5,250.00	\$ 15,750.00	\$ 5,500.00	\$ 16,500.00	\$ 5,563.35	\$ 16,690.05	\$ 3,500.00	\$ 10,500.00
SPV.1405	Water Service HDPE Lateral 1-Inch Special	400	LF	\$ 117.77	\$ 47,108.00	\$ 151.00	\$ 60,400.00	\$ 115.00	\$ 46,000.00	\$ 134.41	\$ 53,764.00	\$ 110.00	\$ 44,000.00
SPV.1504	PVC Water Main 4-Inch (Granular Backfill) Special	15	LF	\$ 88.88	\$ 1,333.20	\$ 135.00	\$ 2,025.00	\$ 85.00	\$ 1,275.00	\$ 178.22	\$ 2,673.30	\$ 150.00	\$ 2,250.00
SPV.1508	PVC Water Main 8-Inch (Granular Backfill) Special	240	LF	\$ 113.75	\$ 27,300.00	\$ 135.00	\$ 32,400.00	\$ 115.00	\$ 27,600.00	\$ 125.12	\$ 30,028.80	\$ 110.00	\$ 26,400.00
SPV.1512	PVC Water Main 12-Inch (Granular Backfill) Special	810	LF	\$ 210.18	\$ 170,245.80	\$ 165.00	\$ 133,650.00	\$ 145.00	\$ 117,450.00	\$ 152.07	\$ 123,176.70	\$ 125.00	\$ 101,250.00
SPV.3007	PVC Sanitary Sewer 8-Inch (Granular Backfill) Special	990	LF	\$ 109.96	\$ 108,860.40	\$ 105.00	\$ 103,950.00	\$ 115.00	\$ 113,850.00	\$ 110.71	\$ 109,602.90	\$ 110.00	\$ 108,900.00
SPV.3305	PVC Sanitary Sewer 6-Inch Lateral (Granular Backfill) Special	430	LF	\$ 92.88	\$ 39,938.40	\$ 153.00	\$ 65,790.00	\$ 95.00	\$ 40,850.00	\$ 113.48	\$ 48,796.40	\$ 130.00	\$ 55,900.00
SPV.3504	Sanitary Manhole - 4 FT Special	4	EACH	\$ 5,307.38	\$ 21,229.52	\$ 4,500.00	\$ 18,000.00	\$ 5,500.00	\$ 22,000.00	\$ 5,061.02	\$ 20,244.08	\$ 4,000.00	\$ 16,000.00
SPV.5106	PVC Storm Sewer 6-Inch Lateral (Granular Backfill) Special	480	LF	\$ 58.80	\$ 28,224.00	\$ 107.00	\$ 51,360.00	\$ 75.00	\$ 36,000.00	\$ 87.97	\$ 42,225.60	\$ 90.00	\$ 43,200.00
SPV.5112	PVC Storm Sewer 12-Inch (Granular Backfill) Special	240	LF	\$ 93.10	\$ 22,344.00	\$ 95.00	\$ 22,800.00	\$ 90.00	\$ 21,600.00	\$ 95.66	\$ 22,958.40	\$ 100.00	\$ 24,000.00
SPV.6008	Core Existing Structure 8-Inch Special	1	EACH	\$ 4,242.00	\$ 4,242.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00
SPV.9000	Inlet Frame and Grate Special	14	EACH	\$ 721.43	\$ 10,100.02	\$ 800.00	\$ 11,200.00	\$ 950.00	\$ 13,300.00	\$ 823.98	\$ 11,535.72	\$ 850.00	\$ 11,900.00
SPV.9001	Manhole Frame and Cover R-1710 Special	11	EACH	\$ 808.00	\$ 8,888.00	\$ 750.00	\$ 8,250.00	\$ 900.00	\$ 9,900.00	\$ 668.49	\$ 7,353.39	\$ 1,000.00	\$ 11,000.00
SPV.9003	Manhole Cover Adjusting Ring	14	EACH	\$ 499.95	\$ 6,999.30	\$ 550.00	\$ 7,700.00	\$ 670.00	\$ 9,380.00	\$ 577.08	\$ 8,079.12	\$ 300.00	\$ 4,200.00
SPV.9008	Removing Hydrant Special	1	EACH	\$ 505.00	\$ 505.00	\$ 600.00	\$ 600.00	\$ 450.00	\$ 450.00	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00
SUBTOTAL - CLIFFORD STREET:					\$ 1,025,801.76		\$ 1,023,098.00		\$ 1,082,565.00		\$ 1,164,263.94		\$ 1,030,265.00

