

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, AUGUST 29, 2023 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**AGENDA**

- 1. Call to order and roll call:**
- 2. Pledge of Allegiance.**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
  - A. Approve minutes of the meeting held Tuesday, August 8, 2023**
  - B. Approve City and Utility Reports:**
    - I. Electric, Water and Sewer Sales Report – July 2023**
    - II. Utility Related Write Offs for August - None**
  - C. Minutes acknowledged for filing - Plymouth Community Television: July 17 - Housing Authority: August 9 – Plymouth Public Library Board: July 17 - Redevelopment Authority: August 10**
  - D. Approve Temporary “Class B” and Class “B” Alcohol License for Plymouth Historical Society – Hub City Oktoberfest, to be held at 420 E Mill St. on September 16 2023. – Underage persons are requested to be on the premise.**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Ordinance**
  - A. No. 8 Amending Section 2-3-4 of the City of Plymouth Code of General Ordinances Regarding City Attorney – City Administrator/Utilities Manager, Tim Blakeslee**
- 7. New Business:**
  - A. Appoint Kathy Murray to Library Board – Mayor Appoints, Council Approves**
  - B. WPPI Presentation – City Administrator/Utilities Manager, Tim Blakeslee**

**8. Entertain a motion to go into closed session for the following:**

Pursuant to Wis. Stat. 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding the potential purchase of 59271818700

**9. Entertain a motion to go into open session**

**10. Discussion and possible action on closed session item**

**11. Adjourn to 7:00 PM on Tuesday, September 12, 2023**

**It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.**

**Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.**

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, AUGUST 8, 2023 COMMON COUNCIL MEETING  
128 SMITH ST. PLYMOUTH, WI 53073**

**UNOFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were present: Greg Hildebrand, Angie Matzdorf, Dave Herrmann, Diane Gilson, Mike Penkwitz, Bob Schilsky, and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Police Chief Ken Ruggles, Interim Finance Director Chris Russo, City Clerk / Deputy Treasurer Anna Voigt and City Treasurer / Deputy Clerk Paul Seymour.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Hildebrand/Schilsky to approve the consent agenda as stated. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, July 25, 2023**
  - B. **Approve City and Utility Reports:**
    - I. **List of City & Utility Vouchers dated 7/1/23 – 7/31/23**
  - C. **Minutes acknowledged for filing – Committee of the Whole: July 26 – Library Board: June 5**
  - D. **Building Report for July 2023 – 28 permits at \$510,624**
  - E. **Approve Application for Event: Trilogy Challenge / Disk Golf Tournament / Meyers Park – September 2**
  - F. **Approve Temporary Class B Alcohol License for Cheese Capital Wine Walk hosted by Plymouth Chamber of Commerce on August 18, 2023 from 6:00 PM – 9:00 PM. Underage persons are not requested on premise.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.** None
5. **Items removed from Consent Agenda:** None
6. **New Business:**
  - A. **2022 Audit Presentation/Report Acceptance** – Baker Tilly gave a presentation on the results of the 2022 audit on the City and Utilities. Motion was made by Nelson/Hildebrand to accept the 2022 audit report and related financial statements. A unanimous aye vote was cast. Motion carried
  - B. **Appointment of Donna Hahn to the Revolving Loan Fund Committee** – Mayor, Donald Pohlman appointed Donna Hahn to the Revolving Loan Fund Committee. A motion was made by Penkwitz/Matzdorf to approve the appointment. A unanimous aye vote was cast. Motion carried.

- C. Approval of Contract with Kapur Engineering for Utility Capacity Study** – City Administrator/Utilities Manager Blakeslee explained that previously completed sanitary studies in 1996 and 2003 will serve as a base line for updates. With the upcoming TID #4 closure, the Ad-Hoc Housing Committee is evaluating housing needs, and other potential developments. The proposed study updates will address multiple areas throughout the entire City. A motion was made by Matzdorf/Nelson to approve the service agreement with Kapur in the amount of \$19,800. Upon the call of the roll, all voted aye. Motion carried.
- D. Approval of Contract with CertaPro Painters for Pool Epoxy Flooring** – City Administrator/Utilities Manager Blakeslee explained that part of the 2023 Capital Improvement Plan funds was allocated to maintain the Aquatic Center. One of the areas that is in need of maintenance is the aquatic center building floors. The building was built in 2002 and during construction the concrete flooring was coated with a slip resistance material. That coating is non-existent and the floors are slippery. Motion was made by Hildebrand/Herrmann to approve the proposal from CertaPro Painters in the amount of \$26,077.22. Upon the call of the roll, all voted aye. Motion carried.

**7. Resolution:**

- A. No. 13 A Resolution of the City of Plymouth Accepting a Portion of Road Right-of-Way known as S. Pleasant View Road in the City of Plymouth, Parcel 59271820967** – City Administrator/Utilities Manager Blakeslee explained that within the last month, a representative of Champion Title services contacted staff to notify the City that Bank First owns parcel 59271820967. This parcel is road right-of-way which contains Pleasant View Ave and the associated sidewalk. Motion was made by Hildebrand/Schilsky to approve Resolution No. 13 of the City of Plymouth Accepting a Portion of Right-of-Way known as S. Pleasant View Road in the City of Plymouth – Parcel 59271820967 contingent on signature from the bank representative. Upon the call of the roll, all voted aye. Motion carried.
- 8. Entertain a motion to go into closed session for the follow:** Motion was made by Hildebrand/Schilsky to go into closed session. Upon the call of the roll, all voted aye. Motion carried. The council took evidence on the licensing request pursuant to Wis. Stat. § 19.85(1)(b) Matzdorf motioned to affirm the clerk’s decision regarding issuance of the license. Hildebrand seconded the motion. Motion passed.
- Pursuant to Wis. Stat. 19.85 (1) (b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member of other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session regarding an alcohol license denial

AND

Pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Wal-Mart and a claim from Chris Brunner

AND

pursuant to Wis. Stat. 19-85 (1)(c) considering employments, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding City Administrator

9. **Entertain a motion to go into open session:** Motion was made by Schilsky/Nelson to go into open session. Upon the call of the roll, all voted aye. Motion carried.
10. **Discussion and possible action on closed session item:** Motion was made by Nelson/Gilson to approve the Engagement Letter with Landretti & Company, LLC. Upon the call of the roll, all voted aye. Motion carried.

Motion was made by Hildebrand/Matzdorf to approve the claim for Chris Brunner. Upon the call of the roll, all voted aye. Motion carried.

Motion was made by Nelson/Hildebrand to approve the City Administrator performance eval and pay increase per contract. Upon the call of the roll, all voted aye. Motion carried.

11. **Adjourn to 7:00 PM on Tuesday, August 29, 2023:** Motion was made Herrmann/Schilsky to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

