

**MEETING AGENDA**  
**PLYMOUTH REDEVELOPMENT AUTHORITY**  
**CITY OF PLYMOUTH, WISCONSIN**

**MONDAY, JULY 22, 2024 @ 8:30 AM**

**Plymouth City Hall**  
**FIRE DEPARTMENT TRAINING ROOM**  
**128 Smith Street**  
**Plymouth, WI 53073**

Members Present:

\_\_\_\_ Lee Gentine  
\_\_\_\_ Donna Hahn  
\_\_\_\_ John Nelson  
\_\_\_\_ Ronna O'Toole  
\_\_\_\_ Ken Pannier  
\_\_\_\_ Carole O'Malley

Staff:

\_\_\_\_ Tim Blakeslee  
\_\_\_\_ Anna Voigt

Other:

*The Plymouth Redevelopment Authority's mission is to serve as a catalyst for development which supports Plymouth as a welcoming place for the arts, entertainment, shopping, dining, working and living. The Authority has a particular interest in the physical revitalization of downtown Plymouth as an inviting atmosphere which encompasses not only buildings but also streetscapes, parking areas, signage, sidewalks, pedestrian lighting and green spaces including the River Walk corridor.*

1. Call to order and roll call.
2. Approval of Meeting Minutes from the May 30, 2024 meeting
3. Brief RDA Fund Balance Update
4. Update on Revolving Loan Fund Program
5. Discussion and Direction on Pocket Park
6. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority  
(Staff, Chairperson, Members etc.)
7. Adjournment

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**PLYMOUTH REDEVELOPMENT AUTHORITY  
CITY OF PLYMOUTH, WISCONSIN  
THURSDAY MAY 30, 2024**

**UNOFFICIAL MINUTES**

1. **Call to order and roll call:** Chairman Gentine called the meeting to order at 8:00 Am. Member present were Lee Gentine, Donna Hahn, John Nelson, Randy Schwoerer, Ronna O'Toole, Ken Pannier, and Carole O'Malley. Tim Blakeslee, Anna Voigt, Mary Hauser, Amanda Brandt, and Patrick Campbell were in attendance.
2. **Approval of Meeting Minutes from the November 30, 2023 meeting:** Motion was made by Hahn/O'Malley to approve the minutes from November 30, 2023. A unanimous aye vote was cast. Motion carried.
3. **Brief RDA Fund Balance Update:** City Administrator/Utilities Manager Blakeslee updated the committee on the current fund of \$90,791.99 with a few items pending.
4. **Update on Revolving Loan Fund Program:** City Administrator/Utilities Manager Blakeslee updated the committee on the Revolving Loan Fund. Two loans for be approved, one for Plymouth Industries and the second for Klips and Tips.
5. **Discussion Regarding Artwork Installation of Pocket Park:** Gentine stated that a new pocket park has been created where the former Strutz Financial building was. The park is now done with the exception of a potential space designated for a future art installation. The committee discussed various ideas. A sub-committee was created to come up with ideas and reach out the public for input.
6. **Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.)** Gentine gave an update on the Laack building.
7. **Adjournment:** Motion was made by Nelson/O'Toole to adjourn the meeting. A unanimous aye vote was, motion carried.

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**DATE:** July 18, 2024

**TO:** RDA

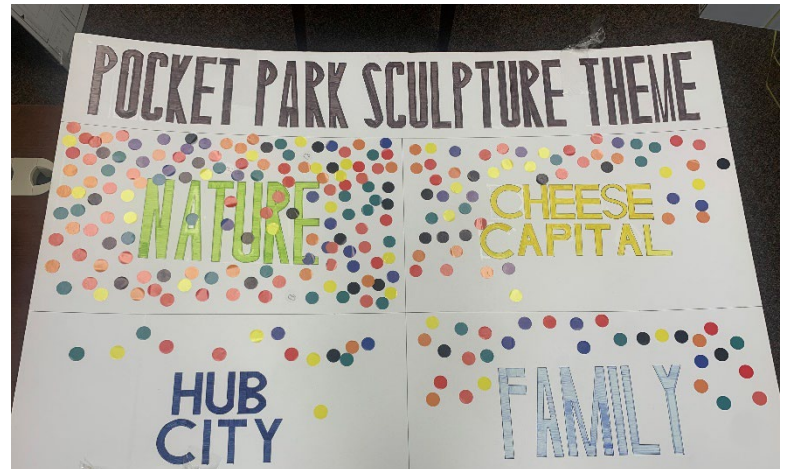
**FROM:** Tim Blakeslee, City Administrator/Utilities Manager

**RE:** Discussion regarding Artwork Installation for Pocket Park

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**Background:** In June 2023, the former Strutz Financial building was demolished. By fall 2023, the RDA and the City had approved the installation of a new pocket park by Otter Creek. The park has now reached substantial completion, with the exception of a potential space designated for a future art installation.

At the May 2024 RDA meeting, it was decided to create a subcommittee to discuss ways to get public input on a theme for the art space. The subcommittee met in June and decided to get feedback from the public at Mill Street Festival on four general themes (Nature, Cheese Capital, Hub City, Family). The results of the dot exercise are noted below with the preferred theme of the public. RDA members Carole O'Malley and Donna Hahn were in person to receive feedback and can provide additional perspective.



Discussion at the RDA meeting should focus on discussing and determining next steps regarding a solicitation for artists for the space.

Note: The Pocket Park is currently dealing with several sinkholes, and Otter Creek is scheduled to make repairs over the next couple of weeks.

**Recommendation:** Discussion and direction regarding artwork Installation for Pocket Park

