

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, MARCH 12, 2024 COMMON COUNCIL MEETING
7:00 PM COUNCIL CHAMBERS, ROOM 302
128 SMITH ST. PLYMOUTH, WI 53073**

AGENDA

- 1. Call to order and roll call**
- 2. Pledge of Allegiance**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
 - A. Approve minutes of the meeting held Tuesday, February 27, 2024**
 - B. Approve City and Utility Reports:**
 - I. List of City & Utility Vouchers dated 02/01/2024 – 02/29/2024**
 - C. Minutes acknowledged for filing – Committee of the Whole: February 27 – Community Television: March 12**
 - D. Building Report for February 2024 – 23 permits at \$613,982**
 - E. Approve Application for Event: Plymouth Maple Festival – to be held April 6, 2024 from 8:00AM – 2:00 PM. Request Park Shelter Fee be waived.**
 - F. Approve Temporary Class “B” License for Plymouth Downtown Arts & Merchants – Shops ‘N Hops, to be held on April 26, 2024 from 5:30 PM- 8:30 PM. Requesting Underage Persons on the Premise.**
 - G. Approve Parade Request & Street Use Permit from Four Crowns Ltd. For the Annual Walk of the Irishman on Sunday, March 17, 2024 from 11:00 AM – Noon.**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Ordinances:**
 - A. Ordinance No. 3 An Ordinance Amending Section 2-1-9 Of The Municipal Code Of The City Of Plymouth, Wisconsin Regarding Residence Of Employees – Tim Blakeslee, City Administrator/Utilities Manager**
- 7. New Business:**
 - A. Extraterritorial CSM Seeking Approval for Steve Laehn: Part of the Southwest ¼ of the Northeast ¼ of Section 29, T15-R21E, Town of Plymouth, Sheboygan County Wisconsin (N5583 Oak Rd) – Tim Blakeslee, City Administrator/Utilities Manager**
 - B. Extraterritorial CSM Seeking Approval for Brett Becker: Part of the NW ¼ of the NW ¼ of Section 25, T.15N., R.21E., Town of Plymouth, Sheboygan County, Wisconsin. (W4785 County Rd C) – Tim Blakeslee, City Administrator/Utilities Manager**

- C. Approval of Engineering Services Agreement with Ayres Associates to prepare plans and specification for Mill Pond Dam Replacement Project – Engineering Contract– Tim Blakeslee, City Administrator/Utilities Manager**
- D. Discussion and Possible Action on Annual Street Program Bids: Forest Ave – Cathy Austin, Director of Public Works**
- E. Approve Agreement with Kapur Engineering for Design and Engineering for 2024 Street Project – Cathy Austin, Director of Public Works**
- F. Presentation, Discussion and Action for Future Vehicle Replacement – Ryan Pafford, Fire Chief**

8. Adjourn to 7:00 PM on Tuesday, March 26, 2024

It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.

**CITY OF PLYMOUTH, WISCONSIN
TUESDAY, FEBRUARY 27, 2024 COMMON COUNCIL MEETING
128 SMITH ST. PLYMOUTH, WI 53073**

UNOFFICIAL MINUTES

1. **Call to order and roll call:** Mayor Donald Pohlman called the meeting to order at 7:00 PM. On the call of the roll, the following Alderpersons were present: Angie Matzdorf, Diane Gilson, Mike Penkwitz, Jeff Tauscheck, John Nelson, and Bob Schilsky. Also present were: City Administrator/Utilities Manager Tim Blakeslee, Deputy Chief of Police Matt Starker, Director of Public Works Cathy Austin and City Clerk Anna Voigt.
2. **Pledge of Allegiance**
3. **Approval of the Consent Agenda (Alderpersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Tauscheck/Nelson to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
 - A. **Approve minutes of the meeting held February 13, 2024**
 - B. **Approve City and Utility Reports:**
 - I. **Electric, Water and Sewer Sales Report – December 2023**
 - II. **Utility Related Write Offs for February – \$2,698.60**
 - C. **Minutes acknowledged for filing –Housing Authority: February 7 – Finance and Personnel: February 13**
 - D. **Approve Application for Event: Plymouth Chamber of Commerce – Cheese Capital Festival, to be held June 7 & 8, 2024. Request Park Shelter Fee be Waived.**
 - E. **Approve Temporary Class “B” Beer License for the Cheese Capital Festival hosted by Plymouth Chamber of Commerce on June 7 & 8, 2024. Underage persons are requested on premise.**
 - F. **Approve Application for Event: Plymouth Chamber of Commerce – Mill Street Festival, to be held July 13, 2024 from 7:00 AM – 5:30 PM. Request Park Shelter Fee be Waived.**
 - G. **Approve Application for Event: Plymouth Chamber of Commerce – Cheese Capital Wine Walk, to be held August 16, 2024 from 4:00 PM – 7:00 PM. Request Park Shelter Fee be Waived.**
 - H. **Approve Temporary “Class B” Wine for the Cheese Capital Wine Walk hosted by Plymouth Chamber of Commerce on August 16, 2024 from 6:00 PM – 9:00 PM. Underage persons are not requested on premise.**
 - I. **Approve Application for Event: Plymouth Chamber of Commerce – Pumpkin Walk, to be held November 1, 2024 from 4:00 PM – 9:00 PM. Request Park Shelter Fee Be Waived.**
 - J. **Approve Application for Event: Plymouth Chamber of Commerce – Holiday Parade, to be held November 29, 2024 from 6:00 PM – 9:00 PM**
4. **Audience Comments:** Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting. None
5. **Items removed from Consent Agenda:** None

6. New Business:

A. Discussion and Possible Action on Summer Internship Pilot Program–

City Administrator/Utilities Manager Blakeslee explained the primary objective of a summer intern pilot program is to generate interest in the future of local government among those looking to begin their career and benefit from the intern's contributions to daily operations with their assistance of office tasks. Motion was made by Nelson/Matzdorf to approve the summer intern pilot program. Upon the call of the roll, all voted aye. Motion carried.

7. Entertain a motion to go into closed session for the following: Motion was made by Tauscheck/Penkwitz to go into closed session. Upon the call of the roll, all vote aye. Motion carried.

Pursuant to Wis. Stat. 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Sale of Public Property – Parcel 59271821065 and Negotiations on Parcel – 59271827945

8. Entertain a Motion to go into Open Session: Motion was made by Nelson/Tauscheck to go into open session. Upon the call of the roll, all voted aye. Motion carried.

9. Discussion and Possible Action on Closed Session Item No motion was made.

10. Adjourn to 7:00 PM on Tuesday, March 12, 2024: Motion was made by Tauscheck/Gilson to adjourn the meeting. A unanimous aye vote was cast.