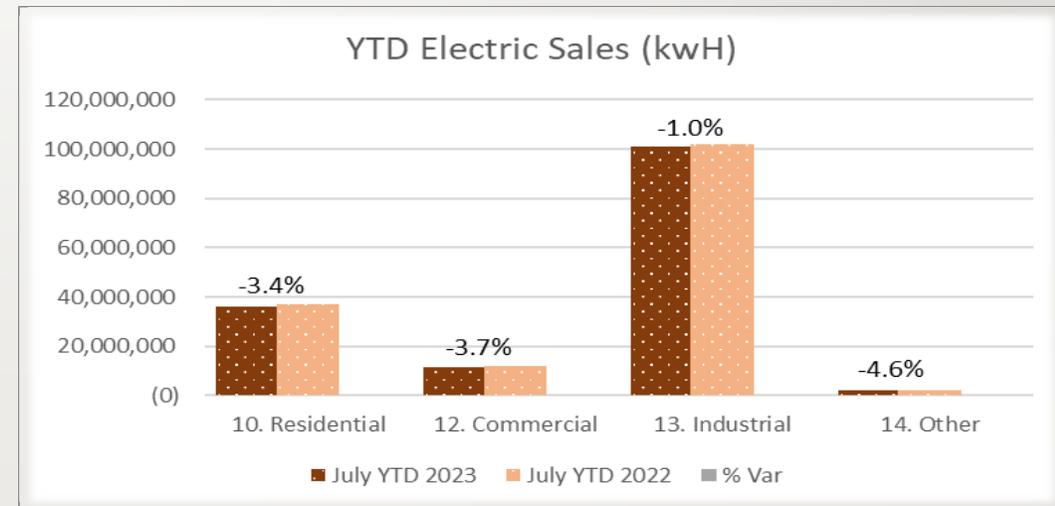
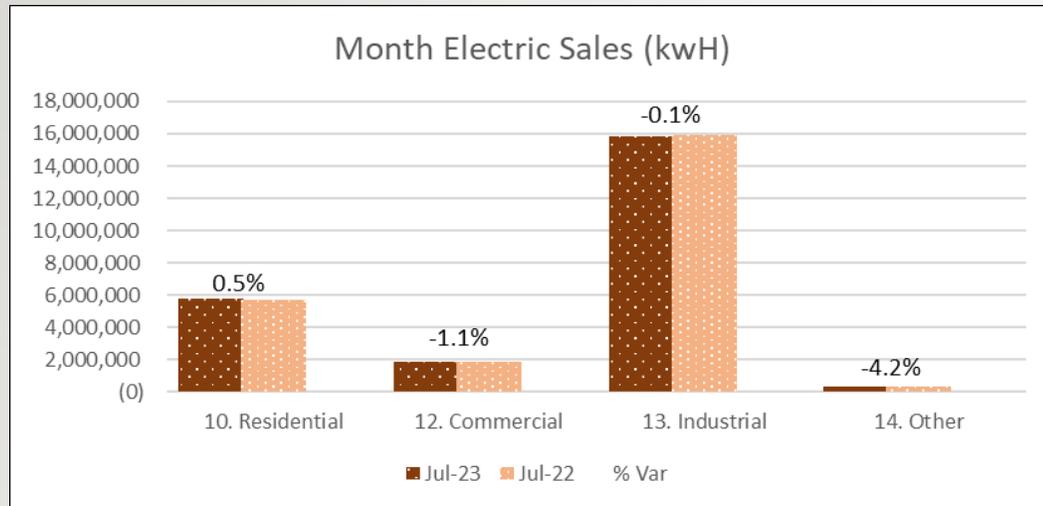


# Plymouth Utilities

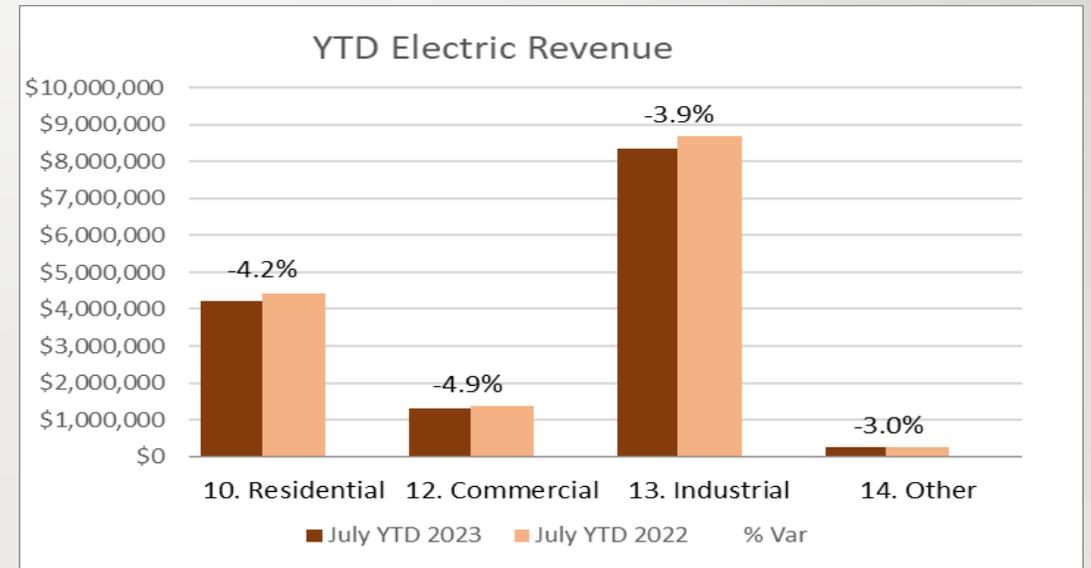
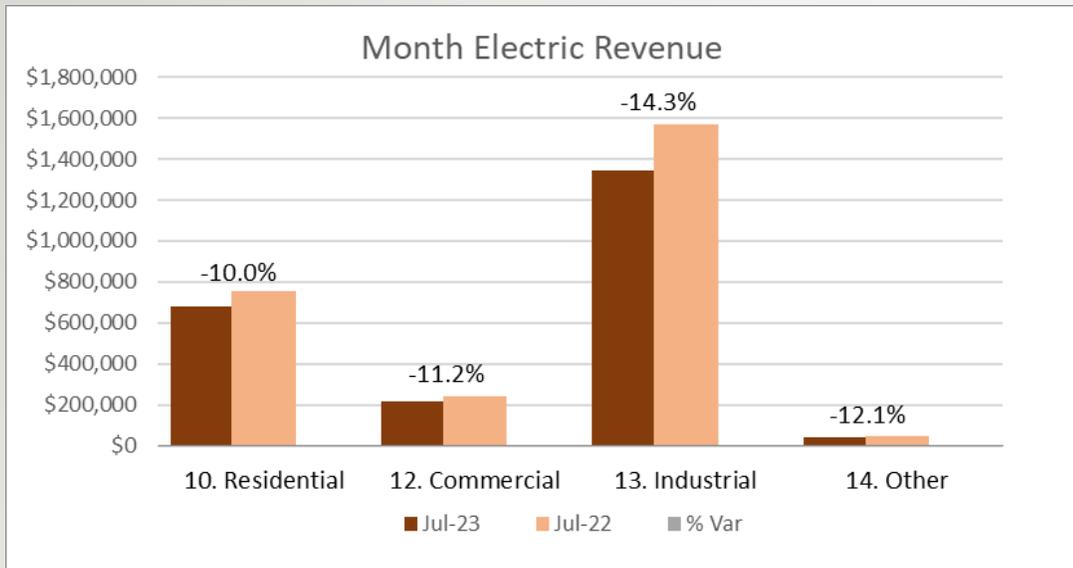
JULY 2023

SALES & REVENUE

# July 2023 Electric Sales

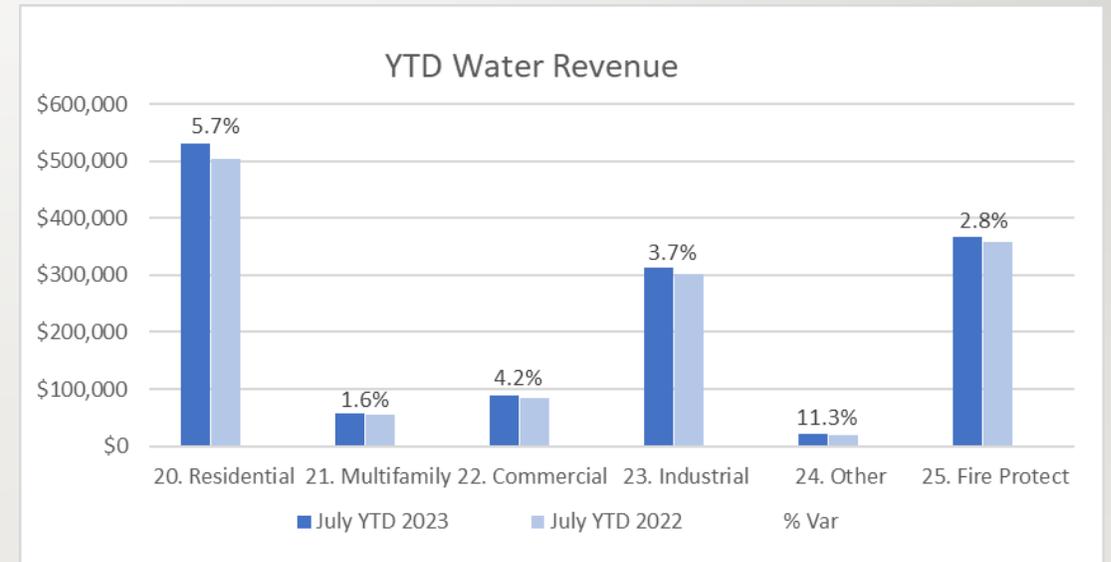
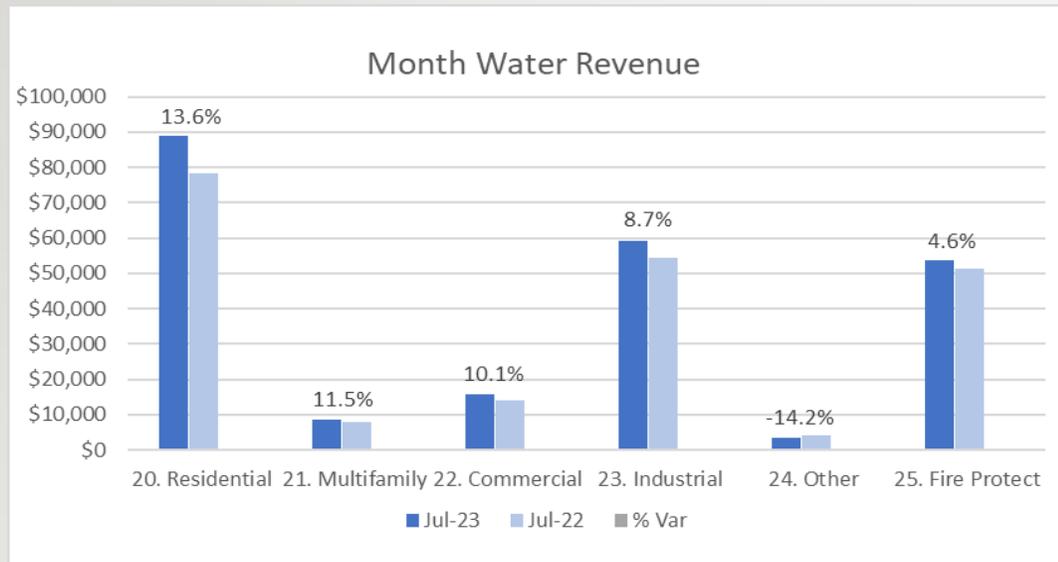