BASE BID: Pony Lane - Reiverbend Drive to Cul-de-Sac													
ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
204.01	Removing Concrete Pavement	250	SY	\$ 3.44	\$ 860.00	\$ 3.40	\$ 850.00	\$ 12.00	\$ 3,000.00	\$ 6.54	\$ 1,635.00	\$ 8.00	\$ 2,000.00
204.015	Removing Curb & Gutter	750	LF	\$ 2.92	\$ 2,190.00	\$ 2.90	\$ 2,175.00	\$ 10.00	\$ 7,500.00	\$ 3.06	\$ 2,295.00	\$ 8.00	\$ 6,000.00
204.021	Removing Manholes	1	EACH	\$ 505.00	\$ 505.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
204.022	Removing Inlets	1	EACH	\$ 404.00	\$ 404.00	\$ 400.00	\$ 400.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 750.00	\$ 750.00
204.0245	Removing Storm Sewer	185	LF	\$ 25.25	\$ 4,671.25	\$ 20.00	\$ 3,700.00	\$ 8.00	\$ 1,480.00	\$ 19.43	\$ 3,594.55	\$ 25.00	\$ 4,625.00
205.01	Excavation Common	1000	CY	\$ 10.61	\$ 10,610.00	\$ 10.50	\$ 10,500.00	\$ 25.00	\$ 25,000.00	\$ 68.00	\$ 68,000.00	\$ 20.00	\$ 20,000.00
205.01	Excavation Common - EBS - Undistributed (Assume 10%)	60	CY	\$ 15.91	\$ 954.60	\$ 15.75	\$ 945.00	\$ 17.00	\$ 1,020.00	\$ 34.30	\$ 2,058.00	\$ 20.00	\$ 1,200.00
305.012	Base Aggregate Dense 1 1/4-Inch	1150	TON	\$ 16.33	\$ 18,779.50	\$ 16.15	\$ 18,572.50	\$ 21.00	\$ 24,150.00	\$ 17.79	\$ 20,458.50	\$ 22.00	\$ 25,300.00
311.011	Breaker Run - Undistributed	130	TON	\$ 18.24	\$ 2,371.20	\$ 18.05	\$ 2,346.50	\$ 19.00	\$ 2,470.00	\$ 19.58	\$ 2,545.40	\$ 25.00	\$ 3,250.00
416.016	Concrete Driveway 6-Inch	240	SY	\$ 68.93	\$ 16,543.20	\$ 68.25	\$ 16,380.00	\$ 71.50	\$ 17,160.00	\$ 73.21	\$ 17,570.40	\$ 70.00	\$ 16,800.00
460.6223	HMA Pavement 3 MT 58-28 S	225	TON	\$ 94.07	\$ 21,165.75	\$ 93.10	\$ 20,947.50	\$ 106.00	\$ 23,850.00	\$ 88.70	\$ 19,957.50	\$ 90.00	\$ 20,250.00
460.6224	HMA Pavement 4 MT 58-28 S	175	TON	\$ 97.35	\$ 17,036.25	\$ 96.40	\$ 16,870.00	\$ 112.00	\$ 19,600.00	\$ 91.80	\$ 16,065.00	\$ 95.00	\$ 16,625.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	725	LF	\$ 20.95	\$ 15,188.75	\$ 20.75	\$ 15,043.75	\$ 22.00	\$ 15,950.00	\$ 21.41	\$ 15,522.25	\$ 22.00	\$ 15,950.00
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	270	LF	\$ 88.89	\$ 24,000.30	\$ 91.00	\$ 24,570.00	\$ 85.00	\$ 22,950.00	\$ 89.55	\$ 24,178.50	\$ 70.00	\$ 18,900.00
611.2004	Manholes 4-FT Diameter	4	EACH	\$ 4,287.63	\$ 17,150.52	\$ 3,300.00	\$ 13,200.00	\$ 3,500.00	\$ 14,000.00	\$ 3,241.60	\$ 12,966.40	\$ 2,800.00	\$ 11,200.00