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account = "0100100001000"- "2200567002200", "2400111000000"- "8000232000000"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10034							
10034	ALDAG/HONOLD MECHANICAL	SD1649	EQUIPMENT MAINTENANCE-W	02/15/2024	127.50	127.50	02/22/2024
Total 10034:					127.50	127.50	
10305							
10305	BOARDMAN & CLARK LLP	280288	SUBSTATION 5	02/20/2024	5,154.42	5,154.42	02/29/2024
Total 10305:					5,154.42	5,154.42	
10325							
10325	BORDER STATES ELECTRIC SU	927768980	BRACKET, 3 POS AL MOUNT R3	01/30/2024	8,178.80	8,178.80	02/22/2024
10325	BORDER STATES ELECTRIC SU	927768980	SHIPPING	01/30/2024	187.04	187.04	02/22/2024
10325	BORDER STATES ELECTRIC SU	927871562	SWITCH, GOAB 25KV 900 AMP	02/16/2024	19,721.96	19,721.96	02/29/2024
Total 10325:					28,087.80	28,087.80	
10615							
10615	LAKESIDE INTERNATIONAL TR	4091162P	GARAGE LARGE EQUIPMENT R	02/01/2024	175.57	175.57	02/09/2024
Total 10615:					175.57	175.57	
10720							
10720	FERGUSON WATERWORKS #14	0403207-2	VALVES R.W. ALPHA - 6" X 12"	01/30/2024	1,179.00	1,179.00	02/22/2024
10720	FERGUSON WATERWORKS #14	0408269	REPAIR CLAMP - 6" X 12"	01/26/2024	596.00	596.00	02/15/2024
10720	FERGUSON WATERWORKS #14	0408270	PVC C-900 WATER MAIN - 12"	01/30/2024	887.00	887.00	02/22/2024
10720	FERGUSON WATERWORKS #14	0408271	PVC C-900 WATER MAIN - 12".	01/30/2024	887.00	887.00	02/22/2024
10720	FERGUSON WATERWORKS #14	CM040328	CURB BOX - 1 1/4" X 7 SETOVE	01/03/2024	95.50-	95.50-	02/22/2024
Total 10720:					3,453.50	3,453.50	
10874							
10874	E&B SCALE SERVICES INC	7755	SCALE BALANCING	01/30/2024	150.00	150.00	02/15/2024
Total 10874:					150.00	150.00	
10945							
10945	ENERGENECS INC	0047121-IN	SCADA DIALERS	02/08/2024	1,208.75	1,208.75	02/15/2024
Total 10945:					1,208.75	1,208.75	
11025							
11025	FASSE DECORATING CENTER	1-166947	PARKS MATERIALS	02/07/2024	245.57	245.57	02/15/2024
Total 11025:					245.57	245.57	
11040							
11040	FELDMANN SALES & SERVICE I	10148	SNOW BLOWER REPAIR	01/30/2024	1,058.32	1,058.32	02/15/2024
11040	FELDMANN SALES & SERVICE I	34134	KUBOTA SNOW BLOWER	01/05/2024	72.90	72.90	02/15/2024
11040	FELDMANN SALES & SERVICE I	34742	WWTP VEHICLE MAINTENANCE	02/02/2024	411.62	411.62	02/15/2024
11040	FELDMANN SALES & SERVICE I	34773	PARKS EQUIPMENT REPAIR &	02/06/2024	298.52	298.52	02/15/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 11040:					1,841.36	1,841.36	
11155							
11155	GRITTS AUTO SERVICE	41648	FLEET VEHICLE SERVICE	02/06/2024	75.38	75.38	02/22/2024
11155	GRITTS AUTO SERVICE	41655	FLEET VEHICLE SERVICE	02/07/2024	80.00	80.00	02/15/2024
Total 11155:					155.38	155.38	
11180							
11180	H & H UTILITY EXCAVATING INC	4001376-02	EXCAVATING-ELECTRIC DEPT	12/15/2023	1,321.96	1,321.96	02/09/2024
Total 11180:					1,321.96	1,321.96	
11205							
11205	HAUCKE PLUMBING & HEATING	2400067	EQUIPMENT MAINTENANCE -	12/27/2023	1,061.32	1,061.32	02/22/2024
11205	HAUCKE PLUMBING & HEATING	2400196A	SEWER PIPE	01/24/2024	96.20	96.20	02/22/2024
Total 11205:					1,157.52	1,157.52	
11460							
11460	KAPUR & ASSOCIATES INC	123693	ENGINEERING SERVICE	02/01/2024	557.50	557.50	02/15/2024
11460	KAPUR & ASSOCIATES INC	123695	FOREST AVENUE - UTILITY	02/01/2024	6,762.27	6,762.27	02/22/2024
11460	KAPUR & ASSOCIATES INC	123695	FOREST AVENUE - CITY	02/01/2024	6,762.27	6,762.27	02/22/2024
Total 11460:					14,082.04	14,082.04	
11498							
11498	KIEL SAND & GRAVEL	21115	7/8 REG ROAD GRAVEL	01/29/2024	59.82	59.82	02/15/2024
Total 11498:					59.82	59.82	
11687							
11687	MARTELLE WATER TREATMEN	26433	WATER TREATMENT	01/16/2024	245.00	245.00	02/15/2024
11687	MARTELLE WATER TREATMEN	26487	WATER TREATMENT	01/23/2024	3,740.52	3,740.52	02/15/2024
Total 11687:					3,985.52	3,985.52	
11740							
11740	MEUW	013024-21	ANNUAL ACCESS FEE	01/30/2024	900.00	900.00	02/15/2024
11740	MEUW	021524-70	SAFETY PROGRAM	02/15/2024	12,075.00	12,075.00	02/29/2024
11740	MEUW	4386	ASSOCIATE REGISTRATION X2	02/20/2024	590.00	590.00	02/29/2024
Total 11740:					13,565.00	13,565.00	
11815							
11815	MIKE BURKART FORD INC	STMT 1-31-202	VEHICLE MAINTENANCE - POLI	01/31/2024	3,219.80	3,219.80	02/15/2024
Total 11815:					3,219.80	3,219.80	
11835							
11835	MILLER & BOELDT INC	090085	PARKS EQUIPMENT REPAIR &	01/11/2024	83.59	83.59	02/09/2024
11835	MILLER & BOELDT INC	090160	TREE CONTROL EQUIPMENT R	02/14/2024	308.85	308.85	02/29/2024
11835	MILLER & BOELDT INC	9191	TREE CONTROL ROW MATERIA	12/29/2023	655.99	655.99	02/15/2024
Total 11835:					1,048.43	1,048.43	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
11875							
11875	SECURIAN FINANCIAL GROUP I	March 2024 St	EE CONTRIBUTION-UTILITIES	02/20/2024	438.06	438.06	02/22/2024
11875	SECURIAN FINANCIAL GROUP I	March 2024 St	BASIC PREMIUM-UTILITIES	02/20/2024	336.34	336.34	02/22/2024
11875	SECURIAN FINANCIAL GROUP I	March 2024 St	ER CONTRIBUTION-UTILITIES	02/20/2024	67.27	67.27	02/22/2024
11875	SECURIAN FINANCIAL GROUP I	March 2024 St	EE CONTRIBUTION-CITY	02/20/2024	518.48	518.48	02/22/2024
11875	SECURIAN FINANCIAL GROUP I	March 2024 St	BASIC PREMIUM-CITY	02/20/2024	336.44	336.44	02/22/2024
11875	SECURIAN FINANCIAL GROUP I	March 2024 St	ER CONTRIBUTION-CITY	02/20/2024	67.29	67.29	02/22/2024
Total 11875:					1,763.88	1,763.88	
11891							
11891	MORAINES PARK TECHNICAL CO	S0094570	JOSEPH PAAPE TUITION - CITY	02/12/2024	481.94	481.94	02/22/2024
11891	MORAINES PARK TECHNICAL CO	S0094570	JOSEPH PAAPE TUITION - TOW	02/12/2024	240.96	240.96	02/22/2024
Total 11891:					722.90	722.90	
11960							
11960	MUNICIPAL ENVIRONMENTAL G	STMT021324	MEMBERSHIP	02/13/2024	841.00	841.00	02/15/2024
Total 11960:					841.00	841.00	
11965							
11965	MUNICIPAL ENVIRONMENTAL G	STMT022824	MEMBERSHIP	02/15/2024	957.00	957.00	02/29/2024
Total 11965:					957.00	957.00	
12195							
12195	PLYMOUTH CHAMBER OF COM	2023 Q4	ROOM TAX TO CHAMBER	02/19/2024	21,250.00	21,250.00	02/29/2024
Total 12195:					21,250.00	21,250.00	
12216							
12216	PLYMOUTH LUBRICANTS	6200692	GARAGE GAS & OIL	02/08/2024	1,280.25	1,280.25	02/15/2024
Total 12216:					1,280.25	1,280.25	
12230							
12230	PIGGLY WIGGLY	RESTITUTION	HEATHER ROSSEY - RESTITUTI	02/05/2024	23.00	23.00	02/15/2024
Total 12230:					23.00	23.00	
12255							
12255	PLYMOUTH UTILITIES	STMT020124	PUBLIC BENEFITS	02/01/2024	1,069.66	1,069.66	02/01/2024
12255	PLYMOUTH UTILITIES	STMT020824	PUBLIC BENEFITS	02/08/2024	728.55	728.55	02/09/2024
12255	PLYMOUTH UTILITIES	STMT021524	PUBLIC BENEFITS	02/15/2024	1,498.80	1,498.80	02/15/2024
12255	PLYMOUTH UTILITIES	STMT022224	PUBLIC BENEFITS	02/22/2024	2,364.47	2,364.47	02/22/2024
12255	PLYMOUTH UTILITIES	STMT022924	PUBLIC BENEFITS	02/29/2024	336.09	336.09	02/29/2024
Total 12255:					5,997.57	5,997.57	
12315							
12315	PUBLIC SERVICE COMMISSION	2401-I-04740	ASSESSMENT	02/15/2024	828.50	828.50	02/22/2024
Total 12315:					828.50	828.50	
12335							
12335	QUALITY STATE OIL CO	2-6-2024 Less	GARAGE GAS & OIL	02/06/2024	115.20	115.20	02/09/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 12335:					115.20	115.20	
12400							
12400	RESCO INC	3020283	4/0 PIGTAIL CONNECTOR	01/30/2024	483.29	483.29	02/15/2024
12400	RESCO INC	3020283	DISCOUNT	01/30/2024	.24-	.24-	02/15/2024
12400	RESCO INC	3020318	ANCHOR, 8" HELIX, ROCK 5/8" T	01/30/2024	888.16	888.16	02/15/2024
12400	RESCO INC	3020318	DISCOUNT	01/30/2024	.44-	.44-	02/15/2024
12400	RESCO INC	3020388	BUSS, JNCT 4 WAY 600A DEAD	01/31/2024	3,780.00	3,780.00	02/15/2024
12400	RESCO INC	3020388	DISCOUNT	01/31/2024	1.89-	1.89-	02/15/2024
12400	RESCO INC	3020898	2/0 PIGTAIL CONNECTOR	02/02/2024	179.00	179.00	02/15/2024
12400	RESCO INC	3020898	8 AMP FUSE	02/02/2024	163.60	163.60	02/15/2024
12400	RESCO INC	3020898	PIN, POLE TOP 20" 14.4KV CHA	02/02/2024	406.67	406.67	02/15/2024
12400	RESCO INC	3020898	DISCOUNT	02/02/2024	.37-	.37-	02/15/2024
12400	RESCO INC	3021150	1000 2-HOLE LUGS	02/05/2024	741.10	741.10	02/22/2024
12400	RESCO INC	3021150	DISCOUNT	02/05/2024	.37-	.37-	02/22/2024
12400	RESCO INC	3022096	30 AMP FUSE	02/12/2024	183.67	183.67	02/22/2024
12400	RESCO INC	3022096	DISCOUNT	02/12/2024	.09-	.09-	02/22/2024
12400	RESCO INC	3023237	1000 2-HOLE LUGS	02/20/2024	2,149.19	2,149.19	02/29/2024
12400	RESCO INC	3023237	DISCOUNT	02/20/2024	1.07-	1.07-	02/29/2024
12400	RESCO INC	3023509	CUTOUT, POLYMER 25 KV W/R	02/22/2024	5,949.60	5,949.60	02/29/2024
12400	RESCO INC	3023509	DISCOUNT	02/22/2024	2.97-	2.97-	02/29/2024
Total 12400:					14,916.84	14,916.84	
12696							
12696	STOP PROCESSING CENTER	20448	AUTOPAY SERVICE	02/01/2024	24.60	24.60	02/09/2024
Total 12696:					24.60	24.60	
12750							
12750	SUPERIOR CHEMICAL LLC	384011	CITY HALL JANITORIAL	02/08/2024	198.24	198.24	02/15/2024
12750	SUPERIOR CHEMICAL LLC	384012	WWTP CLEANING SUPPLIES	02/08/2024	339.89	339.89	02/15/2024
Total 12750:					538.13	538.13	
12882							
12882	SPECTRUM	007015702012	INTERNET	02/01/2024	129.98	129.98	02/15/2024
12882	SPECTRUM	160218701020	PHONE LINES - UTILITIES	02/01/2024	159.96	159.96	02/15/2024
12882	SPECTRUM	160218701020	PHONE - FIRE	02/01/2024	39.99	39.99	02/15/2024
12882	SPECTRUM	160218701020	PHONE - POLICE	02/01/2024	39.99	39.99	02/15/2024
12882	SPECTRUM	160218701020	PHONE - EVERGREEN GOLF	02/01/2024	39.99	39.99	02/15/2024
12882	SPECTRUM	160218701020	PHONE LINES - CITY	02/01/2024	119.97	119.97	02/15/2024
12882	SPECTRUM	160218701020	INTERNET	02/01/2024	819.00	819.00	02/15/2024
12882	SPECTRUM	160218701020	PRI - UTILITIES	02/01/2024	274.59	274.59	02/15/2024
12882	SPECTRUM	160218701020	PRI - CITY	02/01/2024	135.24	135.24	02/15/2024
12882	SPECTRUM	STMT 01/15/20	FIRE TV - CITY	01/15/2024	30.54	30.54	02/09/2024
12882	SPECTRUM	STMT 01/15/20	FIRE TV - TOWN	01/15/2024	15.27	15.27	02/09/2024
12882	SPECTRUM	STMT 2-15-202	POLICE CABLE TV	02/15/2024	39.13	39.13	02/29/2024
12882	SPECTRUM	STMT 2-15-202	UTILITIES - YOUTH CENTER	02/15/2024	13.04	13.04	02/29/2024
Total 12882:					1,856.69	1,856.69	
12965							
12965	US CELLULAR	0634454072	CELL PHONE - EMPLOYEES	02/08/2024	2,889.75	2,889.75	02/29/2024
12965	US CELLULAR	0634454072	CELL PHONE - STREETS	02/08/2024	42.50	42.50	02/29/2024
12965	US CELLULAR	0634454072	CELL PHONES - PARKS	02/08/2024	43.00	43.00	02/29/2024
12965	US CELLULAR	0634454072	CELL PHONE SERVICE - POOL	02/08/2024	39.50	39.50	02/29/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12965	US CELLULAR	0634454072	CELL PHONES - POLICE	02/08/2024	363.52	363.52	02/29/2024
12965	US CELLULAR	0634454072	CELL PHONE SERVICE (FIRE)	02/08/2024	294.00	294.00	02/29/2024
12965	US CELLULAR	0634454072	CELL PHONE SERVICE (UTILITI	02/08/2024	758.63	758.63	02/29/2024
12965	US CELLULAR	0634661821	CELL MODEM - POLICE	02/10/2024	237.12	237.12	02/29/2024
12965	US CELLULAR	0634661821	CELL MODEM - ELECTRIC	02/10/2024	39.52	39.52	02/29/2024
12965	US CELLULAR	0634661821	CELL MODEM - ELECTRIC 2	02/10/2024	44.61	44.61	02/29/2024
12965	US CELLULAR	0634661821	CELL MODEM - BACKUP INTER	02/10/2024	39.52	39.52	02/29/2024
Total 12965:					4,791.67	4,791.67	
13030							
13030	BAKER TILLY US LLP	BT2670818	AUDIT - CITY	01/31/2024	2,088.00	2,088.00	02/09/2024
13030	BAKER TILLY US LLP	BT2671120	AUDIT- UTILITY	01/31/2024	545.44	545.44	02/09/2024
13030	BAKER TILLY US LLP	BT2671120	AUDIT- UTILITY	01/31/2024	1,067.00	1,067.00	02/09/2024
13030	BAKER TILLY US LLP	BT2671120	AUDIT- UTILITY	01/31/2024	758.00	758.00	02/09/2024
Total 13030:					4,458.44	4,458.44	
13170							
13170	WISCONSIN NEWSPRESS	022824STMT	NEWSPAPERS - LIBRARY	02/28/2024	49.00	49.00	02/29/2024
13170	WISCONSIN NEWSPRESS	STMT 1-31-202	CLASSIFIED ADVERTISING	01/31/2024	314.52	314.52	02/15/2024
13170	WISCONSIN NEWSPRESS	STMT 1-31-202	SUB STATION BID	01/31/2024	133.00	133.00	02/15/2024
Total 13170:					496.52	496.52	
13221							
13221	WEX BANK	95138897	FLEET FUELING	02/15/2024	2,632.80	2,632.80	02/22/2024
13221	WEX BANK	95138897	FLEET FUELING	02/15/2024	856.28	856.28	02/22/2024
13221	WEX BANK	95138897	FLEET FUELING	02/15/2024	182.88	182.88	02/22/2024
Total 13221:					3,671.96	3,671.96	
30006							
30006	AFLAC	131196	AFLAC-CITY	02/26/2024	1,403.34	1,403.34	02/29/2024
30006	AFLAC	131196	AFLAC-UTILITIES	02/26/2024	199.80	199.80	02/29/2024
30006	AFLAC	783546	AFLAC-CITY	01/26/2024	1,499.16	1,499.16	02/09/2024
30006	AFLAC	783546	AFLAC-UTILITIES	01/26/2024	236.22	236.22	02/09/2024
Total 30006:					3,338.52	3,338.52	
30028							
30028	BAKER & TAYLOR	2038058338	BOOKS - LIBRARY	01/24/2024	399.94	399.94	02/09/2024
30028	BAKER & TAYLOR	2038058338	SHIPPING - LIBRARY	01/24/2024	8.00	8.00	02/09/2024
30028	BAKER & TAYLOR	2038074496	BOOKS - LIBRARY	01/31/2024	1,206.58	1,206.58	02/22/2024
30028	BAKER & TAYLOR	2038074496	SHIPPING - LIBRARY	01/31/2024	24.13	24.13	02/22/2024
30028	BAKER & TAYLOR	2038086286	BOOKS - LIBRARY	02/06/2024	318.17	318.17	02/22/2024
30028	BAKER & TAYLOR	2038086286	SHIPPING - LIBRARY	02/06/2024	6.36	6.36	02/22/2024
30028	BAKER & TAYLOR	2038086870	BOOKS - LIBRARY	02/06/2024	234.00	234.00	02/22/2024
30028	BAKER & TAYLOR	2038086870	SHIPPING - LIBRARY	02/06/2024	4.68	4.68	02/22/2024
30028	BAKER & TAYLOR	2038102088	BOOKS - LIBRARY	02/14/2024	661.83	661.83	02/29/2024
30028	BAKER & TAYLOR	2038102088	SHIPPING - LIBRARY	02/14/2024	13.24	13.24	02/29/2024
30028	BAKER & TAYLOR	2038107912	BOOKS - LIBRARY	02/16/2024	229.85	229.85	02/29/2024
30028	BAKER & TAYLOR	2038107912	SHIPPING - LIBRARY	02/16/2024	4.60	4.60	02/29/2024
Total 30028:					3,111.38	3,111.38	
30043							
30043	BROOKS TRACTOR INC	M72870	GARAGE GAS & OIL	01/17/2024	602.07	602.07	02/22/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30043:					602.07	602.07	
30073							
30073	COMPLETE OFFICE OF WI	641901	OFFICE SUPPLIES - POLICE	02/06/2024	33.63	33.63	02/15/2024
30073	COMPLETE OFFICE OF WI	641902	OFFICE SUPPLIES - COURT	02/06/2024	17.28	17.28	02/09/2024
30073	COMPLETE OFFICE OF WI	643926	OPERATING SUPPLIES POLICE	02/08/2024	242.93	242.93	02/15/2024
30073	COMPLETE OFFICE OF WI	647776	OFFICE SUPPLIES - CLERK	02/14/2024	356.00	356.00	02/22/2024
30073	COMPLETE OFFICE OF WI	AR61820	OFFICE SUPPLIES - CLERK	02/15/2024	279.64	279.64	02/22/2024
30073	COMPLETE OFFICE OF WI	AR61823	COPY MACHINE - LIBRARY	02/15/2024	31.62	31.62	02/22/2024
30073	COMPLETE OFFICE OF WI	AR61824	COPY MACHINE - LIBRARY	02/15/2024	95.07	95.07	02/22/2024
Total 30073:					1,056.17	1,056.17	
30084							
30084	DELTA DENTAL OF WISCONSIN	000002096794	DENTAL - CITY	02/20/2024	1,144.06	1,144.06	02/22/2024
30084	DELTA DENTAL OF WISCONSIN	000002096794	DENTAL - UTILITIES	02/20/2024	539.74	539.74	02/22/2024
Total 30084:					1,683.80	1,683.80	
30098							
30098	DINGES FIRE COMPANY	50345	EQ/RPR - FIRE - CITY	02/15/2024	464.78	464.78	02/29/2024
30098	DINGES FIRE COMPANY	50345	EQ/RPR - FIRE - TOWN	02/15/2024	232.38	232.38	02/29/2024
Total 30098:					697.16	697.16	
30109							
30109	EASTERN WISCONSIN FIREFIG	24-001	FIRE DUES - CITY	01/10/2024	66.67	66.67	02/09/2024
30109	EASTERN WISCONSIN FIREFIG	24-001	FIRE DUES - TOWN	01/10/2024	33.33	33.33	02/09/2024
Total 30109:					100.00	100.00	
30115							
30115	EMERGENCY MEDICAL PRODU	2611585	MED SUPPLIES - FIRE	01/18/2024	14.25	14.25	02/09/2024
Total 30115:					14.25	14.25	
30133							
30133	FRANK'S RADIO SERVICE	124800	CHANNEL KNOB KIT - CITY	02/12/2024	25.20	25.20	02/15/2024
30133	FRANK'S RADIO SERVICE	124800	CHANNEL KNOB KIT - TOWN	02/12/2024	12.60	12.60	02/15/2024
Total 30133:					37.80	37.80	
30135							
30135	GALE/CENGAGE LEARNING	83816063	BOOKS - LIBRARY	02/06/2024	95.17	95.17	02/22/2024
30135	GALE/CENGAGE LEARNING	83816064	BOOKS - LIBRARY	02/06/2024	29.59	29.59	02/22/2024
30135	GALE/CENGAGE LEARNING	83829784	BOOKS - LIBRARY	02/07/2024	124.76	124.76	02/22/2024
30135	GALE/CENGAGE LEARNING	83843097	BOOKS - LIBRARY	02/08/2024	24.80	24.80	02/22/2024
30135	GALE/CENGAGE LEARNING	83853769	BOOKS - LIBRARY	02/09/2024	25.60	25.60	02/22/2024
30135	GALE/CENGAGE LEARNING	83855052	BOOKS - LIBRARY	02/09/2024	25.60	25.60	02/22/2024
Total 30135:					325.52	325.52	
30150							
30150	GREAT AMERICA FINANCIAL SE	35961850	COPY MACHINE - LIBRARY	02/19/2024	157.59	157.59	02/22/2024
Total 30150:					157.59	157.59	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30165							
30165	HOSPITAL SISTERS HEALTH SY	STMT 02-03-20	OWI	02/03/2024	232.50	232.50	02/15/2024
Total 30165:					232.50	232.50	
30182							
30182	JOS SCHMITT CONSTRUCTION	411 CTY RD P	CONSTRUCTION DEPOSIT REF	02/13/2024	1,000.00	1,000.00	02/15/2024
Total 30182:					1,000.00	1,000.00	
30193							
30193	KWIK TRIP INC	STMT 1-31-202	GAS & OIL - POLICE	01/31/2024	182.79	182.79	02/15/2024
Total 30193:					182.79	182.79	
30216							
30216	MARCO	35833125	PRINTER CONTRACT	01/31/2024	152.90	152.90	02/15/2024
30216	MARCO	INV12113355	OFFICE SUPPLIES - FD CITY	01/30/2024	40.20	40.20	02/09/2024
30216	MARCO	INV12113355	OFFICE SUPPLIES - FD TOWN	01/30/2024	20.09	20.09	02/09/2024
Total 30216:					213.19	213.19	
30227							
30227	MENARDS	81366	PARKS EQUIPMENT REPAIR &	01/31/2024	29.32	29.32	02/09/2024
30227	MENARDS	81367	AQUATIC CENTER CHEMICALS	01/31/2024	42.77	42.77	02/09/2024
30227	MENARDS	81368	GARAGE HARDWARE & TOOL	01/31/2024	351.83	351.83	02/15/2024
30227	MENARDS	81368 A	GARAGE HARDWARE & TOOL	01/31/2024	44.97	44.97	02/29/2024
30227	MENARDS	81440	SHOP SUPPLIES	02/01/2024	238.68	238.68	02/15/2024
30227	MENARDS	81470	GARAGE HARDWARE & TOOL	02/02/2024	44.97	44.97	02/09/2024
30227	MENARDS	81473	PARKS EQUIPMENT REPAIR &	02/02/2024	91.95	91.95	02/09/2024
30227	MENARDS	81486	GARAGE HARDWARE & TOOL	02/02/2024	99.90	99.90	02/09/2024
30227	MENARDS	81617	GARAGE SMALL EQUIPMENT R	02/06/2024	120.93	120.93	02/09/2024
30227	MENARDS	82282	BUILD MAINT - LIBRARY	02/22/2024	38.43	38.43	02/29/2024
Total 30227:					1,013.81	1,013.81	
30238							
30238	MONARCH LIBRARY SYSTEM	416180	TECHNOLOGY SERVICES - LIB	02/20/2024	8.66	8.66	02/22/2024
Total 30238:					8.66	8.66	
30247							
30247	NAPA AUTO PARTS OF SHEBOY	013161	GARAGE LARGE EQUIPMENT R	01/31/2024	367.48	367.48	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	014170	GARAGE LARGE EQUIPMENT R	02/14/2024	28.99	28.99	02/29/2024
30247	NAPA AUTO PARTS OF SHEBOY	014186	GARAGE LARGE EQUIPMENT R	02/14/2024	10.69	10.69	02/29/2024
30247	NAPA AUTO PARTS OF SHEBOY	014249	GARAGE LARGE EQUIPMENT R	02/15/2024	18.12	18.12	02/29/2024
30247	NAPA AUTO PARTS OF SHEBOY	014254	GARAGE LARGE EQUIPMENT R	02/15/2024	18.49	18.49	02/29/2024
30247	NAPA AUTO PARTS OF SHEBOY	014283	GARAGE LARGE EQUIPMENT R	02/15/2024	43.40	43.40	02/29/2024
30247	NAPA AUTO PARTS OF SHEBOY	014399	GARAGE LARGE EQUIPMENT R	02/16/2024	20.02	20.02	02/29/2024
30247	NAPA AUTO PARTS OF SHEBOY	13905	GARAGE LARGE EQUIPMENT R	02/09/2024	33.82	33.82	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	13910	GARAGE LARGE EQUIPMENT R	02/09/2024	32.86	32.86	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	13917	GARAGE LARGE EQUIPMENT R	02/09/2024	31.47	31.47	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	13974	GARAGE SMALL EQUIPMENT R	02/12/2024	16.47	16.47	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	14071	GARAGE LARGE EQUIPMENT R	02/13/2024	7.99	7.99	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	14079	GARAGE LARGE EQUIPMENT R	02/13/2024	11.99	11.99	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	9311293727	STREET SIGNS & MARKINGS M	02/12/2024	32.16	32.16	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	9311293728	PARKS MATERIALS	02/12/2024	357.23	357.23	02/22/2024
30247	NAPA AUTO PARTS OF SHEBOY	9311293901	STREET SIGNS & MARKINGS M	02/12/2024	229.14	229.14	02/22/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30247:					485.32	485.32	
30264							
30264	OTIS ELEVATOR COMPANY	STMT 2-12-202	CITY HALL - ELEVATOR	02/12/2024	865.00	865.00	02/15/2024
Total 30264:					865.00	865.00	
30276							
30276	PITNEY BOWES GLOBAL FINAN	3318705199	LEASE FOR POSTAGE METER	02/09/2024	165.33	165.33	02/15/2024
Total 30276:					165.33	165.33	
30280							
30280	PLYMOUTH INTERGENERATIO	4099	CONTRACT - PIC	02/01/2024	34,170.00	34,170.00	02/15/2024
Total 30280:					34,170.00	34,170.00	
30290							
30290	PREVEA HEALTH	26024	FF EXAM	01/31/2024	343.41	343.41	02/09/2024
30290	PREVEA HEALTH	26170	DRUG SCREEN-ADMIN	02/13/2024	23.76	23.76	02/29/2024
30290	PREVEA HEALTH	26170	CENTER FOR HEALTH AND WE	02/13/2024	494.55	494.55	02/29/2024
30290	PREVEA HEALTH	26171	DRUG SCREEN-GOLF COURSE	02/13/2024	23.76	23.76	02/29/2024
30290	PREVEA HEALTH	26171	CENTER FOR HEALTH AND WE	02/13/2024	1,081.91	1,081.91	02/29/2024
Total 30290:					1,967.39	1,967.39	
30291							
30291	PTM DOCUMENT SYSTEMS	0088969	W-2 ENVELOPES, 1099 FORMS	01/25/2024	57.30	57.30	02/09/2024
30291	PTM DOCUMENT SYSTEMS	0088969	W-2 ENVELOPES, 1099 FORMS	01/25/2024	114.61	114.61	02/09/2024
Total 30291:					171.91	171.91	
30299							
30299	RAY OHERRON CO INC	2322663	UNIFORMS - POLICE	02/05/2024	56.05	56.05	02/15/2024
Total 30299:					56.05	56.05	
30328							
30328	SHEBOYGAN COUNTY FIRE CH	16-24	2024 DUES - CITY	02/16/2024	155.33	155.33	02/22/2024
30328	SHEBOYGAN COUNTY FIRE CH	16-24	2024 DUES - TOWN	02/16/2024	77.67	77.67	02/22/2024
Total 30328:					233.00	233.00	
30335							
30335	SHEBOYGAN COUNTY TREASU	Court STMT 1-	COURT DISBURSEMENT	01/31/2024	867.50	867.50	02/09/2024
30335	SHEBOYGAN COUNTY TREASU	FEBRUARY 20	FEBRUARY 2024 TAX SETTLEM	02/12/2024	1,126,842.37	1,126,842.37	02/16/2024
