

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, JULY 25, 2023 COMMON COUNCIL MEETING  
128 SMITH ST. PLYMOUTH, WI 53073**

**OFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were present: Greg Hildebrand, Jeff Tauscheck, Dave Herrmann, Diane Gilson, Mike Penkwitz, Bob Schilsky, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Police Chief Ken Ruggles, Interim Finance Director Chris Russo, and City Clerk/ Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Hildebrand/Tauscheck to approve the consent agenda as stated. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, July 11, 2023**
  - B. **Approve City and Utility Reports:**
    - I. **Electric, Water and Sewer Sales Report – June 2023**
    - II. **Utility Related Write Offs for July - \$12,616.67**
  - C. **Minutes acknowledged for filing - Housing Authority: July 5 – Joint Review Board: July 6 – Police and Fire Commission: July 7 – Plymouth Community Television: June 19 – Redevelopment Authority: July 13**
  - D. **Approve Application for Event: Republican Party of Sheboygan County – Freedom Fest, to be held August 26, 2023 4 PM – 7 PM**
  - E. **Approve Street Use Permit from PJ Cambell’s Depot for August 11, 2023 on Depot Rd. Reed St. North to Stafford. – Approved by DPW and Police**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.** None
5. **Items removed from Consent Agenda:** None
6. **Resolutions:**
  - A. **No. 12 Creating the City of Plymouth Redevelopment Authority Revolving Loan Fund -** City Administrator/Utilities Manager Blakeslee explained the Finance and Personnel committee discussed this in March 14. The RDA reviewed the program April 27 and June 8. The Committee of the Whole reviewed the draft program on June 27. The RDA approved Resolution 2023-2 Creating the City of Plymouth Redevelopment Authority

Revolving Loan Fund on July 13. Motion was made by Nelson/Herrmann to approve Resolution #12 Creating the City of Plymouth Redevelopment Authority Revolving Loan Fund. Upon the call of the roll, all voted aye. Motion carried.

**7. Ordinances:**

- A. No. 7 Amending Section 2-4-3(a) and (b) regarding the composition of the Revolving Loan Fund Committee - City Administrator/Utilities**  
Manager Blakeslee explained that the new RLF program includes and RDA representative being appointed to the RLF committee as a result of the role the RDA will play in the new program. The proposed Ordinance swaps the RDA representative in-place of a representative of City staff. Motion was made by Tauscheck/Hildebrand to approve Ordinance No. 7 Amending Section 2-4-3(a) and (b) regarding the composition of the Revolving Loan Fund Committee.

**8. New Business:**

- A. TIF Presentation/Financial Update from Ehlers – Phil Cosson from Ehlers** gave a presentation to the Council about TIFs.

- 9. Entertain a motion to go into closed session for the following:** Motion was made by Nelson/Penkwitz to go into closed session. Upon the call of the roll, all voted aye.  
Pursuant to Wis. Stat. 19.85 (1) (g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding claim from David Brown
- 10. Entertain a motion to go into open session:** Motion was made by Nelson/Tauscheck to go into open session. Upon the call of the roll, all voted aye. Motion carried.
- 11. Discussion and possible action on closed session item:** Motion was made by Hildebrand/Tauscheck to deny the claim from David Brown. Upon the call of the roll, all voted aye. Motion carried.
- 12. Adjourn to 7:00 PM on Tuesday, August 8, 2023:** Motion was made by Herrmann/Schilsky to adjourn the meeting. A unanimous aye vote was cast. Motion carried.