611.323	Inlet 2x3 - FT	6	EACH	\$ 2,602.29	\$ 15,613.74	\$ 2,200.00	\$ 13,200.00	\$ 2,000.00	\$ 12,000.00	\$ 1,502.66	\$ 9,015.96	\$ 1,600.00	\$ 9,600.00
611.8115	Adjusting Inlet Covers	2	EACH	\$ 1,010.00	\$ 2,020.00	\$ 750.00	\$ 1,500.00	\$ 1,400.00	\$ 2,800.00	\$ 400.00	\$ 800.00	\$ 800.00	\$ 1,600.00
625.01	Topsoil	720	SY	\$ 6.06	\$ 4,363.20	\$ 4.20	\$ 3,024.00	\$ 9.00	\$ 6,480.00	\$ 4.95	\$ 3,564.00	\$ 5.00	\$ 3,600.00
627.02	Mulching	720	SY	\$ 1.01	\$ 727.20	\$ 1.60	\$ 1,152.00	\$ 2.00	\$ 1,440.00	\$ 0.65	\$ 468.00	\$ 3.00	\$ 2,160.00
628.7015	Inlet Protection Type C	8	EACH	\$ 75.75	\$ 606.00	\$ 80.00	\$ 640.00	\$ 150.00	\$ 1,200.00	\$ 60.00	\$ 480.00	\$ 80.00	\$ 640.00
629.021	Fertilizer Type B	1	CWT	\$ 111.10	\$ 111.10	\$ 105.00	\$ 105.00	\$ 425.00	\$ 425.00	\$ 95.00	\$ 95.00	\$ 90.00	\$ 90.00
630.014	Seeding Mixture No. 40	55	LB	\$ 25.25	\$ 1,388.75	\$ 12.60	\$ 693.00	\$ 12.00	\$ 660.00	\$ 15.00	\$ 825.00	\$ 11.00	\$ 605.00
643.01	Traffic Control	1	LS	\$ 2,222.00	\$ 2,222.00	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,600.00	\$ 1,600.00	\$ 5,000.00	\$ 5,000.00
645.022	Geogrid Type SR - Undistributed	180	SY	\$ 5.05	\$ 909.00	\$ 4.30	\$ 774.00	\$ 5.00	\$ 900.00	\$ 4.50	\$ 810.00	\$ 6.00	\$ 1,080.00
690.015	Sawing Asphalt	80	LF	\$ 4.04	\$ 323.20	\$ 2.00	\$ 160.00	\$ 3.50	\$ 280.00	\$ 1.50	\$ 120.00	\$ 2.50	\$ 200.00
690.025	Sawing Concrete	200	LF	\$ 6.06	\$ 1,212.00	\$ 3.50	\$ 700.00	\$ 3.50	\$ 700.00	\$ 3.00	\$ 600.00	\$ 3.50	\$ 700.00
SPV.1000	Hydrant Special	2	EACH	\$ 6,011.52	\$ 12,023.04	\$ 5,700.00	\$ 11,400.00	\$ 7,500.00	\$ 15,000.00	\$ 5,919.02	\$ 11,838.04	\$ 6,000.00	\$ 12,000.00
SPV.1005	PVC Hydrant Lead 6-Inch Special	25	LF	\$ 95.95	\$ 2,398.75	\$ 110.00	\$ 2,750.00	\$ 80.00	\$ 2,000.00	\$ 112.92	\$ 2,823.00	\$ 150.00	\$ 3,750.00
SPV.1106	Gate Valve & Valve Box 6-Inch Special	2	EACH	\$ 2,209.38	\$ 4,418.76	\$ 2,050.00	\$ 4,100.00	\$ 2,160.00	\$ 4,320.00	\$ 2,330.08	\$ 4,660.16	\$ 1,800.00	\$ 3,600.00
SPV.1108	Gate Valve & Valve Box 8-Inch Special	3	EACH	\$ 3,047.17	\$ 9,141.51	\$ 2,900.00	\$ 8,700.00	\$ 3,020.00	\$ 9,060.00	\$ 3,223.19	\$ 9,669.57	\$ 2,000.00	\$ 6,000.00
SPV.1405	Water Service HDPE Lateral 1-Inch Special	180	LF	\$ 87.59	\$ 15,766.20	\$ 151.00	\$ 27,180.00	\$ 115.00	\$ 20,700.00	\$ 122.60	\$ 22,068.00	\$ 110.00	\$ 19,800.00