Total 30335:					1,127,709.87	1,127,709.87	
30350							
30350	STATE OF WI COURT FINES & S	Court 1-31-202	MONTHLY DISBURSEMENT - C	01/31/2024	1,878.10	1,878.10	02/09/2024
Total 30350:					1,878.10	1,878.10	
30355							
30355	SUPERIOR VISION INSURANCE	0000801457	VISION - CITY	02/14/2024	167.43	167.43	02/15/2024
30355	SUPERIOR VISION INSURANCE	0000801457	VISION - UTILITIES	02/14/2024	112.06	112.06	02/15/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30355:					279.49	279.49	
30359							
30359	TAPCO	I771640	STREET SIGNS & MARKINGS M	01/31/2024	250.00	250.00	02/15/2024
30359	TAPCO	I772153	FLASHING BEACON PED CROS	02/07/2024	22,543.20	22,543.20	02/29/2024
30359	TAPCO	I772754	STREET SIGNS CAP C	02/16/2024	2,020.05	2,020.05	02/22/2024
30359	TAPCO	I772755	STREET SIGNS CAP C	02/16/2024	1,652.40	1,652.40	02/22/2024
30359	TAPCO	I772805	STREET SIGNS & MARKINGS M	02/19/2024	125.06	125.06	02/29/2024
Total 30359:					26,590.71	26,590.71	
30403							
30403	WAUKESHA COUNTY TECHNIC	S0822466	SONDALLE, CHRISTOPHER	01/30/2024	125.00	125.00	02/15/2024
Total 30403:					125.00	125.00	
30434							
30434	WISCONSIN PUBLIC SERVICE	4901631231	UTILITIES CITY HALL	01/31/2024	2,451.93	2,451.93	02/15/2024
30434	WISCONSIN PUBLIC SERVICE	4901631231	UTILITIES GARAGE	01/31/2024	1,359.60	1,359.60	02/15/2024
30434	WISCONSIN PUBLIC SERVICE	4901631231	UTILITIES GOLF	01/31/2024	16.21	16.21	02/15/2024
30434	WISCONSIN PUBLIC SERVICE	4901631231	UTILITIES LIBRARY	01/31/2024	663.34	663.34	02/15/2024
30434	WISCONSIN PUBLIC SERVICE	4901631231	UTILITIES POOL	01/31/2024	28.60	28.60	02/15/2024
30434	WISCONSIN PUBLIC SERVICE	4901631231	UTILITIES SKI HILL	01/31/2024	63.90	63.90	02/15/2024
30434	WISCONSIN PUBLIC SERVICE	4901631231	UTILITIES YOUTH CENTER	01/31/2024	184.57	184.57	02/15/2024
30434	WISCONSIN PUBLIC SERVICE	STMT022824	NATURAL GAS SERVICE	02/16/2024	1,693.09	1,693.09	02/29/2024
30434	WISCONSIN PUBLIC SERVICE	STMT022824A	NATURAL GAS SERVICE	02/20/2024	38.37	38.37	02/29/2024
Total 30434:					6,499.61	6,499.61	
30452							
30452	YOUR FLEETCARD PROGRAM	STMT 02-06-20	GAS & OIL - FIRE	02/06/2024	555.90	555.90	02/22/2024
30452	YOUR FLEETCARD PROGRAM	STMT 1-6-2024	GAS & OIL - FIRE CITY	01/06/2024	383.25	383.25	02/09/2024
30452	YOUR FLEETCARD PROGRAM	STMT 1-6-2024	GAS & OIL - FIRE TOWN	01/06/2024	58.40	58.40	02/09/2024
Total 30452:					997.55	997.55	
50014							
50014	AYRES ASSOCIATES	213313	DAM - ENGINEERING STUDY	02/20/2024	2,446.01	2,446.01	02/22/2024
Total 50014:					2,446.01	2,446.01	
50106							
50106	MIDWEST TAPE LLC	504986670	AV - LIBRARY	01/30/2024	52.49	52.49	02/09/2024
50106	MIDWEST TAPE LLC	504994995	DIGITAL CONTENT - LIBRARY	02/01/2024	817.05	817.05	02/09/2024
50106	MIDWEST TAPE LLC	505013906	AV - LIBRARY	02/06/2024	41.24	41.24	02/22/2024
50106	MIDWEST TAPE LLC	505040672	AV - LIBRARY	02/12/2024	135.69	135.69	02/22/2024
50106	MIDWEST TAPE LLC	505082320	AV - LIBRARY	02/20/2024	224.89	224.89	02/29/2024
Total 50106:					1,271.36	1,271.36	
91508							
91508	MOTOROLA SOLUTIONS INC	8281775310	CHARGERS - CITY	12/07/2023	363.07	363.07	02/09/2024
91508	MOTOROLA SOLUTIONS INC	8281775310	CHARGERS - TOWN	12/07/2023	181.53	181.53	02/09/2024
Total 91508:					544.60	544.60	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
91561							
91561	PACE ANALYTICAL SERVICES I	2440142379	LABORATORY	02/01/2024	644.00	644.00	02/15/2024
91561	PACE ANALYTICAL SERVICES I	2440142381	LABORATORY	02/01/2024	316.00	316.00	02/15/2024
91561	PACE ANALYTICAL SERVICES I	2440142386	LANDFILL	02/01/2024	612.00	612.00	02/15/2024
91561	PACE ANALYTICAL SERVICES I	2440142395	SLUDGE DISPOSAL	02/01/2024	644.00	644.00	02/15/2024
91561	PACE ANALYTICAL SERVICES I	2440142399	SLUDGE DISPOSAL	02/01/2024	246.00	246.00	02/15/2024
91561	PACE ANALYTICAL SERVICES I	2440142938	LANDFILL	02/19/2024	127.00	127.00	02/22/2024
Total 91561:					2,589.00	2,589.00	
91741							
91741	LAKESHORE TECHNICAL COLL	FEBRUARY 20	FEBRUARY TAX SETTLEMENT 2	02/12/2024	172,088.54	172,088.54	02/16/2024
Total 91741:					172,088.54	172,088.54	
91886							
91886	PLYMOUTH JOINT SCHOOL DIS	FEBRUARY 20	FEBRUARY TAX SETTLEMENT 2	02/12/2024	1,855,524.16	1,855,524.16	02/16/2024
Total 91886:					1,855,524.16	1,855,524.16	
91928							
91928	USA BLUEBOOK	INV00257017	LABORATORY SUPPLIES	01/25/2024	933.18	933.18	02/15/2024
Total 91928:					933.18	933.18	
91993							
91993	HIGH STAR SUPPLY	43563	TREE CONTROL ROW MATERIA	02/13/2024	99.99	99.99	02/22/2024
Total 91993:					99.99	99.99	
92133							
92133	ENDURACLEAN INC	15959	BUILDING MAINTENANCE - LIB	02/14/2024	114.20	114.20	02/22/2024
92133	ENDURACLEAN INC	15971	BUILDING MAINTENANCE - LIB	02/21/2024	46.81	46.81	02/29/2024
Total 92133:					161.01	161.01	
92148							
92148	ANSER	6509-022624	ANSWERING SERVICE	02/26/2024	375.00	375.00	02/29/2024
Total 92148:					375.00	375.00	
92174							
92174	AIRGAS USA LLC	5505175074	BOTTLED GAS CYLINDER RENT	01/31/2024	76.34	76.34	02/15/2024
92174	AIRGAS USA LLC	55052050167	BOTTLED GAS CYLINDER RENT	01/31/2024	70.68	70.68	02/15/2024
92174	AIRGAS USA LLC	55052050167	BOTTLED GAS CYLINDER RENT	01/31/2024	79.82	79.82	02/15/2024
Total 92174:					226.84	226.84	
92444							
92444	MASTERS GALLERY	2023 July-Dec	CENTER FOR HEALTH & WELL	01/17/2024	4,738.58	4,738.58	02/09/2024
92444	MASTERS GALLERY	2023 July-Dec	CENTER FOR HEALTH & WELL	01/17/2024	3,484.25	3,484.25	02/09/2024
Total 92444:					8,222.83	8,222.83	
92474							
92474	ALBERTS HYDROVAC LLC	2566	PLANT MAINTENANCE-WWTP	02/20/2024	325.00	325.00	02/22/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 92474:					325.00	325.00	
92475							
92475	J F AHERN CO	633645	CONTRACT - CITY HALL MAINT	02/13/2024	804.00	804.00	02/29/2024
92475	J F AHERN CO	633690	BLDG MAINT-UTILITY BLDG	02/13/2024	1,791.75	1,791.75	02/22/2024
92475	J F AHERN CO	633708	HVAC MAINT - LIBRARY	02/13/2024	1,244.75	1,244.75	02/29/2024
Total 92475:					3,840.50	3,840.50	
92515							
92515	WILLIAM/REID	60592	WEIR GATE INSTALLATION	12/10/2023	35,658.21	35,658.21	02/29/2024
Total 92515:					35,658.21	35,658.21	
92881							
92881	MIDSTAR PRINTING	13339	ENVELOPES - CITY	01/25/2024	217.26	217.26	02/09/2024
92881	MIDSTAR PRINTING	13339	ENVELOPES - TOWN	01/25/2024	108.62	108.62	02/09/2024
92881	MIDSTAR PRINTING	13423	WORK REPORTS	02/06/2024	209.37	209.37	02/15/2024
Total 92881:					535.25	535.25	
92957							
92957	FRONTIER	STMT 1-19-202	PHONE - 911 DIAL LINES	01/19/2024	98.02	98.02	02/09/2024
92957	FRONTIER	STMT 1-19-202	PHONE - LIBRARY	01/19/2024	58.82	58.82	02/09/2024
92957	FRONTIER	STMT 1-19-202	PHONE - POLICE	01/19/2024	330.61	330.61	02/09/2024
92957	FRONTIER	STMT 1-19-202	PHONE - AQUATIC CENTER	01/19/2024	144.04	144.04	02/09/2024
92957	FRONTIER	STMT 1-19-202	CITY PHONE	01/19/2024	284.31	284.31	02/09/2024
92957	FRONTIER	STMT022824	MONITORING SERVICE	02/16/2024	208.90	208.90	02/29/2024
Total 92957:					1,124.70	1,124.70	
92982							
92982	HOPP NEUMANN HUMKE LLP	413 North St 6	LEGAL SERVICE	02/07/2024	1,185.00	1,185.00	02/15/2024
92982	HOPP NEUMANN HUMKE LLP	GLS 169	LEGAL SERVICE	02/07/2024	1,969.00	1,969.00	02/15/2024
92982	HOPP NEUMANN HUMKE LLP	Ordinance Pros	LEGAL SERVICE	02/07/2024	730.00	730.00	02/15/2024
Total 92982:					3,884.00	3,884.00	
92994							
92994	HARPER PUMPING	H990120	JETTING DIG LINES	02/05/2024	900.00	900.00	02/15/2024
Total 92994:					900.00	900.00	
93036							
93036	SEERA	STMT020724	FOCUS ON ENERGY PAYMENT	02/07/2024	5,966.68	5,966.68	02/09/2024
Total 93036:					5,966.68	5,966.68	
93287							
93287	MONITORING SERVICES LLC	3709	SPRINKLER SYSTEM MONITOR	02/01/2024	312.00	312.00	02/15/2024
Total 93287:					312.00	312.00	
93398							
93398	STUART C IRBY CO	S013706761.0	WIRE, URD PRI 1000 KCMIL JCK	02/07/2024	157,478.37	157,478.37	02/29/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 93398:					157,478.37	157,478.37	
93432							
93432	ADVANCED DISPOSAL SVCS S	0110152-4172-	WASTE DISPOSAL SERVICE	02/01/2024	381.92	381.92	02/15/2024
93432	ADVANCED DISPOSAL SVCS S	0110152-4172-	WASTE DISPOSAL SERVICE	02/01/2024	490.23	490.23	02/15/2024
Total 93432:					872.15	872.15	
93556							
93556	EHLERS INVESTMENT PARTNE	STMT020624	INVESTMENT FEES	01/02/2024	875.88	875.88	02/09/2024
93556	EHLERS INVESTMENT PARTNE	STMT020624	INVESTMENT FEES	01/02/2024	2,721.89	2,721.89	02/09/2024
93556	EHLERS INVESTMENT PARTNE	STMT020624A	INVESTMENT FEES	12/01/2023	843.20	843.20	02/09/2024
93556	EHLERS INVESTMENT PARTNE	STMT020624A	INVESTMENT FEES	12/01/2023	2,621.64	2,621.64	02/09/2024
93556	EHLERS INVESTMENT PARTNE	STMT021424	INVESTMENT FEES	02/14/2024	2,728.56	2,728.56	02/15/2024
93556	EHLERS INVESTMENT PARTNE	STMT021424	INVESTMENT FEES	02/14/2024	879.36	879.36	02/15/2024
Total 93556:					10,670.53	10,670.53	
93665							
93665	ITSAVVY LLC	01476848	BROADCOM BCM5719	01/30/2024	337.69	337.69	02/09/2024
93665	ITSAVVY LLC	01477535	ADOBE PRO FOR TEAMS	02/02/2024	293.46	293.46	02/15/2024
93665	ITSAVVY LLC	01477986	HP PRO 400 G9	02/02/2024	759.16	759.16	02/15/2024
93665	ITSAVVY LLC	01477986	MICROSOFT OFFICE HOME & B	02/02/2024	239.67	239.67	02/15/2024
93665	ITSAVVY LLC	01481008	AXIOM FORTINET FS-TRAN-SF	02/20/2024	427.34	427.34	02/29/2024
93665	ITSAVVY LLC	01482140	WINDOWS SERVER 2022 STD	02/27/2024	998.52	998.52	02/29/2024
93665	ITSAVVY LLC	01482140	WINDOWS SERVER 2022 USER	02/27/2024	3,332.25	3,332.25	02/29/2024
Total 93665:					6,388.09	6,388.09	
93716							
93716	ENVIRONMENTAL SYSTEMS RE	94651014	ARCGIS DATA INTEROPERABIL	01/24/2024	325.00	325.00	02/15/2024
93716	ENVIRONMENTAL SYSTEMS RE	94651015	POPULATOINS OF 0 TO 25,000	01/24/2024	27,500.00	27,500.00	02/15/2024
Total 93716:					27,825.00	27,825.00	
93718							
93718	SUNBELT SOLOMON SERVICES	384941	PCB DISPOSAL	02/22/2024	1,791.48	1,791.48	02/29/2024
Total 93718:					1,791.48	1,791.48	
93732							
93732	MIDWEST METER INC	0163766-IN	T200 HEAD ASSEMBLY	01/31/2024	1,570.00	1,570.00	02/22/2024
93732	MIDWEST METER INC	0163766-IN	T4450 HEAD ASSEMBLY	01/31/2024	925.00	925.00	02/22/2024
93732	MIDWEST METER INC	0163766-IN	CAGE SEAL 2"	01/31/2024	77.50	77.50	02/22/2024
93732	MIDWEST METER INC	0163766-IN	CAGE SEAL 3"	01/31/2024	38.75	38.75	02/22/2024
93732	MIDWEST METER INC	0164284-IN	1 1/2" E SERIES METER	02/16/2024	900.00	900.00	02/22/2024
Total 93732:					3,511.25	3,511.25	
93845							
93845	HYDRO CORP INC	0076259-IN	CROSS CONNECTION PROGRA	01/31/2024	1,083.00	1,083.00	02/15/2024
Total 93845:					1,083.00	1,083.00	
93877							
93877	INFOSEND INC	255442	BILL MAILING SERVICE	01/19/2024	2,702.38	2,702.38	02/22/2024
93877	INFOSEND INC	256181	BILL MAILING SERVICE	01/31/2024	2,204.75	2,204.75	02/22/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 93877:					4,907.13	4,907.13	
93982							
93982	WRWA	STMT022124	CONFERENCE REGISTRATION	02/21/2024	260.00	260.00	02/22/2024
Total 93982:					260.00	260.00	
94072							
94072	AMORE	E01905	PFD ANNUAL BANQUET - CITY	01/27/2024	2,673.69	2,673.69	02/09/2024
94072	AMORE	E01905	PFD ANNUAL BANQUET - TOWN	01/27/2024	1,336.84	1,336.84	02/09/2024
Total 94072:					4,010.53	4,010.53	
94128							
94128	FORSTER ELECTRICAL ENGIN	25088	SUBSTATION #5	01/24/2024	20,455.28	20,455.28	02/15/2024
94128	FORSTER ELECTRICAL ENGIN	25109	SUBSTATION #4	01/25/2024	95.00	95.00	02/15/2024
Total 94128:					20,550.28	20,550.28	
94380							
94380	A CHAPPA CONSTRUCTION LL	3424 CTY PP	CONSTRUCTION DEPOSIT REF	02/13/2024	1,000.00	1,000.00	02/15/2024
Total 94380:					1,000.00	1,000.00	
94491							
94491	H & R SAFETY SOLUTIONS INC	8448	PARKS JANITORIAL	01/31/2024	117.50	117.50	02/15/2024
94491	H & R SAFETY SOLUTIONS INC	8448	GARAGE OPERATIONAL SUPPL	01/31/2024	115.50	115.50	02/15/2024
94491	H & R SAFETY SOLUTIONS INC	8464	GARAGE OPERATING SUPPLY	02/07/2024	318.00	318.00	02/15/2024
94491	H & R SAFETY SOLUTIONS INC	8487	4OZ EYE WASH	02/19/2024	74.25	74.25	02/29/2024
Total 94491:					625.25	625.25	
94498							
94498	WASTE MANAGEMENT OF WI-M	0110148-4172-	CONTRACT - GARBAGE	02/01/2024	27,095.04	27,095.04	02/22/2024
94498	WASTE MANAGEMENT OF WI-M	0110148-4172-	CONTRACT - RECYCLING	02/01/2024	9,878.40	9,878.40	02/22/2024
94498	WASTE MANAGEMENT OF WI-M	0110148-4172-	HOUSING AUTH GARBAGE/REC	02/01/2024	345.00	345.00	02/22/2024
94498	WASTE MANAGEMENT OF WI-M	0110148-4172-	PARKS CLEAN UP	02/01/2024	503.20	503.20	02/22/2024
Total 94498:					37,821.64	37,821.64	
94529							
94529	LIFT X LIFT SERVICES LLC	35375	EQUIPMENT MAINTANCE	02/14/2024	260.00	260.00	02/22/2024
Total 94529:					260.00	260.00	
94573							
94573	DIGICORP INC	349519	FORTIGATE 100F 1 YEAR PROT	01/31/2024	1,890.00	1,890.00	02/15/2024
94573	DIGICORP INC	349718	SENTINEL ONE EDR SUBSCRIP	02/15/2024	475.00	475.00	02/29/2024
94573	DIGICORP INC	349718	MICROSOFT EXCHANGE ONLIN	02/15/2024	4.00	4.00	02/29/2024
Total 94573:					2,369.00	2,369.00	
94603							
94603	JSM SECURE INC	75945	CAMERA REPAIR	02/05/2024	454.99	454.99	02/15/2024
Total 94603:					454.99	454.99	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
95015							
95015	STEINER HEATING INC	54960	PARKS CONTRACTOR WORKS	02/13/2024	165.00	165.00	02/29/2024
Total 95015:					165.00	165.00	
95106							
95106	SERVICE MOTOR COMPANY	P44153	FLEET VEHICLE MAINTENANCE	01/30/2024	695.50	695.50	02/15/2024
Total 95106:					695.50	695.50	
95122							
95122	MACQUEEN EQUIPMENT	P32470	GARAGE SMALL EQUIPMENT M	02/06/2024	163.25	163.25	02/09/2024
Total 95122:					163.25	163.25	
95125							
95125	FALLS ACE HARDWARE	27627	SHOP SUPPLIES	02/26/2024	10.99	10.99	02/29/2024
Total 95125:					10.99	10.99	
95154							
95154	IDENTISYS INC	653871	STANDARD SMA TRUCREDENTI	02/08/2024	153.00	153.00	02/15/2024
Total 95154:					153.00	153.00	
95204							
95204	WATER SURPLUS	INV0006146	WELL MAINTENANCE	02/06/2024	13,069.80	13,069.80	02/29/2024
Total 95204:					13,069.80	13,069.80	
95222							
95222	BOUND TREE MEDICAL, LLC	85221909	MEDICAL SUPPLIES - FIRE	01/18/2024	289.80	289.80	02/09/2024
Total 95222:					289.80	289.80	
95433							
95433	SHERRILL INC	INV-940944	CHAINSAW SCABBARD	02/02/2024	219.99	219.99	02/15/2024
Total 95433:					219.99	219.99	
95502							
95502	ROLAND MACHINERY COMPAN	47020745	GARAGE LARGE EQUIPMENT R	02/14/2024	1,022.24	1,022.24	02/29/2024
Total 95502:					1,022.24	1,022.24	
95529							
95529	DEBBIE SANDBERG	2023-24 TAX O	2023 PROPERTY TAX OVERPAY	02/12/2024	2.75	2.75	02/15/2024
Total 95529:					2.75	2.75	
95593							
95593	MILLER IMPLEMENT CO INC	240734	GARAGE SMALL EQUIPMENT R	02/22/2024	170.44	170.44	02/29/2024
Total 95593:					170.44	170.44	
95714							
95714	TRANSUNION RISK AND ALTER	1355047-2024	MINIMUM USAGE FEE	02/01/2024	75.00	75.00	02/15/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 95714:					75.00	75.00	
95716							
95716	SHAKEDOWN TOOLS LLC	21306	CAP C EQUIPMENT IMPROVEM	02/07/2024	1,408.85	1,408.85	02/15/2024
Total 95716:					1,408.85	1,408.85	
95743							
95743	ESSENTIAL SEWER & WATER S	c-10 p.o. 42009	REPAIR WATER SERVICE	02/13/2024	2,745.00	2,745.00	02/15/2024
Total 95743:					2,745.00	2,745.00	
95759							
95759	PLYMOUTH MHP LLC	6883357514	REFUND OVERPAYMENT	02/28/2024	79.08	79.08	02/29/2024
Total 95759:					79.08	79.08	
95778							
95778	PLAYAWAY PRODUCTS LLC	452957	AV - LIBRARY	02/08/2024	127.98	127.98	02/22/2024
Total 95778:					127.98	127.98	
95854							
95854	ALTEC SUPPLY	12485056	TINGLEY BOMBER JACKET SIZ	01/31/2024	38.64	38.64	02/15/2024
95854	ALTEC SUPPLY	12485056	TINGLEY BOMBER JACKET SIZ	01/31/2024	115.92	115.92	02/15/2024
95854	ALTEC SUPPLY	12485056	HOT STICK WIPES	01/31/2024	171.82	171.82	02/15/2024
95854	ALTEC SUPPLY	12485056	FREIGHT	01/31/2024	37.56	37.56	02/15/2024
Total 95854:					363.94	363.94	
95899							
95899	TERESE SHAW	STMT 1-31-202	PETTY CASH - POLICE	01/31/2024	65.40	65.40	02/09/2024
95899	TERESE SHAW	STMT 2-14-202	PETTY CASH - POLICE	02/14/2024	17.21	17.21	02/22/2024
Total 95899:					82.61	82.61	
95917							
95917	BADGER LABORATORIES INC	24-003633	WATER SAMPLES	02/13/2024	465.00	465.00	02/22/2024
Total 95917:					465.00	465.00	
95940							
95940	GORDON FLESCH COMPANY IN	IN14554956	COPY MACHINE	02/07/2024	225.44	225.44	02/15/2024
Total 95940:					225.44	225.44	
95946							
95946	KASDORF LEWIS & SWIETLIK S	568429	LEGAL FEES-GLPD072351 LEIC	02/23/2024	1,239.50	1,239.50	02/29/2024
Total 95946:					1,239.50	1,239.50	
96000							
96000	O'CALLAHANS	1370	EMBROIDERY - CITY	01/24/2024	200.66	200.66	02/29/2024
96000	O'CALLAHANS	1370	EMBROIDERY - TOWN	01/24/2024	100.34	100.34	02/29/2024
Total 96000:					301.00	301.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96003							
96003	AURORA MEDICAL CENTER GR	136-CI0000185	FIRE MED SUPPLIES	01/26/2024	13.17	13.17	02/09/2024
Total 96003:					13.17	13.17	
96160							
96160	LAWSON PRODUCTS INC	9311300655	PARKS MATERIALS	02/14/2024	18.86	18.86	02/29/2024
96160	LAWSON PRODUCTS INC	9311307746	PARKS MATERIALS	02/16/2024	3.50	3.50	02/29/2024
96160	LAWSON PRODUCTS INC	9500285321	PARKS MATERIALS	02/20/2024	5.45-	5.45-	02/29/2024
Total 96160:					16.91	16.91	
96182							
96182	COMPASS MINERALS AMERICA	1293617	SNOW & ICE SALT COST	01/30/2024	10,632.14	10,632.14	02/22/2024
96182	COMPASS MINERALS AMERICA	1294571	SNOW & ICE SALT COST	01/31/2024	21,982.47	21,982.47	02/22/2024
96182	COMPASS MINERALS AMERICA	1297136	SNOW & ICE SALT COST	02/05/2024	1,996.75	1,996.75	02/15/2024
Total 96182:					34,611.36	34,611.36	
96197							
96197	MEAD & HUNT	361950	DIGESTER ROOF - ENGINEERI	02/13/2024	70.00	70.00	02/15/2024
Total 96197:					70.00	70.00	
96225							
96225	AM CONSTRUCTION SUPPLY IN	3008	FIRE EQUIPMENT - CITY	02/01/2024	299.99	299.99	02/22/2024
96225	AM CONSTRUCTION SUPPLY IN	3008	FIRE EQUIPMENT - TOWN	02/01/2024	149.99	149.99	02/22/2024
Total 96225:					449.98	449.98	
96304							
96304	LILAC BREEZE DESIGN STUDIO	2562	COOLERS - CITY	01/23/2024	748.00	748.00	02/09/2024
96304	LILAC BREEZE DESIGN STUDIO	2562	COOLERS - TOWN	01/23/2024	374.00	374.00	02/09/2024
Total 96304:					1,122.00	1,122.00	
96310							
96310	MARC SHUMAN	STMT 2-19-202	COURT RESTITUTION - STROB	02/19/2024	100.00	100.00	02/22/2024
Total 96310:					100.00	100.00	
96329							
96329	CREXENDO	151586	PHONE - LIBRARY	02/01/2024	227.95	227.95	02/09/2024
Total 96329:					227.95	227.95	
96345							
96345	HEATHER GARCZYNSKI	STMT 2-19-202	COURT RESTITUTION - ZAWLO	02/19/2024	50.00	50.00	02/22/2024
Total 96345:					50.00	50.00	
96360							
96360	ARKER LLC	24-2739	CAP C STREET MACHINERY IM	01/31/2024	830.00	830.00	02/15/2024
Total 96360:					830.00	830.00	
96362							
96362	O'REILLY AUTO PARTS	6583102712	PD VEHICLE	01/24/2024	77.88	77.88	02/15/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96362	O'REILLY AUTO PARTS	6583-104942	SHOP SUPPLIES	02/26/2024	21.99	21.99	02/29/2024
Total 96362:					99.87	99.87	
96369							
96369	GOVPAYNET (DBA ALLPAID INC)	REFUND 4081	HARRISON, HEIDI REFUND	02/01/2024	5,428.20	5,428.20	02/09/2024
Total 96369:					5,428.20	5,428.20	
96370							
96370	BRETT JOVANOVIH	2023 TAX REF	OVERPAYMENT REFUND 59271	02/06/2024	207.26	207.26	02/09/2024
Total 96370:					207.26	207.26	
96371							
96371	JAMES KASENO	10871652008	REFUND OVERPAYMENT	02/06/2024	79.50	79.50	02/09/2024
Total 96371:					79.50	79.50	
96372							
96372	KATHY WHITTENBURG	7-9-2023 DEP	SECURITY DEPOSIT REFUND	02/13/2024	100.00	100.00	02/15/2024
Total 96372:					100.00	100.00	
96373							
96373	RWW RESTORATION LLC	9446	RESTORE FIBERGLASS HOTAR	02/01/2024	219.75	219.75	02/22/2024
96373	RWW RESTORATION LLC	9446	FREIGHT	02/01/2024	106.42	106.42	02/22/2024
Total 96373:					326.17	326.17	
96374							
96374	REACT CENTER	REACT0982	PRO BOARD FIRE OFFICER II -	02/11/2024	533.33	533.33	02/22/2024
96374	REACT CENTER	REACT0982	PRO BOARD FIRE OFFICER II -	02/11/2024	266.67	266.67	02/22/2024
Total 96374:					800.00	800.00	
96375							
96375	JOHN BUSS	CHECK REQU	USED TRAILER	02/19/2024	2,395.00	2,395.00	02/19/2024
Total 96375:					2,395.00	2,395.00	
96376							
96376	BARBARA TESTROETE	13873057108	ENERGY STAR INCENTIVE - DW	02/21/2024	25.00	25.00	02/29/2024
Total 96376:					25.00	25.00	
96377							
96377	STEVE & TRACY DIELS	11874473206	ENERGY STAR INCENTIVE - CW	02/21/2024	40.00	40.00	02/29/2024
Total 96377:					40.00	40.00	
96378							
96378	JORJA & MICKEY DOHERTY	20883175105	ENERGY STAR INCENTIVE - R	02/26/2024	25.00	25.00	02/29/2024
Total 96378:					25.00	25.00	
96379							
96379	DANIEL & DONNA COUNSELMA	1885034207	ENERGY STAR INCENTIVE - DW	02/26/2024	25.00	25.00	02/29/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 96379:					25.00	25.00	
96380							
96380	DREAMS UNLIMITED MUSIC ST	18872400403	REFUND CUSTOMER DEPOSIT	02/28/2024	334.00	334.00	02/29/2024
96380	DREAMS UNLIMITED MUSIC ST	18872427211	REFUND CUSTOMER DEPOSIT	02/28/2024	636.00	636.00	02/29/2024
Total 96380:					970.00	970.00	
96381							
96381	SAFETY FRESH FOODS	32881912601	REFUND CUSTOMER DEPOSIT	02/28/2024	7,500.00	7,500.00	02/29/2024
Total 96381:					7,500.00	7,500.00	
96382							
96382	SHEBOYGAN CHIROPRACTIC P	18877480402	REFUND CUSTOMER DEPOSIT	02/28/2024	550.00	550.00	02/29/2024
Total 96382:					550.00	550.00	
Grand Totals:					3,817,589.71	3,817,589.71	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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CITY OF PLYMOUTH- PLYMOUTH UTILITIES