# July 2023 Electric Revenue

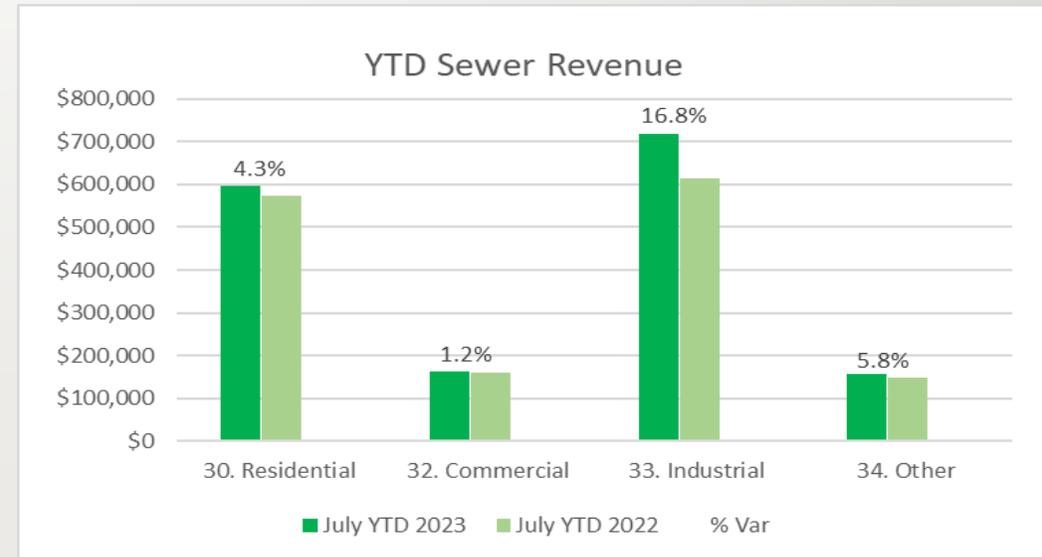
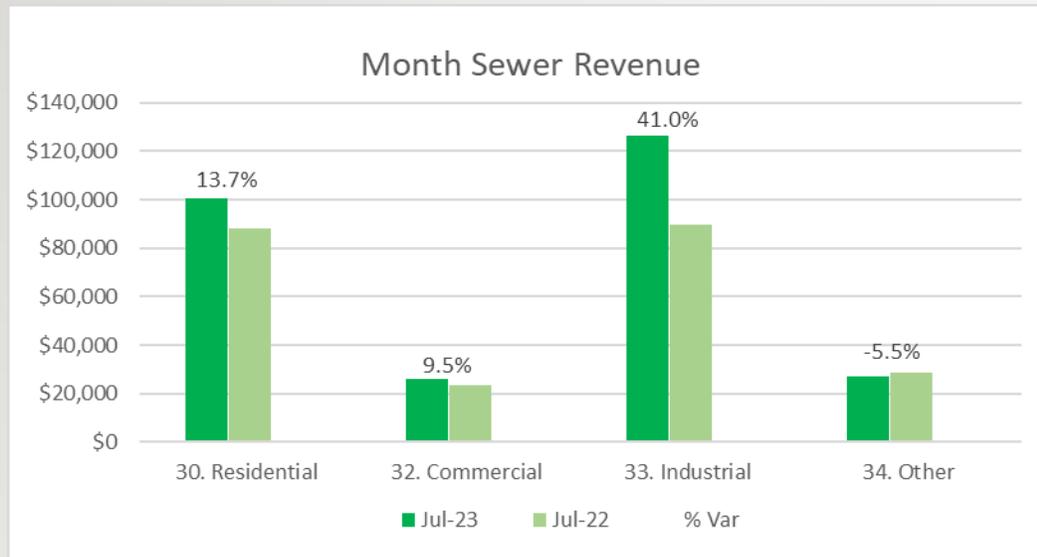


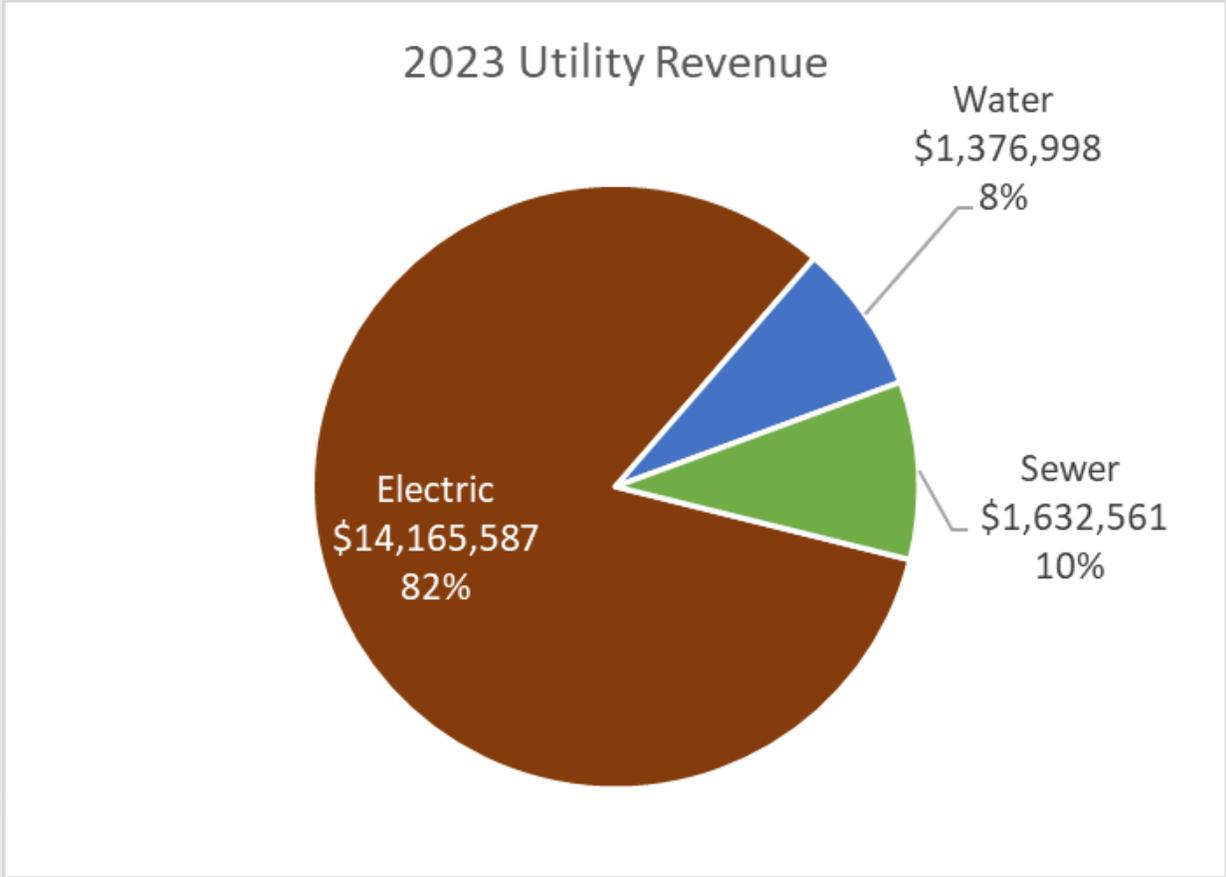
Overall sales down from 2022 as a result of reduced PCAC rates. In turn, Purchase Power expense will be down which will help balance out the reduced sales.