SPV.1506	PVC Water Main 6-Inch (Granular Backfill) Special	10	LF	\$ 95.95	\$ 959.50	\$ 125.00	\$ 1,250.00	\$ 90.00	\$ 900.00	\$ 180.30	\$ 1,803.00	\$ 150.00	\$ 1,500.00
SPV.1508	PVC Water Main 8-Inch (Granular Backfill) Special	385	LF	\$ 122.58	\$ 47,193.30	\$ 135.00	\$ 51,975.00	\$ 115.00	\$ 44,275.00	\$ 125.05	\$ 48,144.25	\$ 110.00	\$ 42,350.00
SPV.3007	PVC Sanitary Sewer 8-Inch (Granular Backfill) Special	290	LF	\$ 130.04	\$ 37,711.60	\$ 125.00	\$ 36,250.00	\$ 115.00	\$ 33,350.00	\$ 127.83	\$ 37,070.70	\$ 110.00	\$ 31,900.00
SPV.3305	PVC Sanitary Sewer 6-Inch Lateral (Granular Backfill) Special	220	LF	\$ 94.09	\$ 20,699.80	\$ 160.00	\$ 35,200.00	\$ 95.00	\$ 20,900.00	\$ 112.46	\$ 24,741.20	\$ 130.00	\$ 28,600.00
SPV.3504	Sanitary Manhole - 4 FT Special	2	EACH	\$ 5,812.52	\$ 11,625.04	\$ 4,500.00	\$ 9,000.00	\$ 5,500.00	\$ 11,000.00	\$ 5,061.02	\$ 10,122.04	\$ 4,000.00	\$ 8,000.00
SPV.5106	PVC Storm Sewer 6-Inch Lateral (Granular Backfill) Special	90	LF	\$ 59.62	\$ 5,365.80	\$ 107.00	\$ 9,630.00	\$ 75.00	\$ 6,750.00	\$ 83.58	\$ 7,522.20	\$ 90.00	\$ 8,100.00
SPV.5112	PVC Storm Sewer 12-Inch (Granular Backfill) Special	195	LF	\$ 91.26	\$ 17,795.70	\$ 95.00	\$ 18,525.00	\$ 90.00	\$ 17,550.00	\$ 95.86	\$ 18,692.70	\$ 100.00	\$ 19,500.00
SPV.9000	Inlet Frame and Grate Special	6	EACH	\$ 740.66	\$ 4,443.96	\$ 800.00	\$ 4,800.00	\$ 950.00	\$ 5,700.00	\$ 823.98	\$ 4,943.88	\$ 850.00	\$ 5,100.00
SPV.9001	Manhole Frame and Cover R-1710 Special	6	EACH	\$ 791.16	\$ 4,746.96	\$ 750.00	\$ 4,500.00	\$ 900.00	\$ 5,400.00	\$ 663.57	\$ 3,981.42	\$ 1,000.00	\$ 6,000.00
SPV.9003	Manhole Cover Adjusting Ring	6	EACH	\$ 525.20	\$ 3,151.20	\$ 550.00	\$ 3,300.00	\$ 670.00	\$ 4,020.00	\$ 577.08	\$ 3,462.48	\$ 300.00	\$ 1,800.00
SPV.9007	Temporary Water Main and Services Special	1	LS	\$ 4,545.00	\$ 4,545.00	\$ 3,500.00	\$ 3,500.00	\$ 50,000.00	\$ 50,000.00	\$ 9,117.80	\$ 9,117.80	\$ 10,000.00	\$ 10,000.00
SPV.9008	Removing Hydrant Special	2	EACH	\$ 505.00	\$ 1,010.00	\$ 600.00	\$ 1,200.00	\$ 450.00	\$ 900.00	\$ 1,000.00	\$ 2,000.00	\$ 1,200.00	\$ 2,400.00
SUBTOTAL - PONY LANE:					\$ 384,922.63		\$ 408,308.25		\$ 462,590.00		\$ 449,384.90		\$ 399,525.00
2023 STREET PROGRAM - TOTAL BASE BID:					\$ 1,410,724.39	\$	1,431,406.25	\$	1,545,155.00	\$	1,613,648.84	\$	1,429,790.00