The above listed checks and ACH is in payment of the Utilities' accounts and are hereby approved with the following exceptions:

Exceptions:

THE FINANCE COMMITTEE

Dated: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account = "0100100001000"- "2200567002200", "2400111000000"- "8000232000000"

CITY OF PLYMOUTH, WISCONSIN
TUESDAY, FEBRUARY 27, 2024 COMMITTEE OF THE WHOLE MEETING
CITY HALL, 128 SMITH STREET

UNOFFICIAL MINUTES

1. **Call to Order and Roll Call:** Mayor Pohlman called the meeting to order at 6:30 PM. On the call of the roll the following were present: Jeff Tauscheck, Angie Matzdorf, Diane Gilson, Mike Penkwitz and John Nelson. Also present were: City Administrator/Utilities Manager Tim Blakeslee, HR Specialist Leah Federwisch, Deputy Police Chief Matt Starker, and City Clerk Anna Voigt.
2. **Approve the Minutes from December 12, 2023:** Motion was made by Gilson/Tauscheck to approve the minutes from December 12, 2023. A unanimous aye vote was cast. Motion carried.
3. **Discussion and Recommendation of Changes to Municipal Code Sec. 2-1-9 – Residence of Employees:** City Administrator/Utilities Manager Blakeslee explained the current residence of employees states a distance not greater than 15 miles from the nearest corporate boundary of the city. Given the recruitment market for new employees, it is more difficult to find quality candidates with these boundaries. Providing a waiver will allow staff the opportunity to make limited exceptions if needed. Tauscheck stated he didn't have a problem with the idea, but prefers increasing the radius vs the waiver. With the waiver it depends if you're going to have a set amount. He gave an example of what if someone was 40 miles and the next person is 42. Blakeslee explained they thought of that also. The reason they went with the waiver route is because some employees need to be in a close radius. They are trying not to give different standards for different departments. Nelson is concerned with the possibility of favoritism. He stated he almost rather have no requirement. Blakeslee stated some of the employees need requirement like DPW should be in a 15-mile radius, and Electrical operation staff really needs a 30-minute response. Tauscheck, suggested starting with the waiver and to come back if it needs to be changed.
4. **Discussion on Creation of an R6 Zoning District in Chapter 13:** City Administrator/Utilities Manager Blakeslee explained the development of a Comprehensive Housing Strategy was one of the key initiatives as part of 2023 Strategic Plan. In addition, the 2022-2042 Comprehensive Plan noted that over 1,000 new housing units will be needed in the City in the next twenty years. Mayor Pohlman asked how this is in comparison to other communities. Blakeslee answered that this would make us pretty comparable to surrounding communities. Nelson stated this would help draw developers to the City. Consensus from the committee was to recommend staff prepare an R6 Zoning Code amendment for Plan Commission and Common Council.
5. **Adjourn:** Motion was made by Tauscheck/Matzdorf to adjourn the meeting. A unanimous aye vote was called. Motion carried.