# July 2023 Water Revenue



# July 2023 Sewer Revenue





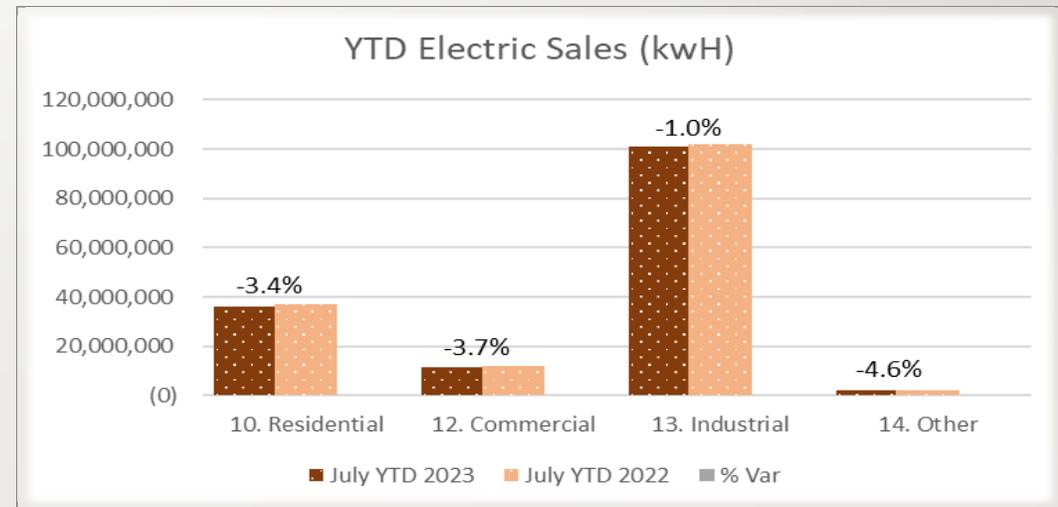
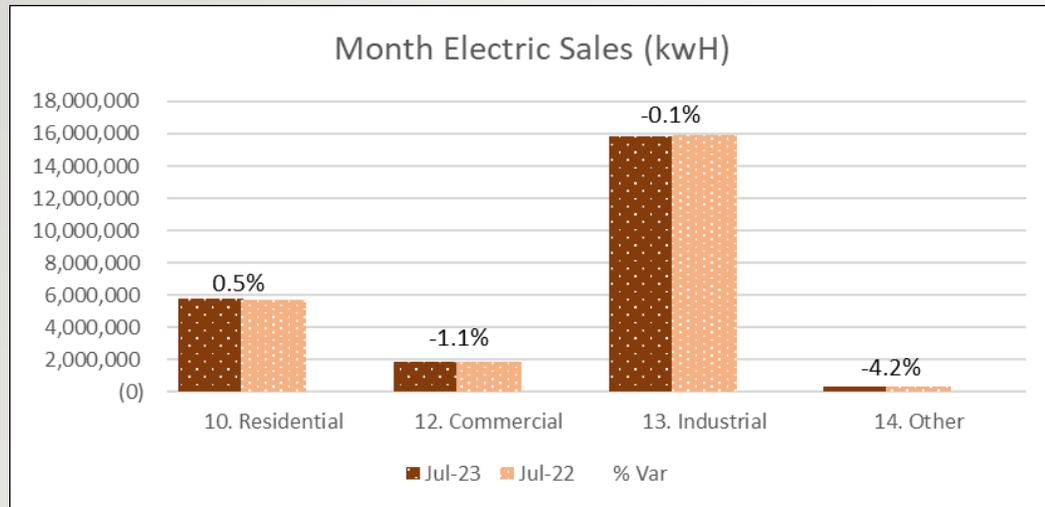


# Plymouth Utilities

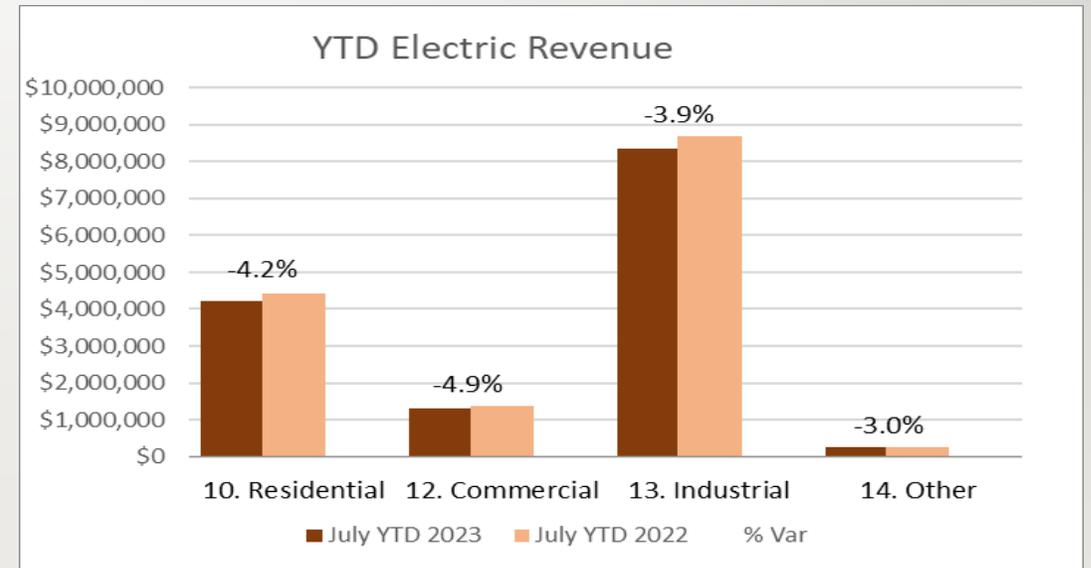
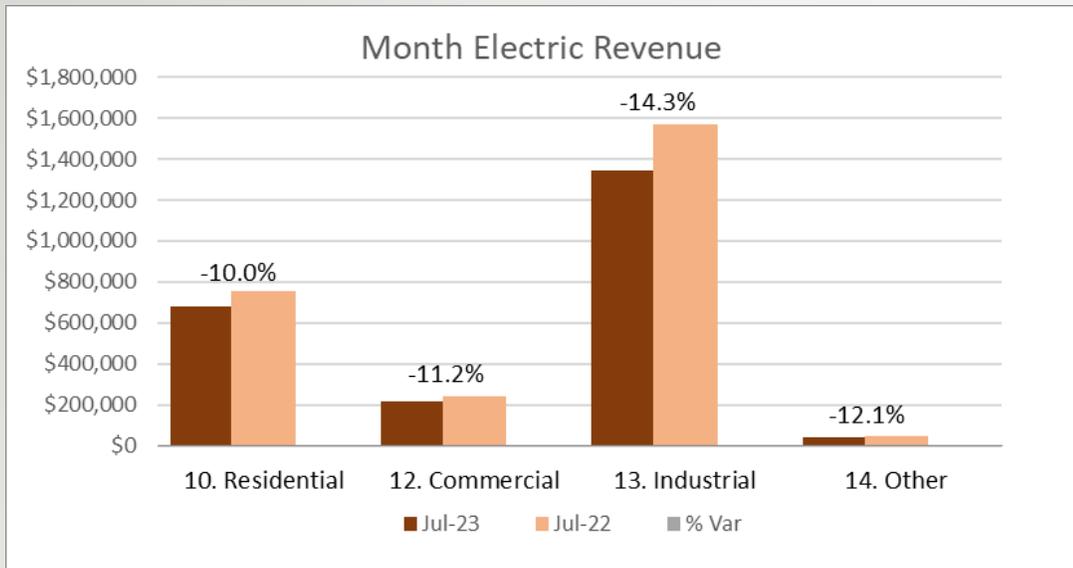
JULY 2023