PROFESSIONAL SERVICES AGREEMENT

2023 Street Program Clifford Street City of Plymouth

This Agreement is between City of Plymouth (OWNER) and Kapur & Associates, Inc. (ENGINEER) for professional engineering services for the following purpose:

Provide construction management and survey staking services for the referenced project.

Section A. Description of Work

ENGINEER will provide all construction management and survey duties in accordance with standard practice for municipal construction projects. General duties include oversight of contractor's work and ensuring the project is built in accordance with the plans and specifications.

Section B. Scope of Services

CONSTRUCTION MANAGEMENT SERVICES

- Preconstruction conference
- Survey staking for all utilities and roadway features
- Shop drawing review and approval
- Full-time inspection for the duration of the project
- Review/recommendation to approve contractor pay requests
- Punchlist and project close-out
- As-built drawings

Section C. Schedule

ENGINEER shall perform the Scope of Services and concurrent with an estimated Construction Start Date of May 1, 2023, and Construction Completion Date of August 31, 2023. Assumed 55 working days for Clifford Street and 15 working days for Pony Lane.





Section D. Compensation

In return for the performance of the foregoing obligations, OWNER shall compensate ENGINEER on a time-and-material basis estimated at \$79,425.00. An estimated engineering fee breakdown is attached.

IN WITNESS WHEREOF, the OWNER and ENGINEER have executed this Agreement.

OWNER: City of Plymouth

ENGINEER: Kapur & Associates, Inc.

By: _____

By:  _____

Title: City Engineer/Director of Public Works

Title: Associate/Milwaukee Muni. Manager

Date: _____

Date: January 19, 2023



PROFESSIONAL SERVICES AGREEMENT

2023 Street Program Pony Lane City of Plymouth

This Agreement is between City of Plymouth (OWNER) and Kapur & Associates, Inc. (ENGINEER) for professional engineering services for the following purpose:

Provide construction management and survey staking services for the referenced project.

Section A. Description of Work

ENGINEER will provide all construction management and survey duties in accordance with standard practice for municipal construction projects. General duties include oversight of contractor's work and ensuring the project is built in accordance with the plans and specifications.

Section B. Scope of Services

CONSTRUCTION MANAGEMENT SERVICES

- Preconstruction conference
- Survey staking for all utilities and roadway features
- Shop drawing review and approval
- Full-time inspection for the duration of the project
- Review/recommendation to approve contractor pay requests
- Punchlist and project close-out
- As-built drawings

Section C. Schedule

ENGINEER shall perform the Scope of Services and concurrent with an estimated Construction Start Date of May 1, 2023, and Construction Completion Date of August 31, 2023. Assumed 55 working days for Clifford Street and 15 working days for Pony Lane.





