



# **PLYMOUTH PARKS COMMITTEE AGENDA**

**CITY OF PLYMOUTH, WISCONSIN**

**October 23, 2023 6:30 PM**

**Plymouth City Hall**

**Room 210**

**128 Smith Street**

**Plymouth, WI 53073**

Members Present:

\_\_\_\_ Mark Melcher  
\_\_\_\_ Mark Levandowski  
\_\_\_\_ Steve Stavola  
\_\_\_\_ Randy Schmitz  
\_\_\_\_ Katie Schroeder  
\_\_\_\_ Mike Penkwitz

Staff:

\_\_\_\_ Cathy Austin  
\_\_\_\_ Anna Voigt

Other:

- 1. Call to order and roll call**
- 2. Approve May 15, 2023 minutes**
- 3. Public Comment**
- 4. New Membership**
- 5. Discussion of Winter Activities**
- 6. Set Park Facilities Fee for 2024**
- 7. 2024 Budget Items Suggestions**
- 8. Discussion of Lions Park Baseball Fields**
- 9. Discussion of the Need for the Parks Committee**
- 10. Communications – Letters, emails, or reports related to the Committee**
- 11. Motion to Adjourn**

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

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May 15, 2023 6:30 PM  
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Meeting Minutes

1. **Call to order and roll call:** Chairman Melcher called the meeting to order at 6:30 PM. Members present were Mark Melcher, Mark Levandowski, Steve Stavola, Randy Schmitz, Mike Penkwitz, and Katie Schroeder.
2. **Approve agenda:** Motion was made by Schroeder/Schmitz to approve the agenda. A unanimous aye vote was cast. Motion carried.
3. **Approval of February 13, 2023 minutes:** Motion was made by Levandowski/Stavola to approve the minutes. A unanimous aye vote was cast. Motion carried.
4. **Audience:** Jerry Baltus from the Lions Club and Mike Ames from PYAA were in attendance of the meeting. They spoke about there plan to reside the shelter and a few other updates. The committee had a few questions. Baltus and Ames stated that they would keep the Committee and City informed.
5. **Election of Officers:** Levandowski made a motion to nominate Mark Melcher for Committee Chair. Melcher accepted his nomination. A motion was made by Stavola/Schroeder to close nominations and cast a unanimous vote. All voted aye. Motion carried.  
  
Melcher made a motion to nominate Levandowski a Committee Vice-Chair. Levandowski accepted his nomination. Motion was made Schmitz/Stavola to close nominations and cast a unanimous vote. All voted aye. Motion carried.
6. **Golf Course Update:** Director Austin gave a brief update on the golf course.
7. **Aquatic Center Update and 2023 Fees:** Director Austin gave a brief update on the Aquatic Center. The wage increase seems to be working. There are more lifeguards hired to work the season. Austin stated that they could have longer hours during the weekdays. Austin went over the planned fee increases. Motion was made by Levandowski/Schroeder to increase the fees as presented. A unanimous aye vote was cast. Motion carried.
8. **2024 Budget Item Suggestions:** Director Austin went over the planned items for the 2024 budget. The bigger items for 2024 will be the Dam and the Pool Floor. No one had anything else to add.
9. **Communications – Letters, emails, or reports related to the Committee:** None
10. **Adjourn: Next meeting scheduled for Monday, July 10, 2023:** Motion was made by Stavola/Schmitz to adjourn. A unanimous aye vote was cast. Motion carried.

Minutes submitted by Anna Voigt