SALES & REVENUE

# July 2023 Electric Sales

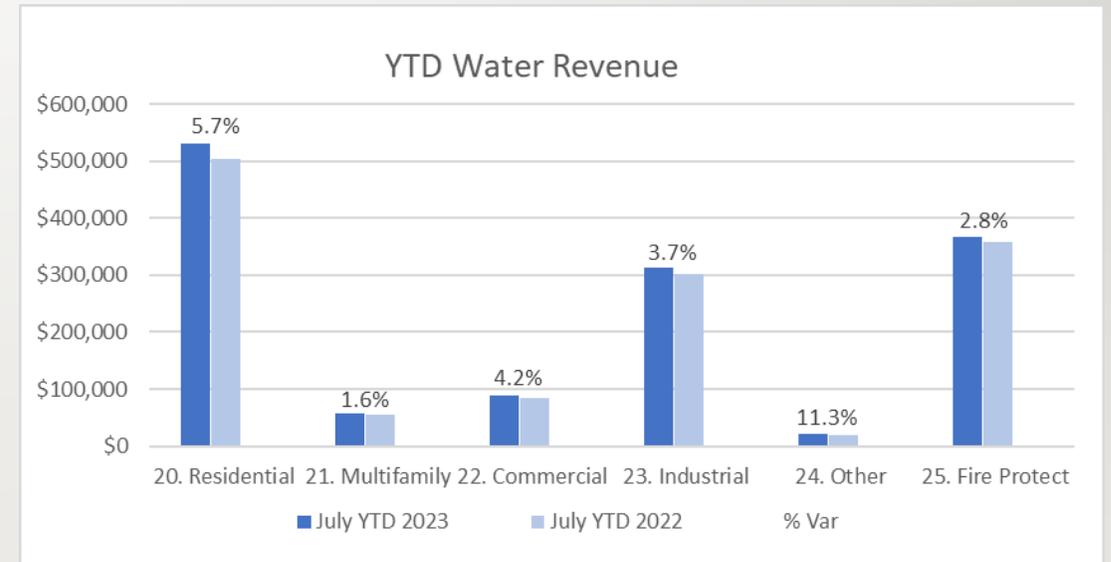
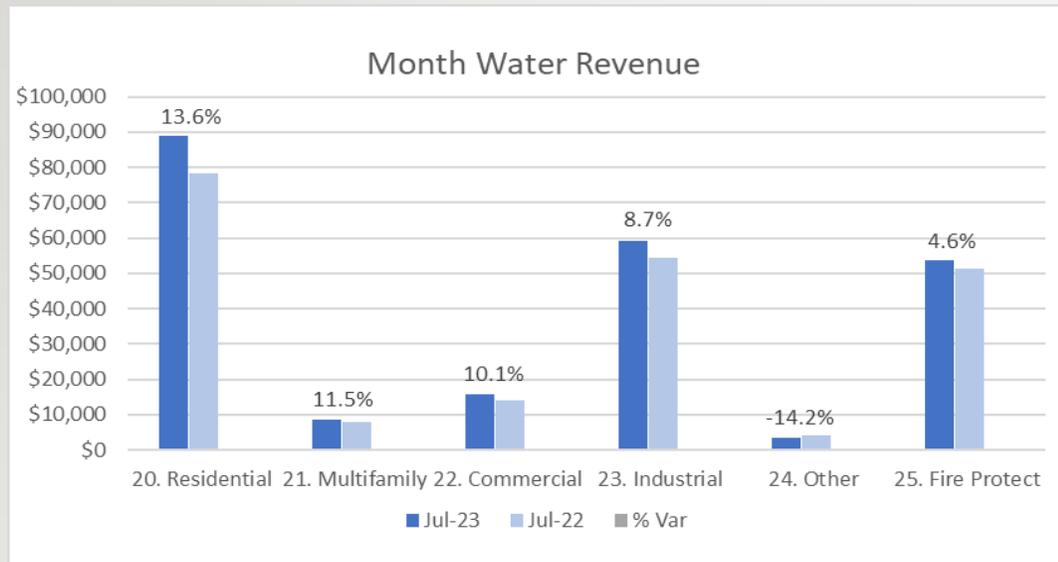


# July 2023 Electric Revenue

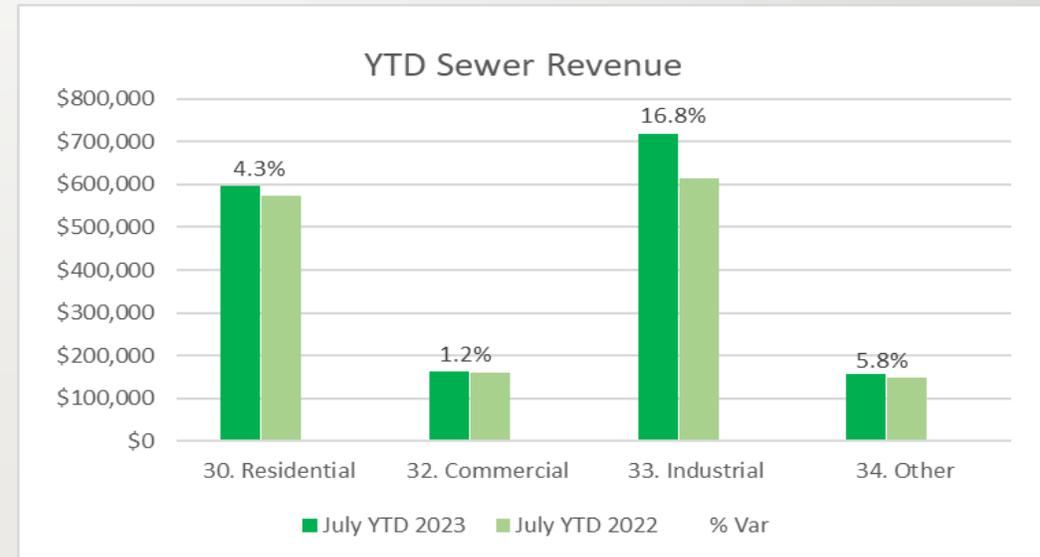
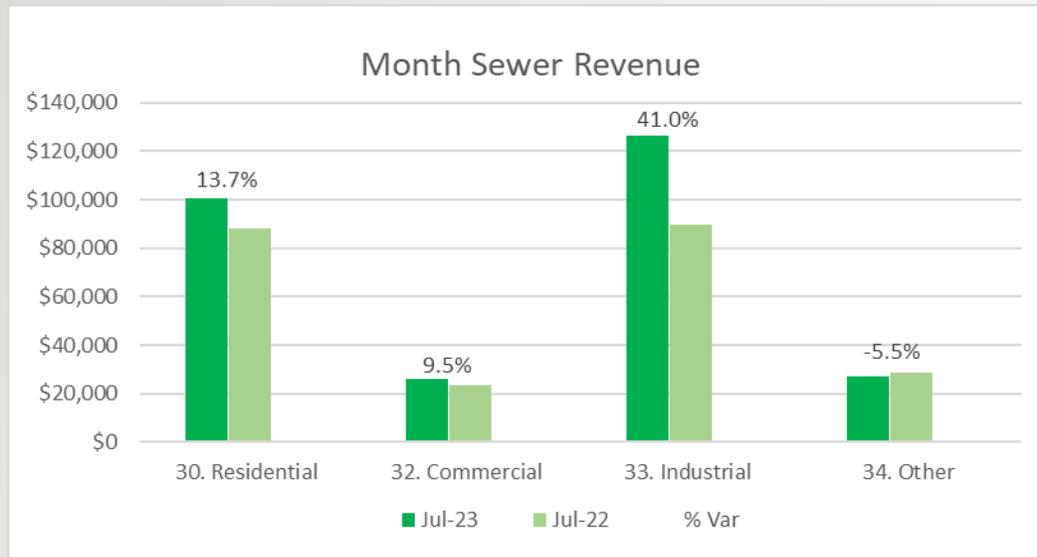