Section D. Compensation

In return for the performance of the foregoing obligations, OWNER shall compensate ENGINEER on a time-and-material basis estimated at \$24,730.00. An estimated engineering fee breakdown is attached.

IN WITNESS WHEREOF, the OWNER and ENGINEER have executed this Agreement.

OWNER: City of Plymouth

ENGINEER: Kapur & Associates, Inc.

By: _____

By:  _____

Title: City Engineer/Director of Public Works

Title: Associate/Milwaukee Muni. Manager

Date: _____

Date: January 19, 2023



City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: January 18, 2023
TO: Mayor and Common Council,
FROM: Anna Voigt, Clerk / Deputy Treasurer
RE: Consideration of Exemption of Taxes for 2022 for 59271815060 (815 Meadow Ln)

Background: In 2022 Plymouth Alliance Church did not submit the proper paperwork for their parsonage at 815 Meadow Ln, parcel 59271815060 to designate the property tax as exempt. They have paid for the 2022 taxes in full and submitted a letter requesting a refund with the proper paperwork.

The normal process is for the property owner to come to the next open book to dispute the amount. However, the County Treasurer, Laura Henning-Lorenz, has indicated that exceptions have been made in the past for churches and suggested that this be brought to Council to approve refunding before open book.

Plymouth Alliance Church also references 1203 Fairview Dr, parcel 59271819125 in their letter to be exempt. This parcel is 16.03 acres, currently 10 acres are already tax exempt. After talking to Luke Mack at Associated Appraisal he stated State Statute only allow churches up to 10 acres to be tax exempt unless used for educational purposes. As a result, no additional refund will be issued for this parcel.

Recommendation: Staff recommends refunding 2022 taxes for parcel 59271815060.

Attachments: Letter from Plymouth Alliance Church requesting refund for parcel 59271815060.

December 7, 2022

City Of Plymouth
Attn: Clerk/Treasurer

Re: Tax Exemption 70.11 Church owning parsonage

We were unaware that a separate exemption request needed to be made on a real estate property we purchased Nov 5, 2021 at 815 Meadow Ln, Plymouth, WI 53073, parcel number 59271815060 that is used as our parsonage for an ordained Pastor, and 59271819125 - vacant land

We understand that the 2022 real estate tax bills are already in process so nothing can be done to change the status at this time. Upon receipt of the bill, we will pay them immediately, and directly with one of you at the City Hall. We have also filed paperwork with Luke at Associated Appraisal for a tax exemption for 2023 and beyond.

In speaking with Alison Smith, we understand that upon payment, and this letter requesting a refund, you will work towards refunding us the amount. THANK YOU! We greatly appreciate this refund to us for the 2022 Real Estate tax year.

Should you have any questions, or need additional information, please contact me at 920-893-5525 or at pete@plymouthalliance.org.

Thank you for your consideration and cooperation!

X


Peter Lillestolen, Board Chairman

Tax Exemption Report For 2023 (Year)

THIS FORM MUST BE FILED WITH THE LOCAL CLERK NO LATER THAN MARCH 31 in even numbered years (sec. 70.337, Wis. Stats.)
(See instructions on Reverse Side)

1. Name of Organization Plymouth Alliance Church		
2. Address of Organization 1203 Fairview Drive, Plymouth, WI 53073		3. Purpose of Organization Church
4. Location of Property <input type="checkbox"/> Town <input type="checkbox"/> Village <input checked="" type="checkbox"/> City of <u>Plymouth</u> , <u>Sheboygan</u> County		
5. Street Address of Property 815 Meadow Lane, Plymouth, WI 53073		6. Date Acquired (mm-dd-yyyy) 11-05-2021
7. Number of Acres 0.260		
8. Parcel Number 59271815060 and 59271819125		
9. Legal Description River View Add. No. 2 Lot 7 Blk 6 and Sec 22, T15N, R21 E (see attached 2021 bill)		

10. Purpose of Property Check the box that best describes the property. See instructions if parcel has more than one building put to different uses.