**Plymouth Community Television
Board Meeting 02/12/2024**

Checking: 966.12
Restricted: 2,524.13
Unrestricted: 12,300.44

Attendance: Virginia Stemper, Mike Penkwitz, Kurt Zolp, Gary Kaiser, Mike Briggs and Konrad Kaczkowski

As per Board yearly policy review about closed captioning, Konrad reported on costs and FCC requirement.

Closed captioning is not required for **video programming that is: (1) locally produced by the video programming distributor; (2) has no repeat value** (is not worth showing more than one time); **(3) is of local public interest; (4) is not news programming; and (4) cannot be captioned using the “electronic news room” technique of captioning.** The FCC intended that this exception to the closed captioning rules would “apply only to a **limited class of truly local materials**, including, for example, local parades, local high school and other nonprofessional sports, live unscripted local talk shows, and community theatre productions.” [FCC 1997 Report & Order at ¶ 158.](#)

Costs for closed captioning; Captioning Star charges \$2.75 per minute for transcription and captioning and Go Transcript charges \$3.30 per minute for transcription and captioning.

Konrad also reported on an e-mail from the State Work Force Development on the requirement to report new hires. The e-mail stated that the last reported new hire for Plymouth Community Television was on 08/02/2023. It further advised to report new hires in a timely manner. Konrad called Work Force Development about the e-mail. He was told there is no issue with Plymouth Community Television, and that the e-mail is computer generated and we should receive these reminders every 60-90 days.

Mike reported that it is possible that there are three basketball games left to film, for a total of 25 games for the season. All is depending on the outcome of playoff games. School Board meeting on February 20th. He also advised that Action-14 and Veteran to Veteran shows will resume in March.

Kurt reported that he is researching and looking for student help for filming events

Next Board Meeting March 11th, 2024 at the High School at 5:00 PM

Respectfully submitted

Konrad Kaczkowski

Contracted inspection fees from the office of Pete Scheurman

City Of Plymouth Feb. 2024

Permits	Date	Address	Name	Description	Value	Fee	Contract	City
24025	1/30	2692 Pickett	Krupp	HVAC	10,173.00	\$55.00	\$50.00	\$5.00
24026	1/30	438 Sunset	Zeiler	Siding	27,401.00	\$168.00	\$151.20	\$16.80
24027	1/30	715 Oak Ridge	Glassford	Bath Remodel	22,000.00	\$220.00	\$200.00	\$20.00
Z24028	2/5	531 E Mill	Caans Floral	Sign	1,500.00	\$70.00	\$55.00	\$15.00
24029	2/5	332 Caroline	Meinnart	Bath Remodel	28,000.00	\$220.00	\$200.00	\$20.00
24030	2/5	303 Plymouth	Butler	Bsmt. Tile	19,000.00	\$55.00	\$50.00	\$5.00
24031	2/5	510 Reed	Mova	Bsmt. Tile	14,000.00	\$55.00	\$50.00	\$5.00
Z24032	2/6	437 E Mill	Big Billys	Sign	2,000.00	\$70.00	\$55.00	\$15.00
24033	2/6	421 Stafford	Knvtson	Service	2,500.00	\$55.00	\$50.00	\$5.00
24034	2/7	524 Cloverdale	Simons	Bsmt Remodel	8,000.00	\$165.00	\$150.00	\$15.00
Z24035	2/7	2112 Eastern	Fairfield Paza	Sign	27,000.00	\$70.00	\$55.00	\$15.00
24036	2/8	407 Factory	Revolution	Window/Doors	17,000.00	\$102.00	\$91.80	\$10.20
24037	2/11	904 Ash	Altman	Windows	4,000.00	\$30.00	\$27.00	\$3.00
24038	2/12	123 South	Schwanke	Windows	44,808.00	\$270.00	\$243.00	\$27.00
24039	2/19	603 Collins	Jones	Bath Remodel	12,000.00	\$220.00	\$200.00	\$20.00
24040	2/20	326 Plymouth	Payne	Fire Damage	309,000.00	\$220.00	\$200.00	\$20.00
24041	2/20	1155 Pilgrim	Marshview Rea	Furnaces	8,000.00	\$55.00	\$50.00	\$5.00
24042	2/20	2427/2425 Sougbird	Eberhardt	Deck	13,700.00	\$110.00	\$100.00	\$10.00
24043	2/20	1032 Eastern	Clire	Tile	15,000.00	\$55.00	\$50.00	\$5.00
B24043	2/23	601 Eastern	Plank Rd	Local Waste	300.00	\$55.00	\$50.00	\$5.00
Z24044	2/23	2400 Eastern	Timberview	Sign	1,200.00	\$70.00	\$55.00	\$15.00
24045	2/26	703 Fairview	Brian Climberg	Remodel	25,000.00	\$220.00	\$200.00	\$20.00
24046	2/27	227 E Mill	Loco	Windows	2,400.00	\$30.00	\$27.00	\$3.00
					613,982.00	2,640.00	2,360.00	280.00

No. of All Building Permits		23
Valuation of all Building Permits		\$613,982.00
<i><u>including commercial additions and remodeling</u></i>		
No. of New Single Family Homes		0
Valuation of all New Home		\$0.00
<i><u>including Two Families</u></i>		
No. of New Multiple Family Buildings		0
No. of Units		0
Valuation of all Multiple Family		\$0.00
No. of New Commercial/Industrial Buildings		0
Valuation of all Commercial/Industrial Buildings		\$0.00
No. of Addition to Commercial	Industrial Bldg	0
Valuation of Additions		\$0.00
	Total Permits	23
	Total Value	\$613,982.00



March 5, 2024

Mayor Don Pohlman and
Plymouth Common Council
128 Smith Street
Plymouth, WI 53073

RE: Maple Festival

Dear Mayor and Council Members:

The organizers of the Second annual Plymouth Festival request a waiver to the park fees for our event on April 6, 2024.

Our event serves the purpose of demonstrating the production of maple syrup from local forests and to celebrate the coming of spring. The event is family oriented bringing together local residents and tourists in a carnival type environment. It will entail a variety of demonstrations (syrup making and chain saw carving), a pancake breakfast, vendors, and games for all ages. Our attendance goal is between 500 to 1,000 people.

Funds raised will be given back to the community.

We thank you for your consideration of our request to wave park fees for this event.

Sincerely,

John Nelson
Festival Co-Chair
Plymouth Maple Festival
711 Torke Terrace
Plymouth, WI 53073
(920) 980-2539



City of Plymouth Parks & Youth Center Rental Agreement

These facilities are rented on a First Come – First Serve basis.

Rental of Park Facilities for the current year will begin on the first Monday in February of that year.

Application Date 3/5/24 Date of Rental 4/6/24
 Park City Park Facility Cake Stand, Lower Pavilion
 Purpose of Rental Plymouth Maple Assoc Festival
 Approximate # of people attending 500 Time Rented From: 8:00 am To: 2:00 pm

ENTRY INTO THE RENTED FACILITY GRANTED ON THE DAY(S) OF RENTAL ONLY.

Applicant Name/Responsible Party Plymouth Maple Assoc, John Nelson
 Address 711 Torkie Terr. City Plymouth, WI 53073
 Home Phone # (920) 892-4345 Work Phone # (920) 980-2539
 Email nelson.john.e@gmail.com

You **must** pay the entire rental fee at the time this application is made to reserve the facility.

Refunds will only be considered for cancellations within one week of the application date.

You must be at least 18 years of age to rent the City of Plymouth facilities.

FEE SCHEDULE FOR PARK FACILITIES:

- \$60.00 for City Residents
- \$120.00 for non-City Residents
- \$120.00 for City-based Organization
- \$240.00 for non-City based Organization

- \$50.00 Security Deposit (50 people & under)
- \$100.00 Security Deposit (51 people & over)

FEE SCALE FOR YOUTH CENTER:

- 0-5 Hour Rental - \$70.00 for City Residents
- Over 5 Hour Rental - \$140.00
- 0-5 Hour Rental - \$140 for non-City Residents
- Over 5 Hour Rental - \$280.00 for non-City Residents

- \$50.00 Security Deposit (50 people and under)
- \$100.00 Security Deposit (51 people & over)

ALL PARK FACILITIES ARE CLOSED BETWEEN 10:00 PM & 6:00 AM - YOUTH CENTER MUST BE VACATED BY 1:00 AM

SECURITY DEPOSITS ARE DUE AT TIME OF KEY PICK-UP

Please pick up your key and pay \$ _____ security deposit at the Clerk's Office by:

Time: _____ Date: _____

Fee Amount Paid: _____ Cash or check #: _____ Staff Initials: _____

FOR CONCERNS AFTER NORMAL CITY HALL HOURS – CONTACT THE PLYMOUTH POLICE AT 920-893-6541



Application for Event

City of Plymouth
128 Smith Street
P.O. Box 107
Plymouth, WI 53073

Applicant Name Plymouth Maple Assoc Phone Number 920 980-2539
Address 96 John Nelson 7th Forks Terr. City Plymouth, WI Zip 53073
Are you a 501 (C-3) non-profit organization? No Yes Tax Exempt # 26053567003303

I have included my organization's proof of insurance with this form.
 I am exempt from requiring proof of insurance because _____

(Clerk/Treas. Initials)

Authorized Agent _____ Home Phone _____
Bus. Phone _____

Address _____ City _____ Zip _____

Point of contact at Event (if different than Agent) _____

- Type of Event:** (Check all appropriate blocks) Public Private
- Athletic Activity (tournament, sports event)
 - Block Party
 - Financial Gain Event (map required)
 - Community/Park Event
 - Parade/Street Closing (map required)
 - Runs/Walks (map required)
 - Business/Organization Event
 - Other _____

Event Date(s): April 6, 2024 Start/End Time: 9:00 am - 1:00 pm

Name of Activity Plymouth Maple Festival Purpose: Family Fun Event

Assembly Area Plymouth City Park Dispersal Area: _____

Estimated Attendance 500 No. of Parade Units: 0

Location of Block Party _____
(Block off - street from - street to)

Check all appropriate boxes:

- | | | | | |
|-------------------------------------|-------------------------------------|-----------------------------|-------------------------------------|-------------------------------------|
| Yes | No | | Yes | No |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Admission/Entry Fee | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Financial Gain Activity | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Concession Sales | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vendor Displays/Sale | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Electricity Needed | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Portable Toilets | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Street Closure | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Barricades Needed (_____) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| | | Quantity | | <i>*Requires Special Permit</i> |

The applicant named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.
The applicant individually, or the authorized agent on behalf of applicant, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the City of Plymouth and each and every of its elected, and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally for and against any and all claims, causes of action, actions, liabilities, demand, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, incidents, activities, and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the City of Plymouth and each and every of its elected and appointed officials, employees, and agents, regardless of when and where, occurring or arising from this event.
The public event applicant shall submit a general liability insurance policy certificate in the amount of \$1 million dollars naming the City of Plymouth as an additional insured party. The applicant for this public event must be 18 years of age. Any misrepresentation of public events described in this application occurring in City of Plymouth parks or facilities will be just cause for future denial of rental agreements with the City of Plymouth.

Date 3/5/24 Signature [Signature]
(Must be Applicant or Duly Authorized Agent)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: _____

Town Village City of Plymouth

County of _____

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4/26/24 and ending 4/26/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society

Chamber of Commerce or similar Civic or Trade Organization

Veteran's Organization Fair Association

(a) Name Plymouth Downtown Arts + Merchants

(b) Address PO Box 96 Plymouth WI 53073
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jackie Potratz

Vice President Dawn Schwartz

Secretary Jessica Jensema

Treasurer Mary Hauser

(g) Name and address of manager or person in charge of affair: Mary Caskey N3597 S. Valley Rd. Cascade WI 53011
Phone # 262-909-8508

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number _____

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

(e) Are you requesting to allow underage persons on the premise? Yes No _____

3. Name of Event

(a) List name of the event Shops N Hops

(b) Dates of event 4-26-24

(c) Times of Event 5:30pm - 8:30pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 2/27/24

Date Granted by Council _____

Plymouth Downtown Arts + Merchants
(Name of Organization)

Officer Jackie Potratz President
(Signature/date)

Officer _____
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Certificate of Insurance, if required, received _____, 2

Maggie's Closet	127 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Cheese Counter	133 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Caan's Floral	531 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Books and More	214 E Mill Street	Plymouth, WI 53073	ALL	
Over Easy Flipping	220 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Christels Pet Supply	434 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Plymouth Art Center	520 E Mill Street	Plymouth, WI 53073	ALL	
Project Angel Hugs	307 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Allechant Boutique LLC	217 E Mill Street	Plymouth, WI 53073	PART	1st Floor North
Plymouth Historical Society	420 E Mill Street	Plymouth, WI 53073	ALL	1st Floor
Dreams Unlimited	215 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Moxie	301 E Mill Street	Plymouth, WI 53073	PART	1st Floor
Plymouth Brewing	222 E Mill Street	Plymouth, WI 53073	PART	1st Floor



Application for Event

City of Plymouth
128 Smith Street
P.O. Box 107
Plymouth, WI 53073

Applicant Name Plymouth Downtown Arts & Merchants Phone Number 262-909-8508
Address PO Box 96 City Plymouth Zip 53073
Are you a 501 (C-3) non-profit organization? No Yes Tax Exempt # _____

I have included my organization's proof of insurance with this form.
 I am exempt from requiring proof of insurance because _____

Authorized Agent Jackie Pottratz Home Phone 920-207-4822 (Clerk/Treas. Initials)
Bus. Phone 920-893-9888
Address 217 E Mill St. City Plymouth Zip 53073
Point of contact at Event (if different than Agent) Mary Caskey 262-909-8508

Type of Event: (Check all appropriate blocks) Public Private
 Athletic Activity (tournament, sports event) Parade/Street Closing (map required)
 Block Party Runs/Walks (map required)
 Financial Gain Event (map required) Business/Organization Event
 Community/Park Event Other Craft Beer Tasting

Event Date(s): 4-26-24 Start/End Time: 5:30pm - 8:30pm
Name of Activity Shops N Hops Purpose: Provide Craft Beer Samples Downtown
Assembly Area _____ Dispersal Area: _____
Estimated Attendance 200 No. of Parade Units: _____
Location of Block Party _____
(Block off - street from - street to)

Check all appropriate boxes:

Yes	No		Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vendor Displays/Sale	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Electricity Needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Street Closure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barricades Needed (_____)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Quantity		<input type="checkbox"/>

*Requires Special Permit

The applicant named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.
The applicant individually, or the authorized agent on behalf of applicant, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the City of Plymouth and each and every of its elected, and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally for and against any and all claims, causes of action, actions, liabilities, demand, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, incidents, activities, and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the City of Plymouth and each and every of its elected and appointed officials, employees, and agents, regardless of when and where, occurring or arising from this event.
The public event applicant shall submit a general liability insurance policy certificate in the amount of \$1 million dollars naming the City of Plymouth as an additional insured party. The applicant for this public event must be 18 years of age. Any misrepresentation of public events described in this application occurring in City of Plymouth parks or facilities will be just cause for future denial of rental agreements with the City of Plymouth.

Date 2/19/24 Signature Jackie Pottratz
(Must be Applicant or Duly Authorized Agent)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/07/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Kristi Burgard	
The Benefit Companies of Plymouth, Inc.		PHONE (A/C, No, Ext): (920) 893-2081	FAX (A/C, No): (920) 893-9676
Flanagan Insurance		E-MAIL ADDRESS: kburgard@benepac.co	
124 E. Mill Street		INSURER(S) AFFORDING COVERAGE	
Plymouth WI 53073		INSURER A: West Bend Mutual	NAIC # 15350
INSURED		INSURER B: NSI - National Specialty Ins	
Downtown Plymouth Association		INSURER C:	
PO Box 96		INSURER D:	
Plymouth WI 53073-1870		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL243706055

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			A143446	05/01/2023	05/01/2024	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							MED EXP (Any one person)	\$ -
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$ 1,000,000	
	OTHER:						GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ 2,000,000	
								\$	
A	AUTOMOBILE LIABILITY			A143446	05/01/2023	05/01/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$	
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$	
								\$	
	UMBRELLA LIAB						EACH OCCURRENCE	\$	
	EXCESS LIAB						AGGREGATE	\$	
	DED							\$	
	RETENTION \$							\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y / <input type="checkbox"/> N	<input type="checkbox"/> N / <input type="checkbox"/> A				E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	
B	Directors and Officers Liability			A143460	05/01/2023	05/01/2024	Each Claim/Aggregate	\$1,000,000	
							Deductible	\$1,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Plymouth 128 Smith Street PO Box 107 Plymouth WI 53073	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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APPLICATION FOR STREET USE PERMIT

Date 2.26.24

1. Applicant/Applicants Name: Jessica Bumbard
Address: PO BOX 470
Plymouth WI 53073
Phone: 9203345059

2. If the proposed street use is to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization: Four Crowns Ltd.
PO Box 470, Plymouth, WI 53073 - 9203345059
Jessica Bumbard

3. The name, address and telephone number of the person/persons who will be responsible for conducting the proposed use of the street, if different than above:

4. The date and duration of time for which the requested use of the street is proposed to occur: March 17th, 2024 11am - Noon

5. An accurate description of that portion of the street proposed to be used: N Highland Eastern @ the old family video down to Cozy Bar LLC. located @ 116 E Mill St.