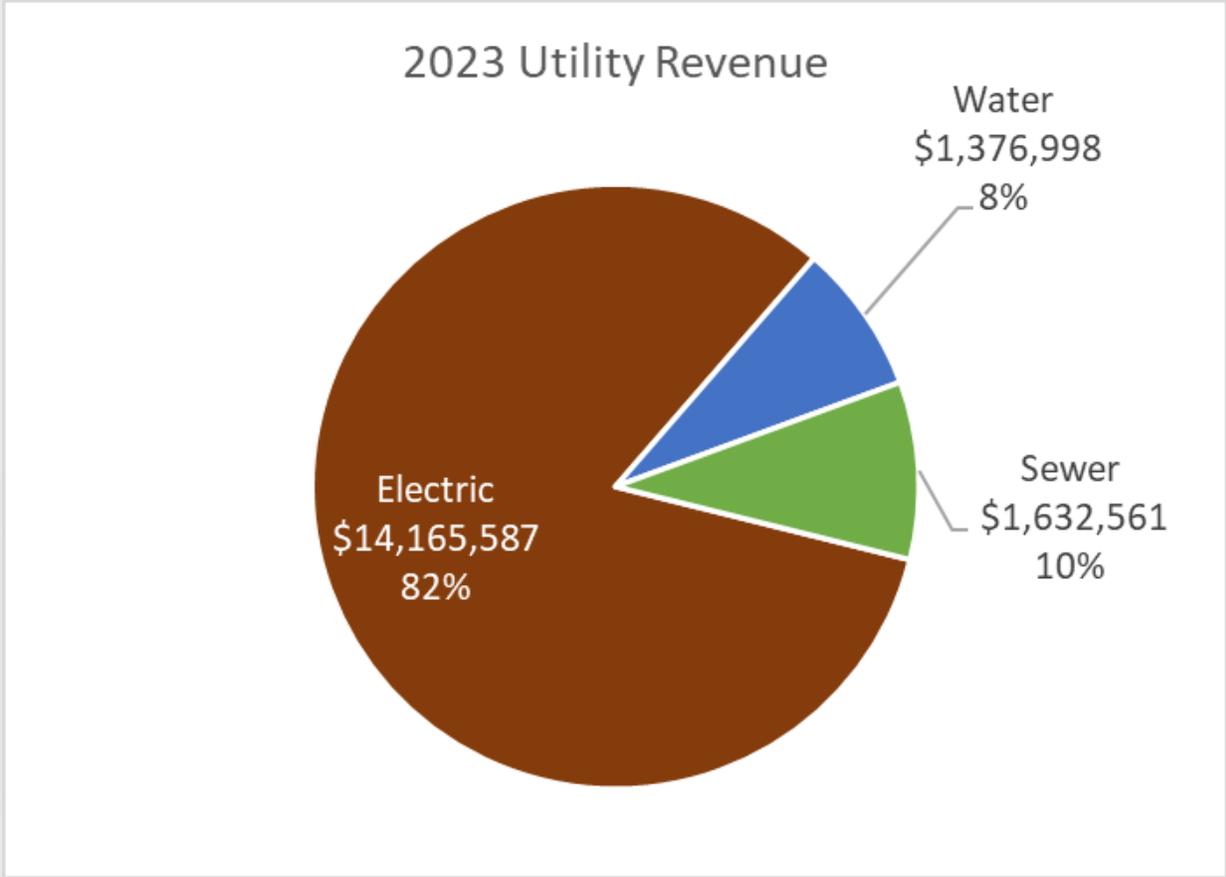
Overall sales down from 2022 as a result of reduced PCAC rates. In turn, Purchase Power expense will be down which will help balance out the reduced sales.

# July 2023 Water Revenue



# July 2023 Sewer Revenue





**Plymouth Community Television  
Board Meeting 07/17/2023**

Checking: 845.84  
Restricted: 5,064.30  
Unrestricted: 1,132.80

Attendance: Mike Penkwitz, Virginia Stemper, Kurt Zolp, Gary Kaiser, Mikke Briggs and Konrad Kaczowski

Gary reported that Dirt Tracking Racing and the Summer Park Concerts have been filmed and aired without any issues.

Mike reported that Kurt Zolp will be added as a Technical/ Computer Coordinator . Kurt was instrumental in handling the School District computer hacking and kept PCTV on air. He also sets up the "Hot Spots" at away football games that allow the game go out live. Mike added that new equipment has been added to PCTV for virus protection. School Board meeting scheduled for July 18<sup>th</sup>.

Action-14 lineup for July 18<sup>th</sup>; Mayor Don Pohlman, Chief of Police Ken Ruggles, Donna Hahn, and District School Superintendent Dan Mella

There is NO scheduled Board meeting for the month of August

Respectfully Submitted

Konrad Kaczowski



													\$ -
TOTAL	\$ 14,781.21	\$ 4,000.67	\$ 4,805.23	\$ 3,387.35	\$ 4,286.38	\$ 4,049.11	\$ 4,032.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,342.58



													\$ -
TOTAL	\$ 14,781.21	\$ 4,000.67	\$ 4,805.23	\$ 3,387.35	\$ 4,286.38	\$ 4,049.11	\$ 4,032.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,342.58

# **THE HOUSING AUTHORITY OF THE CITY OF PLYMOUTH**

1214 Reed Street  
Plymouth, WI 53073  
920-893-5133, 920-893-6117(fax)

## **BOARD OF COMMISSIONERS**

### **REGULAR MONTHLY MEETING**

#### **GENERAL MEETING CALL TO ORDER:**

The regular monthly meeting of the Board of Commissioners was called to order at 9:00 AM, August 9th, 2023 by Chairperson Linda Opitz

Chairman:	Linda Opitz
Commissioner:	Dennis McMullen
Commissioner:	Marsha Vollbrecht
Commissioner:	Jay Groshuesch
Commissioner:	Mike Olig
Secretary:	Bob Hemauer
Guest:	None

#### **PROCEEDINGS**

1. The minutes of the July 5th 2023 meeting were read. After review of the minutes, a motion was made by Commissioner Vollbrecht and second by Commissioner Groshuesch to approve the minutes. The motion was carried.
2. Recognition of tenant concerns:
  - a. All units filled. No notices given.
  - b. Call from HUD office on 8/8/2023 on tenant complaint. Complaints where minor but taken seriously.
3. The July 2023, Income and Expense report was reviewed. A motion was made by Commissioner McMullen and second by Commissioner Olig to approve the financial report. The motion carried.
4. The August 2023 invoices were reviewed and discussed and questions were answered by the Executive Director. Commissioner Groshuesch moved that all invoices be paid with Commissioner McMullen seconding the motion. The motion carried.

## SECRETARY'S REPORT

1. Annual inspections are completed. Other than some cleaning, all is good.
2. Working with Spectrum and TDS on new service here.

## Old Business

1. Capital funds 2023.
  - a. Will have bid for new stove within two weeks. Also added residing garages to plan in place of replacing boiler. Apprvel from HUD is expected by end of the week.
  - b.

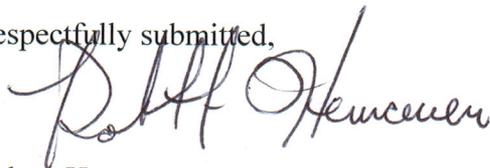
## NEW BUSINESS

1. Tenant Hand Book is being reviewed. Board will have updated copy for approval at next meeting.
2. Resolution #360 Annual Budget 23/24. A motion by Commissioner Vollbrecht to approve the annual budget for 23/24 was seconded by Commissioner Groshuesch. Motion carried.

There was no further business to come before the Commissioners of the Authority. A motion to adjourn at 9:42 by Commissioner McMullen and seconded by Commissioner Olig the motion carried.

The next scheduled regular meeting is September 6th, 2023 at 9 AM.

Respectfully submitted,



Robert Hemauer

Executive Director



**PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
July 17, 2023**

Meeting was called to order by J. Van Norwick at 6:29 pm. Present were: S. Britt, K. Murray, M. Kaczkowski, J. Van Norwick, and S. Gloede. Absent were: A. Matzdorf, P. Norlander and B. McKnight. Also present: Library Director L. Jochman and Alderperson Mike Penkwitz.

There was no public comment or correspondence.

Motion by K. S. Britt, second by K. Murray to approve the minutes of the June 5, 2023 meeting. Motion passed unanimously.

Motion by S. Gloede, second by S. Britt to approve the financial report for June 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included an update on the mural, an update on building maintenance, and a reminder about Library Trustee Training week.