	Exemption Under Wis. Stat.
Church/Religious	
<input type="checkbox"/> Place of Worship	s. 70.11(4)
<input type="checkbox"/> Other <u>Ordained Pastor residence</u>	s. 70.11()
(Explain)	
Educational (Incl. religious)	
<input type="checkbox"/> Grades K-12	s. 70.11(4)
<input type="checkbox"/> Private College	s. 70.11(3)
<input type="checkbox"/> Other	s. 70.11()
(Explain)	
Medical Facility	
<input type="checkbox"/> Non-Profit Hospital (Incl. religious)	s. 70.11(4m)
<input type="checkbox"/> Medical Research Foundation	s. 70.11(25)
<input type="checkbox"/> Other	s. 70.11()
(Explain)	
Housing	
<input type="checkbox"/> Nursing Home (Incl. religious)	ss. 70.11(4), (19)
<input type="checkbox"/> Retirement Home (Incl. religious)	ss. 70.11(3a), (4)
<input checked="" type="checkbox"/> Other <u>Ordained Pastor residence</u>	ss. 70.11(3a), (18), (19), ()
(Explain)	
<input type="checkbox"/> Public Benefit	
YMCA/YWCA, Scouts, Boys' Club, Youth Hockey,	ss. 70.11(10), (12), (32)
Lions Camp, Bible Camp, Camp for Handicapped,	ss. 70.11(10m), (11), (22)
Women's Club, Historical Society, Library Assoc.,	ss. 70.11(4), (31m)
Fraternal, Labor/Farmers' Temple, Agri Fair,	ss. 70.11(4), (5), (16), (17)
Nonprofit Radio, Theatre, Art Gallery,	ss. 70.11(14), (29), (29m)
Sports and Entertainment Facility/Stadium,	ss. 70.11(31)(36)
Humane Society,	ss. 70.11(28)
Historical Site, Public Trust	ss. 70.11(9), (20), (34), (35)
<input checked="" type="checkbox"/> Other <u>vacant land with Pavilion</u>	ss. 70.11()
(Explain)	

11. Estimated Fair Market Value of Parcel Check box that best approximates the value of all improvements and land of property described in Question 10.

<input type="checkbox"/> 1. \$1.00 - \$10,000	<input type="checkbox"/> 8. \$5,000,001 - \$10,000,000
<input type="checkbox"/> 2. \$10,001 - \$100,000	<input type="checkbox"/> 9. \$10,000,001 - \$15,000,000
<input checked="" type="checkbox"/> 3. \$100,001 - \$200,000	<input type="checkbox"/> 10. \$15,000,001 - \$25,000,000
<input type="checkbox"/> 4. \$200,001 - \$500,000	<input type="checkbox"/> 11. \$25,000,001 - \$50,000,000
<input type="checkbox"/> 5. \$500,001 - \$1,000,000	<input type="checkbox"/> 12. \$50,000,001 - \$75,000,000
<input type="checkbox"/> 6. \$1,000,001 - \$2,000,000	<input type="checkbox"/> 13. \$75,000,001 - \$100,000,000
<input type="checkbox"/> 7. \$2,000,001 - \$5,000,000	<input type="checkbox"/> 14. OVER \$100 million

12. Leasing of Property Was any portion of this property leased during the preceding two years?

No Yes

If yes, describe portion leased, percentage of property, lessee, and how lease payment was used.

13. Unrelated Trade or Business

Was this property used in an unrelated trade or business for which the owner was subject to taxation under section 511 to 515 of the Internal Revenue Code?