6. The approximate number of persons for whom use of the proposed street area is requested: 75-100

7. The proposed use, described in detail, for which the Street Use Permit is requested: Annual Walk of the Irishman w/ Police escort.

\$25.00 Fee - Receipt No. 11000065 Date

Recommendation - Director of Public Works

Recommendation - Chief of Police [Signature] #700 3/2/2024

Date of Council approval

Email Street Superintendent



Application for Event

City of Plymouth
128 Smith Street
P.O. Box 107
Plymouth, WI 53073

Applicant Name Jessica Bumbard Phone Number 920 334 5059
Address PO Box 470 City Plymouth Zip 53073
Are you a 501 (C-3) non-profit organization? No Yes Tax Exempt # _____

- I have included my organization's proof of insurance with this form.
- I am exempt from requiring proof of insurance because _____

Authorized Agent Jessica Bumbard Home Phone 920 334 5059 (Clerk/Treas. Initials) _____
Bus. Phone _____
Address PO Box 470 City Plymouth Zip 53073
Point of contact at Event (if different than Agent) _____

- Type of Event: (Check all appropriate blocks) Public Private
- Athletic Activity (tournament, sports event)
 - Block Party
 - Financial Gain Event (map required)
 - Community/Park Event
 - Parade/Street Closing (map required)
 - Runs/Walks (map required)
 - Business/Organization Event
 - Other _____

Event Date(s): March 17, 2024 Start/End Time: 11 AM - 12:00
Name of Activity Annual Walk of the Irishman Purpose: St. Patrick's Celebration
Assembly Area Old Family Video Parking lot Dispersal Area: Cozy Bar LLC
Estimated Attendance 75-100 ppl No. of Parade Units: None
Location of Block Party N. Highland & Eastern to 116 E. Mill St.
(Block off - street from - street to)

Check all appropriate boxes:

- | | | | |
|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|
| Yes | No | Yes | No |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
- Quantity *Requires Special Permit

The applicant named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.

The applicant individually, or the authorized agent on behalf of applicant, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the City of Plymouth and each and every of its elected, and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally for and against any and all claims, causes of action, actions, liabilities, demand, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, incidents, activities, and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the City of Plymouth and each and every of its elected and appointed officials, employees, and agents, regardless of when and where, occurring or arising from this event.

The public event applicant shall submit a general liability insurance policy certificate in the amount of \$1 million dollars naming the City of Plymouth as an additional insured party. The applicant for this public event must be 18 years of age. Any misrepresentation of public events described in this application occurring in City of Plymouth parks or facilities will be just cause for future denial of rental agreements with the City of Plymouth.

Date 2.26.24 Signature Jessica Bumbard

(Must be Applicant or Duly Authorized Agent)

Anna V. Voigt

From: Cathy Austin
Sent: Friday, March 8, 2024 10:29 AM
To: Anna V. Voigt
Subject: RE: St. Patrick Day Walk

I am good with it.

Cathy Austin, P.E.
Director of Public Works/City Engineer

City of Plymouth - Public Works / Utilities
900 CTH PP - P.O. Box 277
Plymouth, WI 53073 phone (920) 893-1471 fax (920) 892-2760

-----Original Message-----

From: Anna V. Voigt <AVoigt@plymouthwi.gov>
Sent: Friday, March 8, 2024 8:20 AM
To: Cathy Austin <CAustin@plymouthutilities.com>
Subject: St. Patrick Day Walk

I forgot to have you sign this. If everything is okay, could you sign this and email it back to me.

Thank you!

-----Original Message-----

From: copier@plymouthgov.com <copier@plymouthgov.com>
Sent: Friday, March 8, 2024 7:33 AM
To: Anna V. Voigt <AVoigt@plymouthwi.gov>
Subject: Message from "CHLanierPrt"

This E-mail was sent from "CHLanierPrt" (MP C4503).

Scan Date: 03.08.2024 08:32:54 (-0500)
Queries to: copier@plymouthgov.com



DATE: March 7, 2024

TO: Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: **Approve Ordinance No. 3 An Ordinance Amending Section 2-1-9 Of The Municipal Code.**

Background:

City of Plymouth Municipal Code section 2-1-9 regarding residency of employee's states that emergency personnel must not live at a distance not greater than 15 miles from the nearest corporate boundary of the city. Given the recruitment market for new employees, it is becoming more difficult to find quality candidates within these boundaries. Providing a waiver will allow staff the opportunity to make limited exceptions if needed. Staff will develop an internal policy when waivers need to be approved.

Proposal:

Staff recommends adding the verbiage in "red" below to allow the approval of a waiver by the City Administrator/Utilities Manager in consultation with the Department Head. At the Committee of the Whole meeting on 2-27-24 the general consensus is to move forward with a waiver provision.

2-1-9

- (a) *Employees.* Any emergency personnel of the City of Plymouth shall within six months after commencement of employment, or following any required probationary period, whichever is later, establish and maintain residence at a distance not greater than 15 miles from the nearest corporate boundary of the city. **Any employee who does not comply with such residence requirement following such period shall be terminated as an employee, unless a waiver thereof is given by the City Administrator/Utilities Manager in consultation with the Department Head.**
- (b) *Emergency personnel defined.* For purposes of this section, "emergency personnel" shall include the director of public works/city engineer, police chief, fire chief, electrical operations manager, wastewater superintendent, water foreman, and all other Plymouth Utilities non-administrative staff, snowplow drivers, and any employee determined by the city administrator/utilities manager to be necessary for the public safety in the event of an emergency.

As a note: In 2022, Ordinance No. 4 removed sworn police and fire department employees from the definition of emergency personnel "in an effort to recruit new law enforcement and fire department employees, and to retain existing employees". Staff does not recommend changing the definition of emergency personnel at this time.

Recommendation: Approve Ordinance No. 3 An Ordinance Amending Section 2-1-9 Regarding Residence Of Employees.

CITY OF PLYMOUTH
Ordinance No. _____ of 2024

AN ORDINANCE AMENDING SECTION 2-1-9 OF THE MUNICIPAL CODE OF THE CITY OF PLYMOUTH, WISCONSIN REGARDING RESIDENCE OF EMPLOYEES

WHEREAS, a municipality is prohibited from requiring residency requirements, except for law enforcement, fire, or emergency personnel pursuant to Wis. Stat. § 66.0502; and

WHEREAS, the City currently requires emergency personnel to reside within 15 miles from the boundaries of the City; and

WHEREAS, in an effort to recruit new employees, the Committee of the Whole recommends creating a waiver for employees residing outside the 15-mile jurisdictional boundary requirement.

NOW, THEREFORE, the Common Council of the City of Plymouth, Wisconsin, does hereby ordain as follows:

Section 1. Amending Code. Section 2-1-9(a), entitled Residence of Employees, of the City of Plymouth Code of General Ordinances is amended to read as follows (deletions shown by ~~strikeout~~; additions by underscore):

"SEC. 2-1-9 RESIDENCE OF EMPLOYEES.

(a) *Employees.* Any emergency personnel of the City of Plymouth, shall within six (6) months after commencement of employment, or following any required probationary period, whichever is later, establish and maintain residence at a distance not greater than 15 miles from the nearest corporate boundary of the City. Any employee who does not comply with such residence requirement following such period shall be terminated as an employee, unless the City Administrator/Utilities Manager, in consultation with the Department Head, waives the residency requirement."

Section 2. Severability. Should any portion of this Ordinance or the affected Municipal Code Section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

Section 3. Effective Date. This Ordinance shall take effect the day after publication.

Enacted on March _____, 2024.

CITY OF PLYMOUTH

DONALD O. POHLMAN, Mayor

Date: _____

CLERK'S CERTIFICATE OF ENACTMENT

I hereby certify that the foregoing Ordinance was duly enacted by the City of Plymouth Common Council and approved by the Mayor on the dates indicated above.

Dated: _____, 2024

ANNA VOIGT, Clerk

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: March 7, 2024

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Extraterritorial CSM Seeking Approval for Steve Laehn: Part of the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 29, T15-R21E, Town of Plymouth, Sheboygan County Wisconsin (N5583 Oak Rd)

Background: Property Owner Steve Laehn would like to divide a portion of his property in the Town of Plymouth into Lot 1, Lot 2, and Outlot 1. The City of Plymouth serves as the extraterritorial plat review jurisdiction for this property. A proposed CSM dividing the lots is attached.

Plan Commission Recommendation: At the meeting on March 7, 2024 the Plan Commission recommended the Common Council approve the CSM as presented.

Staff Recommendation: Staff recommends approval of Extraterritorial CSM Seeking Approval for Steve Laehn: Part of the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 29, T15-R21E, Town of Plymouth, Sheboygan County Wisconsin (N5583 Oak Rd)

Attachment:

- Draft CSM

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: March 7, 2024

TO: Mayor and Common Council

FROM: Tim Blakeslee, City Administrator/Utilities Manager

RE: Extraterritorial CSM Seeking Approval for Brett Becker: Part of the NW ¼ of the NW ¼ of Section 25, T.15N., R.21E., Town of Plymouth, Sheboygan County, Wisconsin. (W4785 County Rd C)

Background: Property Owner Brett Becker would like to divide a portion of his property in the Town of Plymouth into Lot 1 and Lot 2, The City of Plymouth serves as the extraterritorial plat review jurisdiction for this property. A proposed CSM dividing the lots is attached.

Plan Commission Recommendation: At the meeting on March 7, 2024 the Plan Commission recommended the Common Council approve the CSM, contingent on approval by the Town of Plymouth.

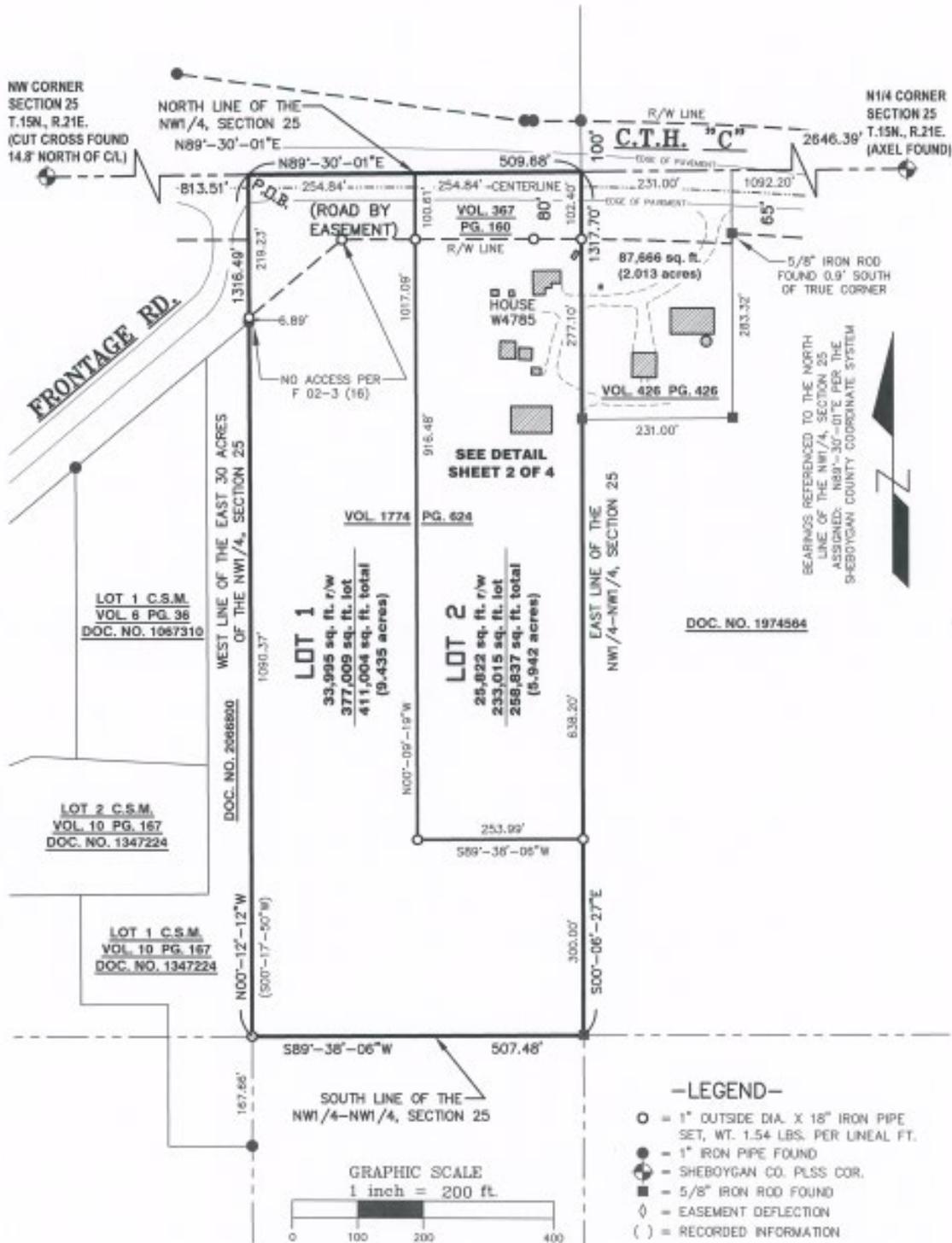
Staff Recommendation: Staff recommends approval of Extraterritorial CSM Seeking Approval for Brett Becker: Part of the NW ¼ of the NW ¼ of Section 25, T.15N., R.21E., Town of Plymouth, Sheboygan County, Wisconsin. (W4785 County Rd C) contingent on approval by the Town of Plymouth.

Attachment:

- Draft CSM

CERTIFIED SURVEY MAP

PART OF THE NW1/4 OF THE NW1/4 OF SECTION 25,
T.15N., R.21E., TOWN OF PLYMOUTH,
SHEBOYGAN COUNTY, WISCONSIN



SURVEYED FOR:
JEFF KOHLMANN
5119 4TH ST E
BRADENTON, FL 34203

MERIDIAN
SURVEYING, LLC

2020 Madison Street Office: 920-993-0881
New Holstein, WI 53061 Fax: 920-273-6037

DRAWN BY: BJB	FIELD WORK DATE: 12-21-23
CHECKED BY: BB	FIELD BOOK: NOTES
JOB NO.: 15027	SHEET 1 OF 5



DATE: March 7, 2024

TO: Mayor and Common Council

FROM: Cathy Austin, P.E., Director of Public Works

RE: Discussion and Action on Agreement for Professional Services from Ayres Associates, Inc for Design, Bidding Assistance, and Construction Administration and Inspection for the Mill Pond Dam Replacement Project

Background: In 2015, the City of Plymouth received a notice from the Wisconsin Department of Natural Resources (WDNR) that required the spillway capacity of the Mill Pond Dam to be brought into compliance with NR333.06 within 10 years (2025). As part of the 2023 Budget, the City included funding to hire an engineering firm to provide services to assist the City in making the decision on whether to remove the dam completely or make necessary upgrades/replace the dam to meet DNR regulations.

The City issued a Request for Qualifications (RFQ) in early 2023 and received proposals from Kapur & Associates and Ayres Associates. In March 2023, Ayres Associates was selected to complete a study providing options available. Ayres has significant experience in both dam removal and dam upgrade/replacement. In addition, The City of Plymouth was also allocated \$1,000,000 in the 24-25 State Budget for the removal or restoration of the dam. Ayres has reviewed the options and completed the Mullet River Dam Spillway Improvement and Dam Removal Feasibility Study. Ayres presented the study and the four various dam removal and replacement options on October 28, 2023. A Public Open House and Public Hearing were conducted on January 30, 2024 to provide the community an opportunity to learn more about the project and provide feedback. Public comments were also received via an online survey and are attached for review.

At the Common Council meeting on February 13, 2024, Council approved Resolution 1 to replace the Mill Pond Dam and Resolution 2 which authorized the City to participate in the Department of Natural Resources Municipal Dam Grant Program. At that same Common Council meeting, Council approved moving forward with the design of the Hydraulic Crest Gate.

Information:

Staff asked Ayres Associates to prepare a proposal for engineering services and inspection for Mill Pond Dam Replacement project. Attached is Ayres proposal.

The total proposal from Ayres is not to exceed \$340,000. In the Ayres' Spillway Improvement and Dam Removal Feasibility Study, the cost estimate for Option 1 – Crest Gate Structure (Hydraulically Operated) projected this work to be approximately \$425,000.

Ayres has broken the proposal down into the following separate phases.

A. Study Phase: \$34,700 (Year 2024)

This phase includes: Boundary survey, topographical survey, preparation of temporary easements, geotechnical investigation (soil borings/lab tests by Terracon Consultants), and bathymetric survey (sediment depth) of entire Mill Pond.

B. Preliminary Design Phase: \$55,800 (Year 2024)

This phase includes: Hydrology study for existing and proposed (2-yr, 10-yr, 100-yr and 500-yr flood profiles), ensure spillway 100-yr flood meets standards required for low-hazard dam and get DNR concurrence, complete preliminary structural design of dam, start design of mechanical building, and prepare initial cost estimate.

C. Final Design Phase: \$143,900 ((Year 2024 / Early 2025)

This phase includes: Finalize engineering drawings and specifications, apply for DNR Chapter 31 permit and drawdown permit, and finalize cost estimate.

D. Bidding Phase: \$15,300 (Fall of 2025)

This phase includes: Prepare finalized bid documents, post project on QuestCDN, take questions during bid process, issue addendums as necessary, administer bid opening, review bids, and submit bids to the DNR (which is required under the Municipal Dam Grant program).

E. Construction Inspection Phase: \$83,000 (Year 2026)

This phase includes: On-site inspection (30 8-hr visits is estimated), answer contractor questions, prepare and review payment requests, hold weekly progress meetings, and complete a final inspection/sign-off on project.