#### **New Business**

Director L. Jochman updated the board on the City's budget process for 2024. She presented the proposed 2024 Operating and Maintenance Budget and asked the board for questions and feedback.

The board discussed the landscape plan as created by a local high school student. S. Britt, S. Gloede, J. Van Norwick, and K. Murray volunteered to coordinate the collection of plants.

Director L. Jochman presented a plan to purchase new STEAM kits and a display rack from funds donated by the Kapur Family. Motion by S. Britt to purchase the items as presented, second by M. Kaczkowski. Motion passed unanimously.

Motion by K. Murray, second by S. Britt to enter closed session to discuss staff salaries for 2024. Motion passed unanimously.

Motion by K. Murray, second by S. Gloede to enter open session. Motion passed unanimously.

Motion by S. Gloede to adopt the recommendation for staff salaries in 2024, second by S. Britt. Motion passed unanimously.

#### Announcements

There were no announcements.

Motion by S. Britt, second by S, Gloede to adjourn. Motion passed.  
Meeting was adjourned at 7:41 pm.

Submitted by, Leslie Jochman  
Library Board Secretary

## UNOFFICIAL MINUTES

### PLYMOUTH REDEVELOPMENT AUTHORITY CITY OF PLYMOUTH, WISCONSIN

THURSDAY AUGUST 10, 2023

- 1. Call to order and roll call:** Chairman Gentine called the meeting to order at 7:30 AM. Members present were Lee Gentine, Donna Hahn, John Nelson, Randy Schwoerer, and Ken Pannier. Tim Blakeslee, Anna Voigt, and Mary Hauser were in attendance.
- 2. Approval of Meeting Minutes from the July 13, 2023 meeting:** Motion was made by Nelson/Schwoerer to approve the minutes. A unanimous aye vote was cast. Motion carried.
- 3. Discussion and possible action of a pocket park in the former Strutz Financial Building Space:** Gentine reviewed all of the final bids from the potential landscapers Restoration Gardens, Landmark Landscapes, and Otter Creek Landscaping. Each of the landscapers included directions from the Board to make the park durable and relatively maintenance free, including stone mulch, lower maintenance perennials with several shade trees and hardscape walking paths, having low maintenance benches and picnic table, and adding colorful foliage. The board discussed the options. Motion was made by Nelson/Hahn approve work to be done by Otter Creek Landscaping and not to exceed \$35,000. A unanimous aye vote was made. Motion carried.
- 4. Discussion and possible action on Antoinette the Cow sign purchase and/or rehab from Marshall Sign:** Gentine gave an update on Antoinette the Cow. Comments were made since the cow was being done the sign also needs an update. Motion by Nelson/Schwoerer to delay action on sign purchase and get more information on different options.
- 5. Communication – Letters, E-mails, or Reports Related to the Redevelopment Authority (Staff, Chairperson, Members etc.) :** Gentine mentioned Caan's Flowers will be opening a shop in Plymouth by the end of the month. The Cheese Capital Arch is still in the works to get lighting.
- 6. Adjournment:** Motion was made Schwoerer/Hahn to adjourn the meeting. A unanimous aye was cast. Motion carried.

Date Paid: \_\_\_\_\_ Receipt No. \_\_\_\_\_

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-20-23

Town  Village  City of Plymouth

County of Sheboygan

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9-16-23 and ending 9-16-23 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name Plymouth Historical Society

(b) Address 420 E mill St, Plymouth, WI  
(Street)  Town  Village  City

(c) Date organized 1990

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Daniel Buckman

Vice President Susan Phelps

Secretary Pam Palmer

Treasurer Jon Scott

(g) Name and address of manager or person in charge of affair: and phone number:  
Angelique Matzdorf, 920-912-1587

#### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 420

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Are you requesting to allow underage persons on the premise? Yes X No \_\_\_\_\_

#### 3. Name of Event

(a) List name of the event Hub City Oktoberfest

(b) Dates of event and times of event: 9-16-23 11-5

#### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer D Buckman  
(Signature/date)

Officer Bonnie Tolson  
(Name of Organization)  
(Signature/date)

Officer Jon Scott  
(Signature/date)

Officer Martha Resche  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Certificate of Insurance, if required, received \_\_\_\_\_, 2 \_\_\_\_\_

City of Plymouth  
128 Smith St. - P.O. Box 107  
Plymouth, WI 53073-0107



Telephone: (920) 893-3745  
Facsimile: (920) 893-0183  
Web Site: plymouthgov.com

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**DATE:** August 23, 2023

**TO:** Mayor and Common Council

**FROM:** Tim Blakeslee, City Administrator/Utilities Manager

**RE:** **Ordinance No. 8 Amending Section 2-3-4 of the City Of Plymouth Code of General Ordinances Regarding the City Attorney**

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**Background:**

The office of City Attorney is an appointed position. Per 2-3-4 of Municipal Code, the Common Council currently appoints the City Attorney to a two (2) year term commencing on May 1st of each odd-numbered year. Staff recommends appointing the City Attorney to an at-will term, which requires a code amendment. Draft Ordinance #8 is attached which outlines the proposed change.

This ordinance was changed to a 2-year appointment from at-will in 2010 when Attorney Fieber began as City Attorney after the previous City Attorney retired after several decades of service. Changing the City Attorney position back to at-will position will allow the Council/Staff and Attorney Fieber to have a level of comfort that the established arraignment is envisioned to continue into the future.

Should circumstances arise that a change needs to be made at the City Attorney position, the revised ordinance allows the City the flexibility to make a change on an as needed basis. It also eliminates the chance this appointment is overlooked during the reappointment process every other year.

**Recommendation:** Approve Ordinance No. 8 Amending Section 2-3-4 of the City Of Plymouth Code of General Ordinances Regarding the City Attorney

**Attachments:**

- Draft Ordinance #8

**CITY OF PLYMOUTH, WISCONSIN**

**Ordinance No. \_\_\_\_\_ of 2023**

**AN ORDINANCE AMENDING SECTION 2-3-4 OF THE CITY OF PLYMOUTH CODE OF GENERAL ORDINANCES REGARDING CITY ATTORNEY**

**WHEREAS**, the Common Council wishes to amend section 2-3-4, City Attorney, of the Code of General Ordinances to allow for at-will employment for City Attorney.

**NOW, THEREFORE**, the Common Council of the City of Plymouth, Wisconsin, does hereby ordain as follows:

**Section 1. Amending Code.** Section 2-3-4, City Attorney, is hereby amended to read as follows (additions shown by underscore, deletions by ~~strikeout~~):

"(a) **Appointment.** The office of City Attorney is an appointed position. The Common Council shall appoint the City Attorney, who shall ~~have a two (2) year term commencing on May 1st of each odd-numbered year~~ be appointed to an at-will term. City Attorney may be removed as provided in Wis. Stat. §§ 17.12(1)(c) and 17.16.

(b) **Duties.** The City Attorney shall have the following duties:

- (1) The Attorney shall conduct all of the law business in which the City is interested.
- (2) He shall, when requested by City officers, give written legal opinions, which shall be filed with the City.
- (3) He shall draft ordinances, bonds and other instruments as may be required by City officials.
- (4) He may appoint an assistant, who shall have power to perform his duties and for whose acts he shall be responsible to the City. Such assistant shall receive no compensation from the City, unless previously provided by ordinance.
- (5) The Common Council may employ and compensate special counsel to assist in or take charge of any matter in which the City is interested.
- (6) The City Attorney shall perform such other duties as provided by State law and as designated by the Common Council."

**Section 2. Severability.** Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

**Section 3. Effective Date.** This Ordinance shall take effect the day after publication.

Enacted on \_\_\_\_\_, 2023.

**CITY OF PLYMOUTH**

By: \_\_\_\_\_  
**Donald O. Pohlman, Mayor**

Date: \_\_\_\_\_

**CLERK'S CERTIFICATE OF ENACTMENT**

I hereby certify that the foregoing Ordinance was duly enacted by the City of Plymouth Common Council and approved by the Mayor on the dates indicated above.