Yes No

14. Name and Title Peter Lillestolen			17. Signature 	
15. Street Address 1203 Fairview Dr.			18. Telephone (920) 893 - 5525	19. Date (mm-dd-yyyy) 12 - 7 - 2022
16. City Plymouth	State WI	Zip 53073	20. Email pete@plymouthalliance.org	

Instructions

- This form should be completed by the property owner or representative and filed with the municipal clerk by March 31, in even numbered years (sec. 70.337, Wis. Stats.)
- Only properties exempt under sec. 70.11, Wis. Stats. are required to file this form (review list of properties at bottom of this page that are not required to be reported).

-
1. NAME OF ORGANIZATION – Enter the organization that owns the exempt property.
EXAMPLE: A parcel with 2 buildings – a church and a separate fellowship hall – would file 1 form since the fellowship hall serves the same purpose as the place of worship.
 2. ADDRESS OF ORGANIZATION – Enter the address of the administrative office or headquarters.
EXAMPLE: A parcel with a retirement home and a nursing home in the same building would indicate predominant use.
 3. PURPOSE OF ORGANIZATION – State the primary purpose of this organization.
EXAMPLE: A parcel with 2 buildings – a nursing home and a separate retirement home – would file 2 forms – one for the nursing home and one for the retirement home.
 4. LOCATION OF PROPERTY – Enter the taxation district and county in which the exempt property is located.
 5. ADDRESS OF PROPERTY – Enter the number and street name at which the exempt property is located.
 6. Enter date property was acquired.
 7. Enter number of acres of exempt property.
 8. PARCEL NUMBER – Enter the parcel number as shown in the assessment roll.
 9. LEGAL DESCRIPTION – Enter the description of the property as shown on the deed or in the assessment roll.
 10. PURPOSE/USE OF PROPERTY – Check the appropriate box that describes the use of the property. **REVIEW ALL CATEGORIES BEFORE SELECTING APPROPRIATE BOX.** Check only 1 box. If the parcel has more than 1 building put to different uses, report each use in a separate form. If all buildings on parcel are put to same use, submit only 1 report. If a parcel has a single building that is put to more than one use, report the predominant use.
EXAMPLE: A parcel with 3 buildings – a church, parsonage and school – would submit 3 forms since the parcel has 3 different uses: Place of Worship, Housing (Other), Educational (K-12).
 11. ESTIMATED FAIR MARKET VALUE OF PROPERTY – Check the box that best approximates the value of the buildings and land described in Question 10.
 12. LEASING OF PROPERTY – Indicate if the property was leased during the preceding 2 years. Describe the portion leased, the name of lessee, and how the organization used the lease payments. Attach additional sheets if necessary.
 13. UNRELATED TRADE OR BUSINESS – Indicate if the property was used in a trade or business for which the owner was subject to taxation under Sections 511 to 515 of the IRC as defined in sec. 71.22(4m), Wis. Stats.
NOTE: If you check yes, you must also complete form PC-227.
 - 14-20. NAME, ADDRESS, TELEPHONE, EMAIL – Enter the name and title, address, telephone number, and email address of the person completing this form. Sign and date the form. File with local clerk by March 31 in even numbered years.

THE FOLLOWING TAX EXEMPT PROPERTIES ARE NOT REQUIRED TO BE REPORTED:

- Property owned by the Federal Government, State Government, County Government, Municipal Government
- Cemeteries, exempt under sec. 70.11(13), Wis. Stats.
- Archaeological sites, exempt under sec. 70.11(13m), Wis. Stats.
- Manure storage facilities, exempt under sec. 70.11(15), Wis. Stats.
- Secondary containment structures used to prevent leakage of liquid fertilizer or pesticides, exempt under sec. 70.11(15m), Wis. Stats.
- Treatment plant and pollution abatement equipment, exempt under sec. 70.11(21), Wis. Stats.
- All perennial plants that produce an annual crop, exempt under sec. 70.11(30), Wis. Stats.
- Property of housing authorities exempt under sec. 70.11(18), Wis. Stats. if a payment in lieu of taxes is made for that property.
- Lake beds owned by the State
- Highways, as defined in sec. 340.01(22), Wis. Stats.
- Utility property assessed under Chapter 76
- State and county forests
- School districts
- Technical college districts