F. Post Construction Phase: \$7,300 (Year 2026)

This phase includes: Preparing as-built drawings, assist City with obtaining reimbursement from the DNR Municipal Dam Grant program, and submit a letter of conformance to the DNR.

Funding:

With this project being a multiple year project, the following allocations per year would be necessary:

Budget Year	Phase	Amount
2024	Study Phase	\$ 34,700.00
	Preliminary Design Phase	\$ 55,800.00
	70% of Final Design Phase	\$ 100,730.00
Total for 2024		\$ 191,230.00
2025	30% of Final Design Phase	\$ 43,170.00
	Bidding Phase	\$ 15,300.00
Total for 2025		\$ 58,470.00
2026	Construction Inspection Phase	\$ 83,000.00
	Post Construction Phase	\$ 7,300.00
Total for 2026		\$ 90,300.00

There is approximately \$20,000 remaining in the 2023 Capital Improvement Plan and an additional \$50,000 in the 2024 Capital Improvement Plan. The remainder of the funds necessary in 2024 would come from the Capital Reserves with the understanding that the Capital Reserve will be replenished with the borrowing for this project in the year 2025 or 2026. The funds needed in 2025 and 2026 will be budgeted.

Recommendation: Motion to approve the Agreement for Professional Services with Ayres Associates, Inc in the amount not to exceed of \$340,000.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of March 7, 2024 between City of Plymouth (OWNER) and Ayres Associates Inc., 3376 Packerland Drive, Ashwaubenon, WI 54115 (CONSULTANT).

OWNER intends to retain CONSULTANT for professional services for design, bidding assistance, and construction administration/observation for replacement of the Plymouth Dam and as described in Attachment A (hereinafter called the Project).

OWNER and CONSULTANT agree to performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below.

The following Attachments are attached to and made a part of this Agreement.

- Attachment A - Scope of Services, consisting of 10 pages.
- Attachment B - Period of Services, consisting of 2 pages.
- Attachment C - Compensation and Payments, consisting of 6 pages.
- Attachment D - Terms and Conditions, consisting of 3 pages.
- Attachment E - Insurance, consisting of 2 pages.

This Agreement (consisting of 1 page), together with the Attachments identified above, constitute the entire agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Attachments may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

_____		Ayres Associates Inc.
OWNER		CONSULTANT
_____	(Signature)	
_____	(Typed Name)	Anthony Alvarado
_____	(Title)	Vice President, Western Division
_____	(Date)	March 7, 2024
_____	(Attest)	
_____	(Typed Name)	Adam Schneider, PE
_____	(Title)	Senior Project Manager

ATTACHMENT A - SCOPE OF SERVICES

This is an attachment to the Agreement dated March 7, 2024 between City of Plymouth (OWNER) and Ayres Associates Inc. (CONSULTANT).

ARTICLE 1 - BASIC SERVICES

1.1 General

1.1.1 CONSULTANT shall provide professional services for OWNER in all phases of the Project to which this Agreement applies. These services will include serving as OWNER's professional representative for the Project, providing professional consultation and advice, and performing the duties and responsibilities of CONSULTANT as provided below.

1.2 Study Phase

After written authorization to proceed, CONSULTANT shall:

1.2.1 Organize and attend an onsite project kickoff meeting with the OWNER to clarify and define OWNER's requirements for the Project and review available data provided by OWNER.

1.2.2 Complete a design topographical survey at Veteran's Memorial Park and the Plymouth Dam as required to complete required analyses and design. Benchmarks and fixed control points will be set within project limits. Public utilities identified through Digger's Hotline will also be mapped. The survey will include terrestrial 3D scanning of the dam and adjacent building to provide detailed information on the existing condition.

1.2.3 Complete a boundary survey at the site, ordering and reviewing 100-yr title searches for up to three parcels (59271820320, 59271820330, and 59271820350) and determining parcel lines. The purpose of the boundary survey is for the development of temporary construction easements and permits, if necessary. Services will include up to two temporary limited easement (TLE) exhibits with legal descriptions and deeds.

1.2.4 Coordinate a geotechnical investigation of the project site. These services will be subcontracted to Terracon Consultants Inc. The geotechnical investigation will include up to two borings up to 70 ft deep each, ideally one boring on each side of the dam. Recognizing that a boring to the west of the dam would need to take place on private property, CONSULTANT will only undertake a boring on this side if proper permissions from private landowner are first obtained. The geotechnical investigation will include soil sampling, boring logs, and field/laboratory tests, as needed, for Terracon to provide foundation design recommendations for the replacement dam and adjoining structures. Drill cuttings will be placed into drums, and drum disposal is included as part of Terracon's services.

1.2.5 Complete a bathymetric survey and sediment probing and sampling of the upstream millpond. These services will be required to prepare a drawdown permit application with the Wisconsin Department of Natural Resources (WDNR), where information about the upstream sediment bed load and the amount of sediment expected to be mobilized as a result of construction drawdown activities will be required. We will also collect sediment samples from up to three locations in the millpond and submit them to a WDNR-approved laboratory for testing. The results of the laboratory testing will be used to determine disposal requirements for sediment that may need to be excavated to accommodate construction activities. Bathymetric contours from the survey will be tied into the topographical data from the land-based survey to develop a complete dataset on which to base design of the replacement dam and appurtenant structures.

1.2.6 Prepare a design hydrology memo to describe the planned 2-, 10-, 100-, and 500-yr hydrographs intended to be used for design and submit this memo to the WDNR for review. Based on CONSULTANT's preliminary review of the existing flood insurance study and dam failure analysis, we understand the currently published 2-, 10-, 100-, and 500-yr flood peaks for the Mullet River at the dam site to be conservative. Therefore, CONSULTANT expects that these flood peaks will be approved by the WDNR for design. However, if the WDNR requires an update to the Mullet River's hydrology, this would be considered an additional service to be negotiated separately.

1.3 Preliminary Design Phase

After authorization to proceed with the Preliminary Design Phase, CONSULTANT shall:

1.3.1 In consultation with the OWNER and based on the accepted 2023 Feasibility Study prepared by CONSULTANT and the data collected during the Study Phase, CONSULTANT shall move forward with preliminary design of the replacement dam and appurtenant structures. Based on CONSULTANT's understanding, OWNER wishes to move forward with the crest gate option proposed in the 2023 Feasibility Study. CONSULTANT's scope of work and associated fees are consistent with this understanding. Significant changes made to this conceptual plan, at the OWNER's direction, may be considered extra work to be negotiated separately.

1.3.2 Using the accepted hydrology (see paragraph 1.2.6) and the information on the existing dam and millpond obtained from survey (see paragraphs 1.2.2 and 1.2.5), develop an updated existing-condition hydraulic model of the Mullet River within the study area extents to determine existing-condition 2-, 10-, 100-, and 500-yr flood profiles. Then CONSULTANT shall prepare a proposed-condition hydraulic model to reflect the proposed spillway configuration and rerun the same four events. CONSULTANT shall size the proposed spillway to pass the 100-yr flood, as required for a low-hazard dam in Wisconsin, without overtopping the surrounding embankments. CONSULTANT shall then prepare a design hydraulic memo describing the existing- and proposed-condition hydraulic model runs and results and submit the memo to the WDNR for review. The WDNR will provide an unofficial review of the hydraulic memo and will advise OWNER and CONSULTANT if the proposed spillway configuration will be acceptable for continued design or if refinements are needed. CONSULTANT will not commence preliminary structural design of the proposed spillway until WDNR grants this unofficial acceptance.

1.3.3 Complete preliminary structural design of the proposed spillway superstructure (crest gate section and ogee-crest section) and surrounding works (protection of building immediately adjacent to dam, seepage cutoff measures, adjacent retaining walls extending up to 90 ft downstream of spillway, and energy dissipation measures). Preliminary structural design will determine general structure dimensions, thicknesses, and foundation requirements. Based on CONSULTANT's preliminary review of historical drawings of the dam and the bridge immediately downstream, we expect that the proposed dam will bear on shallow spread footings. However, if the geotechnical investigation indicates that a deep foundation system (i.e., piles) is required, design of a deep foundation system would be considered extra work to be negotiated separately.

1.3.4 Complete preliminary architectural design of the building to house the hydraulic power unit (HPU) needed to control the crest gate. Based on CONSULTANT's understanding, the OWNER wishes to have an adjacent building with aesthetic treatments to match the overall feel of historic downtown Plymouth. CONSULTANT shall coordinate with OWNER to determine design preferences and shall design a small building (approximately 10 ft x 10 ft x 8 ft) based on those preferences.

1.3.5 Prepare Preliminary Design documents consisting of final design criteria, preliminary drawings, outline specifications and written descriptions of the Project.

1.3.6 Advise OWNER if additional data or services of the types described in paragraph 3.4 are necessary and assist OWNER in obtaining such data and services.

1.3.7 Prepare the CONSULTANT's opinion of probable costs for the Project, including the following which will be separately itemized: Construction Cost, allowance for engineering and architectural costs and contingencies, and (on the basis of information furnished by OWNER) allowances for such other items as charges of all other professionals and consultants, for the cost of land and rights-of-way, for compensation for or damages to properties, for interest and financing charges, and for other services to be provided by others for OWNER pursuant to paragraphs 3.5 through 3.9, inclusive. The total of all such costs, allowances, etc. are hereinafter called "Total Project Costs".

1.3.8 Furnish one PDF copy of the above Preliminary Design documents and present and review them virtually with OWNER.

1.4 Final Design Phase

After authorization to proceed with the Final Design Phase, CONSULTANT shall:

1.4.1 On the basis of the accepted Preliminary Design documents and the opinion of Total Project Costs, finalize design computations and prepare for incorporation in the Contract Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the format of the Construction Specifications Institute). Drawings and Specifications will be developed to a construction-ready level of detail and will include the design of all necessary project components, including the dam and spillway, appurtenant structures and surrounding site, electrical, and the HPU building.

1.4.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist OWNER in consultations with appropriate authorities. CONSULTANT's services include assisting OWNER with applying for a WDNR Ch. 31 permit to replace the dam and a WDNR permit to draw down the upstream millpond for construction. These are the two permits CONSULTANT anticipates being needed to move forward with construction of the project. CONSULTANT shall submit applications for these permits to the WDNR on the OWNER's behalf and respond to regulatory review comments for these permit applications. CONSULTANT shall make a good faith effort to respond to regulatory review comments in an attempt to obtain the permits. However, OWNER recognizes that responding to excessive or unreasonable review comments or needing to apply for additional unforeseen permits beyond what is described here may be considered additional services and grounds for a change order.

1.4.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications.

1.4.4 Furnish one PDF copy of the above documents and of the Drawings and Specifications and present and review them virtually with OWNER.

1.5 Bidding or Negotiating Phase

After authorization to proceed with the Bidding or Negotiating Phase, CONSULTANT shall:

1.5.1 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.5.2 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents. Bidding will be administered online through QuestCDN. Bids will be submitted online through QuestCDN, and bid opening will be held through a virtual meeting/call in.

1.5.3 Coordinate and attend an onsite pre-bid meeting with prospective contractors. Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.5.4 Consult with and advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.5.5 Consult with OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.5.6 Host the virtual bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services. Submit bids to WDNR for review and approval, which is required by the WDNR Municipal Dam Grant program.

1.6 Construction Phase

During the Construction Phase:

1.6.1 General Administration of Construction Contract. CONSULTANT shall consult with and advise OWNER and act as OWNER's representative as provided in Articles 1 through 18, inclusive, of the Standard General Conditions of the Construction Contract, C-700 (2013 edition) of the Engineers Joint Contract Documents Committee. The extent and limitations of the duties, responsibilities and authority of CONSULTANT as assigned in said Standard General Conditions shall not be modified, except to the extent provided hereinafter and except as CONSULTANT may otherwise agree in writing. All of OWNER's instructions to Contractor(s) will be issued through CONSULTANT who will have authority to act on behalf of OWNER to the extent provided in said Standard General Conditions except as otherwise provided in writing.

1.6.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:

1.6.2.1 CONSULTANT shall make up to 30 8-hr visits (including travel time from Green Bay, time onsite, and reporting) to the site at intervals appropriate to the various stages of construction as CONSULTANT deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. Based on information obtained during such visits and on such observations, CONSULTANT shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and CONSULTANT shall keep OWNER informed of the progress of the work. CONSULTANT shall prepare a field report for each site visit and file these reports with the OWNER, Contractor, and WDNR.

1.6.2.2 The purpose of CONSULTANT's visits to the site will be to enable CONSULTANT to better carry out the duties and responsibilities assigned to and undertaken by CONSULTANT during the Construction Phase, and, in addition, by exercise of CONSULTANT's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). On the other hand, CONSULTANT shall not, during such visits or as a result of such observations of

Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, CONSULTANT can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

1.6.3 Defective Work. During such visits and on the basis of such observations, CONSULTANT may disapprove of or reject Contractor(s)' work while it is in progress if CONSULTANT believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.

1.6.4 Interpretations and Clarifications. CONSULTANT shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare work directive changes and change orders as required.

1.6.5 Shop Drawings. CONSULTANT shall review (and take other appropriate action in respect of) Shop Drawings (as that term is defined in the aforesaid Standard General Conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

1.6.6 Substitutes. CONSULTANT shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s), but subject to the provision of paragraph 2.2.2.

1.6.7 Inspections and Tests. CONSULTANT shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents).

1.6.8 Disputes Between OWNER and Contractor. CONSULTANT shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder and make decisions on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. CONSULTANT shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.6.9 Applications for Payment. Based on CONSULTANT's on-site observations as an experienced and qualified design professional and on review of applications for payment and the accompanying data and schedules:

1.6.9.1 CONSULTANT shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of CONSULTANT's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation). In the case of unit price work, CONSULTANT's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Contract Documents).

1.6.9.2 By recommending any payment CONSULTANT will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by CONSULTANT to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to CONSULTANT in this Agreement and the Contract Documents. CONSULTANT's review of Contractor(s)' work for the purposes of recommending payment will not impose on CONSULTANT responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on CONSULTANT to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

1.6.10 Contractor(s)' Completion Documents. CONSULTANT shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Contract Documents); and shall transmit them to OWNER with written comments.

1.6.11 Inspections. CONSULTANT shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that CONSULTANT may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.6.9.2.

1.6.12 Limitation of Responsibilities. CONSULTANT shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except CONSULTANT's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work; however, nothing contained in paragraphs 1.6.1 thru 1.6.11 inclusive, shall be construed to release CONSULTANT from liability for failure to properly perform duties and responsibilities assumed by CONSULTANT in the Contract Documents.

1.6.13 Weekly Meetings. Consultant shall organize and attend weekly virtual meetings with OWNER and Contractor during Construction to keep informed of project progress and answer questions.

1.7 Post-Construction Phase

During the Post-Construction Phase, CONSULTANT shall:

1.7.1 Prepare a set of reproducible record prints of Drawings showing those changes made during the construction process, based on the marked-up prints, drawings and other data furnished by Contractor(s) to CONSULTANT and which CONSULTANT considers significant. In that record drawings are based on information provided by others, CONSULTANT cannot and does not warrant their accuracy. File the record drawings with the WDNR.

1.7.2 Assist OWNER with obtaining reimbursement from the WDNR Municipal Dam Grant program by completing the grant reimbursement form using information (receipts and invoices) provided to CONSULTANT by OWNER.

1.7.3 Prepare and submit to the WDNR a letter of conformance to design intent (presuming appropriate) stating that the Contractor completed construction acceptably to the requirements set forth in the approved Drawings and Specifications for the project.

ARTICLE 2 - ADDITIONAL SERVICES

2.1 Services Requiring Authorization in Advance

If authorized in writing by OWNER, CONSULTANT shall furnish or obtain from others Additional Services as provided below. These services are not included as part of Basic Services and will be paid for by OWNER as indicated in Attachment C.

2.1.1 Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effect on the design requirements of the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

2.1.2 Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by OWNER.

2.1.3 Services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond CONSULTANT's control.

2.1.4 Providing renderings or models for OWNER's use.

2.1.5 Preparing documents for alternate bids requested by OWNER for Contractor(s)' work which is not executed or documents for out-of-sequence work.

2.1.6 Investigations and studies involving, but not limited to, detailed consideration of operations, maintenance and overhead expenses; providing value engineering during the course of design; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing and assisting OWNER in obtaining process licensing; detailed quantity surveys of material, equipment and labor; and audits or inventories required in connection with construction performed by OWNER.

2.1.7 Furnishing services of independent professional associates and subconsultants for other than Basic Services (which include, but are not limited to, customary civil, structural, mechanical and electrical engineering and customary architectural design incidental thereto); and providing data or services of the types described in paragraph 3.4 when OWNER employs CONSULTANT to provide such data or services in lieu of furnishing the same in accordance with paragraph 3.4.

2.1.8 Services resulting from the award of more separate prime contracts for construction, materials or equipment for the Project than are contemplated or if CONSULTANT has been required to prepare Contract Documents on the assumption that more than one prime contract will be awarded for construction, materials and equipment, but only one prime contract is awarded for construction, materials and equipment for the Project, services attributable to the preparation of contract documentation that was rendered unusable and any revisions or additions to contract documentation used that was necessitated by the award of only one prime contract.

2.1.9 Services during out-of-town travel required of CONSULTANT other than visits to the site or OWNER's office as required by Basic Services.

2.1.10 Assistance in connection with bid protests, rebidding or renegotiating contracts for construction, materials, equipment or services, except when such assistance is required to complete services called for in Attachment D, paragraph 6.2.2.5.

2.1.11 Providing property surveys, beyond those included in Basic Services, or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.12 Preparation of operating, maintenance and staffing manuals to supplement Basic Services.

2.1.13 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project (except for assistance in consultations which is included as part of Basic Services under paragraph 1.4.2).