Dated: \_\_\_\_\_, 2023

\_\_\_\_\_  
**Anna Voigt, Clerk**

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City of Plymouth  
128 Smith St. - P.O. Box 107  
Plymouth, WI 53073-0107



Telephone: (920) 893-3745  
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Web Site: [plymouthgov.com](http://plymouthgov.com)

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**DATE:** August 23, 2023  
**TO:** Mayor and Common Council,  
**FROM:** Tim Blakeslee, City Administrator/Utilities Manager  
**RE:** Appointment of Kathy Murray to the Library Board

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**Background:**

Library Board President Julie Van Norwick has resigned her position because she is moving from Plymouth. The Mayor recommends the appointment of Kathy Murray, who is currently the School District representative on the Library Board, to the now open citizen position on the Library Board. The School District will then appoint a new representative.

**Recommendation:** Move to appoint Kathy Murray to the Library Board as a citizen representative.

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**DATE:** August 23, 2023  
**TO:** Mayor and Common Council  
**FROM:** Tim Blakeslee, City Administrator/Utilities Manager  
**RE:** Presentation from WPPI Energy

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**Background:**

Plymouth Utilities is a member owner of WPPI along with 51 other locally owned electric utilities. Plymouth Utilities purchases electricity from WPPI and in-turn supplies that electricity to our service area. With several new Common Council members, Staff believes that it is a good time for a refresher on WPPI and what they provide Plymouth Utilities. In general, WPPI supports member utilities by having:

- A reliable, affordable, responsible power supply
- Cost-effective shared programs and services
- An effective voice for energy policy advocacy

**Recommendation:** No action required, review and discuss the presentation from WPPI Energy

**Attachment:**

- WPPI Handout

# At A Glance

Member-owned, not-for-profit WPPI Energy serves 51 locally owned electric utilities.



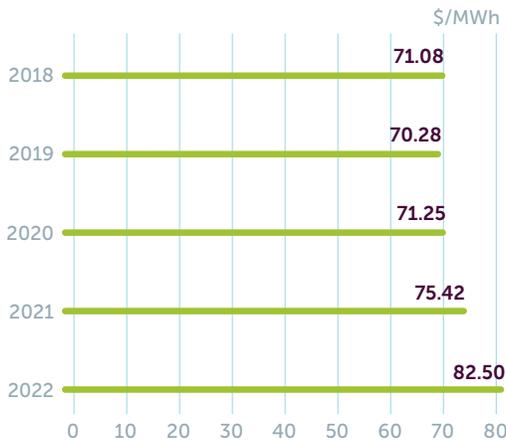
## The Joint Action Advantage

Together, WPPI members have built a diverse, competitive and responsible power supply. They share modern utility business technologies and forward-thinking services, and they speak with a unified voice for effective energy policy advocacy.

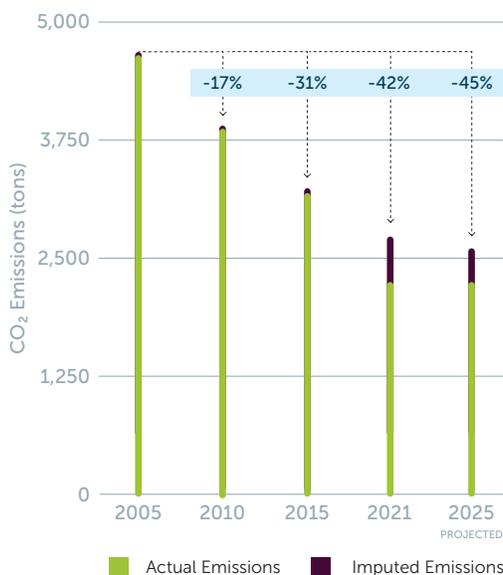
## Diverse. Competitive. Responsible.

WPPI's average wholesale power costs to members are highly competitive, and we are on track for a 45% reduction in carbon dioxide (CO<sub>2</sub>) emissions from 2005 levels by 2025.

### Average Power Cost to Members



### Power Supply CO<sub>2</sub> Emissions <sup>1</sup>



## 2022 POWER SUPPLY RESOURCES

Owned Generation	Fuel	Capacity (MW)
South Fond du Lac Units 1 & 4	Gas	154
Boswell Unit 4	Coal	117
Elm Road Generating Station	Coal	106
Island Street Peaking Plant	Gas	52
Worthington Wind Turbines	Wind	2

Power Purchase Agreements	Fuel	Capacity (MW)
Bishop Hill III	Wind	132
WPS	System Energy	100
Point Beach Nuclear Plant	Nuclear	117
Point Beach Solar	Solar	100
Butler Ridge	Wind	54
Top of Iowa II	Wind	50
Member-Owned Generation	Gas, Oil	40
Barton I	Wind	30
Forward Wind Energy Center	Wind	27.5
Kimberly Hydro	Hydroelectric	2.1
Richland Center Renewable Energy	Biogas	1.8
Jefferson Solar	Solar	1
John Street Hydro	Hydroelectric	0.5
Community Solar Gardens	Solar	0.6



### 2022 Fuel Mix

- 33.9% Coal
- 19.5% Natural Gas
- 20.7% Nuclear Energy
- 11.4% Renewables
- 14.5% Renewables (no RECs)\*

## The Power of Joint Action

The not-for-profit utilities that make up WPPI deliver safe, reliable, low-cost electric power, and much more. To preserve and enhance this significant local value for the long term, WPPI members share technology, expertise and resources that help their communities thrive.

## Forward-Thinking Services & Technologies

WPPI member utilities cost-effectively serve their customers and communities with forward-thinking programs and services, shared expertise, and a suite of modern utility technologies.

- » Customer information systems
- » Advanced meter data management
- » Shared meter technicians
- » GIS mapping
- » Electric vehicle initiatives
- » Joint purchasing
- » Electric rates studies
- » Financial modeling
- » Renewable energy options
- » Online self-service tools
- » Energy efficiency programs
- » Marketing/communications
- » Key account management
- » ...And more

## Effective Advocacy

State and federal policymaker decisions about energy issues can significantly impact local utilities, their customers and their communities. Together with WPPI's government affairs staff, member local officials work to ensure that legislators and regulators are well-informed about constituents' energy policy needs. A few current topics include:

- » The ways our industry continues to reduce emissions while providing reliable, affordable power.
- » Ensuring that public power utilities have equitable access to critical incentives for carbon-free energy resources.
- » Timely permitting and appropriate cost allocation for needed utility infrastructure.
- » Protecting the cyber and physical security of our grid through robust information-sharing partnerships between utilities and government agencies, without inefficient regulatory overlap and inconsistent requirements from separate federal agencies.
- » Halting across-the-board sequestration cuts that for years have harmed public power utilities that seek to issue municipal bonds for critical infrastructure projects.

**1** The light-colored, green bars in the chart represent WPPI's actual emissions from WPPI-owned generating units and purchased power from specific generating units, utility systems and the Midcontinent Independent System Operator (MISO) market. The darker-colored, brown bars represent imputed emissions for renewable resources for which WPPI did not purchase the associated renewable energy certificates or credits (RECs) in the first instance, or for which the associated RECs have been sold. It is possible that RECs currently held by WPPI may be sold to third parties in the future, which would result in an increase in imputed emissions. Actual emissions from MISO market purchases and imputed emissions were determined using a calculated residual emission rate factor equal to the average emission rate of non-renewable resources in the MISO market.

**2** For every megawatt hour of electricity produced by renewable sources, a renewable energy certificate or credit (REC) is created. The person or entity holding that REC is entitled to claim all of the environmental benefits of the associated renewable electricity generation. WPPI holds some, but not all, of the RECs associated with the electricity it receives from renewable sources. WPPI uses RECs (by retiring them within a REC tracking system) in connection with certain WPPI and member programs and to comply with state renewable energy standards. WPPI Energy also sells some RECs, the revenues from which help lower the wholesale costs for WPPI members.

The area of the chart labeled "Renewables" represents the portion of electricity received from renewable sources for which WPPI received and has not sold the associated RECs. These RECs may in the future be used by WPPI to comply with regulatory requirements, retired for other purposes or sold to third parties as described above. The portion of the chart labeled "Renewables, No RECs" represents the portion of electricity received from renewable sources for which WPPI did not purchase the associated RECs in the first instance, or for which the associated RECs have been sold.



### QUICK FACTS

Member Utilities  
**51**

President/CEO  
**Mike Peters**

Established  
**1980**

Homes & Businesses Served by WPPI Energy Members: **210,000+**

Energy Requirements in 2020: **5,274 Gigawatt-Hours**

### As of December 31, 2022:

Total Assets:  
**\$751 million**

Net Position (Retained Earnings):  
**\$337 million**

Equity Ownership in American Transmission Co.: **\$157 million**