2.1.14 Assisting OWNER with obtaining from the Federal Emergency Management Agency (FEMA) a Conditional Letter of Map Revision (CLOMR) and/or a Letter of Map Revision (LOMR) for the project.

2.1.15 Preparing an updated Inspection, Operation, and Maintenance Plan (IOMP), Emergency Action Plan (EAP), and/or a Dam Failure Analysis (DFA) for the dam.

2.1.16 Completing a wetland delineation at the project site.

2.1.17 Designing a deep foundation system to support proposed works.

2.1.18 An updated hydrology study for the Mullet River to compute design flood inflows.

2.1.19 Additional services in connection with the Project, including services which are to be furnished by OWNER as listed below, and services not otherwise provided for in this Agreement.

2.2 Required Additional Services

When required by the Contract Documents in circumstances beyond CONSULTANT's control, CONSULTANT shall furnish or obtain from others, as circumstances require during construction and without waiting for specific authorization from OWNER, Additional Services of the types listed in paragraphs 2.2.1 through 2.2.6, inclusive. These services are not included as part of Basic Services. CONSULTANT shall advise OWNER promptly after starting any such Additional Services which will be paid for by OWNER as indicated in Attachment C.

2.2.1 Services in connection with work change directives and change orders to reflect changes requested by OWNER if the resulting change in compensation for Basic Services is not commensurate with the additional services rendered.

2.2.2 Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitutions proposed by Contractor(s); and services after the award of each contract in evaluating and determining the acceptability of an unreasonable or excessive number of substitutions proposed by Contractor.

2.2.3 Services resulting from significant delays, changes or price increases occurring as a direct or indirect result of material, equipment or energy shortages.

2.2.4 Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) a significant amount of defective or neglected work of any Contractor, (3) acceleration of the progress schedule involving services beyond normal working hours, and (4) default by any Contractor.

2.2.5 Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Project by OWNER prior to Substantial Completion.

2.2.6 Evaluating an unreasonable or extensive number of claims submitted by Contractor(s) or others in connection with the work.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

3.1 Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to CONSULTANT's services for the Project.

3.2 Provide all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the Project.

3.3 Place at CONSULTANT's disposal all available pertinent information including previous reports and any other data relative to design or construction of the Project.

3.4 Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement. This includes coordinating with the landowner of the parking lot adjacent to the upstream west side of the dam to gain permission to complete a soil boring.

3.5 Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by CONSULTANT, obtain advice of an attorney, insurance counselor, financial/municipal advisor, and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of CONSULTANT.

3.6 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

3.7 Recognizing and acknowledging that CONSULTANT's services and expertise do not include the following services, provide, as required for the Project:

3.7.1 Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.

3.7.2 Legal services with regard to issues pertaining to the Project as OWNER requires, Contractor(s) raises, or CONSULTANT reasonably requests.

3.7.3 Such auditing services as OWNER requires to ascertain how or for what purpose any Contractor has used the money paid.

3.8 If OWNER designates a person to represent OWNER at the site who is not CONSULTANT or CONSULTANT's agent or employee, the duties, responsibilities and limitations of authority of such other person and the affect thereof on the duties and responsibilities of CONSULTANT and the Resident Project Representative (and any assistants) will be set forth in an exhibit that is to be identified, attached to and made a part of this Agreement before such services begin.

3.9 If more than one prime contract is to be awarded for construction, materials, equipment and services for the entire Project, designate a person or organization to have authority and responsibility for coordinating the activities among the various prime contractors.

3.10 Furnish to CONSULTANT data or estimated figures as to OWNER's anticipated costs for services to be provided by others for OWNER (such as services pursuant to paragraphs 3.5 through 3.9, inclusive and other costs of the types referred to in paragraph 1.3.7) so that CONSULTANT may make the necessary findings to support opinions of probable Total Project Costs.

3.11 Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings and substantial completion inspections and final payment inspections.

3.12 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of a hazardous environmental condition or any other development that affects the scope or timing of CONSULTANT's services, any defect or nonconformance in CONSULTANT's services, or any defect or nonconformance in the work of any Contractor.

3.13 Furnish, or direct CONSULTANT to provide, Additional Services as stipulated in paragraph 2.1 or other services as required.

3.14 Bear all costs incident to compliance with the requirements of Article 3.

ATTACHMENT B - PERIOD OF SERVICES

This is an attachment to the Agreement dated March 7, 2024 between City of Plymouth (OWNER) and Ayres Associates Inc. (CONSULTANT).

ARTICLE 4 - PERIOD OF SERVICES

4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project through completion of the Construction Phase. CONSULTANT's obligation to render services hereunder will extend for a period which may reasonably be required for the design, award of contracts, construction, and initial operation of the Project including extra work and required extensions thereto. If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided below and if such dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment.

4.2 The services called for in the Study Phase will be completed within 90 days after written authorization to proceed which will be given by OWNER within thirty days after CONSULTANT has signed this Agreement. This schedule assumes that geotechnical field services (i.e., drilling) and the title searches occur within 60 days of authorization to proceed. The timing of these subcontracted services is beyond CONSULTANT's control.

4.3 After acceptance by OWNER of the Study Phase documents indicating any specific modifications or changes in the general scope, extent or character of the Project desired by OWNER, and upon written authorization from OWNER, CONSULTANT shall proceed with the performance of the services called for in the Preliminary Design Phase, and shall submit preliminary design documents and a revised opinion of probable Total Project Costs within 120 days.

4.4 After acceptance by OWNER of the Preliminary Design Phase documents and revised opinion of probable Total Project Costs, indicating any specific modifications or changes in the general scope, extent or character of the Project desired by OWNER, and upon written authorization from OWNER, CONSULTANT shall proceed with the performance of the services called for in the Final Design Phase; and shall submit WDNR permit applications (Ch. 31 and drawdown) and deliver to OWNER final Drawings and Specifications and a revised opinion of probable Total Project Costs for all work of Contractor(s) on the Project within 120 days.

4.5 CONSULTANT's services under the Study Phase, Preliminary Design Phase and Final Design Phase shall each be considered complete at the earlier of (1) the date when the submissions for that phase have been accepted by OWNER or (2) thirty days after the date when such submissions are delivered to OWNER for final acceptance, plus in each case such additional time as may be considered reasonable for obtaining approval of governmental authorities having jurisdiction to approve the design of the Project.

4.6 After acceptance by OWNER of the CONSULTANT's Drawings, Specifications and other Final Design Phase documentation including the most recent opinion of probable Total Project Costs and upon written authorization to proceed, CONSULTANT shall proceed with performance of the services called for in the Bidding or Negotiating Phase. This Phase shall terminate and the services to be rendered thereunder shall be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective Contractor(s) (except as may otherwise be required to complete the services called for in Attachment D, paragraph 6.2.2.5).

4.7 The Construction Phase will commence with the execution of the first prime contract to be executed for the work of the Project or any part thereof, and will terminate upon written recommendation by CONSULTANT of final payment on the last prime contract to be completed. Construction Phase services

may be rendered at different times in respect of separate prime contracts if the Project involves more than one prime contract.

4.8 The Post-Construction Phase will commence during the Construction Phase and will terminate one year after the date of Substantial Completion of the last prime contract for construction, materials and equipment on which substantial completion is achieved.

4.9 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably.

4.10 If OWNER fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, or if the Construction Phase has not commenced within 540 calendar days (plus such additional time as may be required to complete services under Attachment D, paragraph 6.2.2.5) after completion of Final Design Phase, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement.

4.11 OWNER shall be liable for all costs and damages incurred by CONSULTANT for delays caused in whole or in part by OWNER's interference with CONSULTANT's ability to provide services, including, but not limited to, OWNER's failure to provide specified facilities or information, or if CONSULTANT's services are extended by OWNER's actions or inactions for more than ninety days. OWNER agrees to indemnify and hold CONSULTANT harmless for any delays caused by OWNER. If delays are caused by unpredictable occurrences including, without limitation, terrorism, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of material or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency, the costs for services and schedule commitments shall be subject to change.

4.12 In the event that the work designed or specified by CONSULTANT is to be furnished or performed under more than one prime contract, or if CONSULTANT's services are to be separately sequenced with the work of one or more prime contractors (such as in the case of fast-tracking), OWNER and CONSULTANT shall, prior to commencement of the Final Design Phase, develop a schedule for performance of CONSULTANT's services during the Final Design, Bidding or Negotiating and Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate contracts. This schedule is to be prepared whether or not the work under such contracts is to proceed concurrently and is to be included in this Attachment B and the provisions of paragraphs 4.4 through 4.10 inclusive, will be modified accordingly.

ATTACHMENT C - COMPENSATION AND PAYMENTS

This is an attachment to the Agreement dated March 7, 2024 between City of Plymouth (OWNER) and Ayres Associates Inc. (CONSULTANT).

ARTICLE 5 - COMPENSATION AND PAYMENTS

5.1 Compensation for Services and Expenses

5.1.1 Basic Services. OWNER shall pay CONSULTANT for Basic Services set forth in Attachment A as follows:

5.1.1.1 An amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses.

5.1.1.2 CONSULTANT's Reimbursable Expenses Schedule and Standard Hourly Rates Schedule are attached to this Attachment C as Appendices 1 and 2, respectively.

5.1.1.3 The total compensation for services under paragraph 5.1.1 is estimated to be \$340,000 based on the following assumed distribution of compensation:

a. Study Phase	\$34,700
b. Preliminary Design Phase	\$55,800
c. Final Design Phase	\$143,900
d. Bidding or Negotiating Phase	\$15,300
e. Construction Phase	\$83,000
e. Post-Construction Phase	\$7,300

5.1.1.4 CONSULTANT may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.

5.1.1.5 The total estimated compensation for CONSULTANT's services included in the breakdown by phases as noted herein incorporates all labor, overhead, profit, and Internal Reimbursable Expenses.

5.1.2 Additional Services. OWNER shall pay CONSULTANT for Additional Services, if any, as follows:

5.1.2.1 For services of CONSULTANT's employees engaged directly on the Project pursuant to Attachment A, paragraph 2.1 or 2.2 (except for services as a consultant or witness under Attachment A, paragraph 2.1.13), an amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses.

5.1.3 Reimbursable Expenses. OWNER shall pay CONSULTANT for all Reimbursable Expenses incurred in connection with services as follows:

5.1.3.1 For Internal Reimbursable Expenses. An amount equal to the Project-related internal Reimbursable Expenses actually incurred or allocated by CONSULTANT based on the rates set forth in Appendix 1 to this Attachment C multiplied by a factor of 1.10.

5.1.3.2 For External Reimbursable Expenses. An amount equal to invoiced external Reimbursable Expenses allocable to the Project multiplied by a factor of 1.10. Estimated external

Reimbursable Expenses for this project (including 1.10 factor) are provided as follows. These amounts will not be exceeded without receiving OWNER's prior authorization:

a. Terracon Consultants Inc.	\$26,000
b. Pace Analytical	\$4,000
c. WDNR Permit Application Fees	\$600
d. Dominion Title	\$1,800

5.1.4 Amounts Billed. The amounts billed for CONSULTANT's services will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants.

5.1.5 Annual Adjustments. The Standard Hourly Rates Schedule will be adjusted annually (as of January) and the Reimbursable Expenses Schedule will be adjusted annually (as of May) to reflect equitable changes in the compensation payable to CONSULTANT.

5.1.6 Other Provisions Concerning Compensation

5.1.6.1 Charges of CONSULTANT's Independent Professional Associates and Subconsultants. Whenever CONSULTANT is entitled to compensation for the charges of CONSULTANT's independent professional associates and subconsultants, those charges shall be the amounts billed to CONSULTANT times a factor of 1.10.

5.1.6.2 Factors. The factors for internal and external Reimbursable Expenses and CONSULTANT's independent professional associates and subconsultants include CONSULTANT's overhead and profit associated with CONSULTANT's responsibility for the administration of such services and costs.

5.1.6.3 Records. Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices. To the extent necessary to verify CONSULTANT's charges and upon OWNER's timely request, CONSULTANT shall make copies of such records available to OWNER at cost.

5.2 Payments

5.2.1 Times of Payments. CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered and for Reimbursable Expenses incurred. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.2.2 Failure to Pay. If OWNER fails to make any payment due CONSULTANT for services and expenses within thirty days after receipt of CONSULTANT's invoices, the amounts due CONSULTANT will be increased at the rate of 1-1/2% per month (18% A.P.R.), or the maximum rate of interest permitted by law, if less, from said thirtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses.

5.2.3 Payments Upon Termination. In the event of termination by OWNER under Attachment D, paragraph 7.5, CONSULTANT will be entitled to invoice OWNER and to receive full payment for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination. In the event of termination by OWNER for convenience or by CONSULTANT for cause, CONSULTANT also shall be entitled to invoice OWNER and to payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with CONSULTANT's independent professional associates and subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in this Attachment C.

5.2.4 Payments for Taxes Assessed on Services. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to the compensation as determined above.

5.2.5 Deductions or Offsets. No deductions or offsets shall be made from CONSULTANT's compensation or expenses on account of any setoffs or back charges.

5.3 Definitions

5.3.1 Reimbursable Expenses. Reimbursable Expenses mean the actual expenses incurred by CONSULTANT, directly or indirectly in connection with the Project, such as expenses for: transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and mobile phone charges; facsimile transmissions; expenses incurred for computer time, survey and testing instruments, and other highly specialized equipment; and reproduction of reports, Drawings, Specifications, Bidding Documents, and similar Project-related items.



Reimbursable Expense Schedule (Revised May 7, 2023)

Policy: It's the policy of Ayres Associates that costs associated with equipment and supplies identified as having been used on a specific project be charged to that project and not to general overhead. All equipment rates are based on actual costs and are reviewed/updated annually.

Company-Owned Equipment

ENVIRONMENTAL MONITORING, SAMPLING, TESTING:

FID/PID/OVA	\$175.00	Day
FLOW 3D Model Processing	\$0.60	Core hour
Flowmeter	\$220.00	Month
Groundwater Sampling	\$11.65	Sample
Nuclear Density	\$75.40	Day
Peristaltic Pump	\$63.00	Day
Soil Sampling	\$6.60	Sample
Temp/pH Conductivity Meter	\$8.35	Day
Water Level Meter	\$12.00	Day

CONSTRUCTION TESTING AND SAMPLING:

Concrete/Testing Equipment	\$95.00	Day
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PHOTOGRAMMETRIC AND SURVEYING:

Digital Photogrammetric Workstation	\$8.85	Hour
Drone	\$135.00	Day
GPS	\$72.40	Day
High Precision Digital Level	\$25.35	Day
Laser/Automatic Level	\$38.65	Day
Total Station (Robotic)	\$110.00	Day
TX8 HD LiDAR System	\$655.00	Day
360 Camera	29.90	Day

STRUCTURAL ABOVE/UNDER WATER INSPECTION:

Air Tank	\$13.75	Tank
NDT/Testing Equipment	\$380.00	Day
Resistograph	\$320.00	Day



SUBSURFACE UTILITY EQUIPMENT:

Hammer Drill & Accessories	\$40.00	Day
RD Electronic Locating Device	\$110.00	Day
RD Ground Penetrating Radar	\$150.00	Day
VAC Truck	\$1080.00	Day

TRAFFIC DATA COLLECTION:

Miovision Scout VCU	\$48.30	Day
Traffic Counter	\$62.20	Day

TRANSPORTATION:

All-Terrain Utility Vehicle (ATV/UTV)	\$235.00	Day
Boat/Motor/Trailer	\$465.00	Day
Company Trucks	\$1.15	Mile
Personal Auto	Current IRS Rate	

Rented Equipment

Employee-owned Dive Gear	\$15.00	Day
Employee-owned Wet Suit	\$10.00	Day
Rental Bucket Lift Truck	\$800.00	Day



2024 FEE SCHEDULE

Billing Category	(\$)
Principal	\$ 240.00
Senior Project Manager	\$ 210.00
Project Manager II	\$ 190.00
Project Manager I	\$ 160.00
Senior Professional IV	\$ 220.00
Senior Professional III	\$ 200.00
Senior Professional II	\$ 185.00
Senior Professional I	\$ 170.00
Professional IV	\$ 160.00
Professional III	\$ 150.00
Professional II	\$ 140.00
Professional I	\$ 125.00
Engineering Technician	\$ 90.00
Senior Designer	\$ 145.00
SUE/Survey Lead	\$ 140.00
SUE/Survey Technician	\$ 110.00
Field Technician	\$ 85.00
Project Administrator	\$ 120.00
Administrative Assistant	\$ 90.00

DIRECT PROJECT CHARGES

Actual costs incurred. Includes subcontractors, analytical services, printing/graphic services, freight and courier services and use of outside vendors for supplies and materials.

ASSOCIATED PROJECT CHARGES

Associated Project Costs (APC) based on labor fees.....4.85%
 APC includes PPE, construction monitoring software, in-house supplies, telecommunications charges, postage (excluding freight costs and courier service), project specific materials and/or small equipment needed, and routine in-house reproduction. Printing and large volume reproduction costs will be invoiced as an outside service.

OTHER COSTS

Ayres Reimbursable Expense Schedule for company owned equipment, vehicles, and software is attached. In addition, reasonable employee's expenses, including meals and lodging incurred during authorized travel, are billed at actual cost or the current CONUS per diem rate. Automobile rental and airfare costs will be invoiced at actual cost.

An administration fee of ten (10) percent will be applied on all direct charges (including subcontractors, travel, direct costs, and service providers).

ATTACHMENT D - TERMS AND CONDITIONS

This is an attachment to the Agreement dated March 7, 2024 between City of Plymouth (OWNER) and Ayres Associates Inc. (CONSULTANT).

ARTICLE 6 - CONSTRUCTION COST AND OPINIONS OF COST

6.1 Construction Cost

The construction cost of the entire Project (herein referred to as "Construction Cost") means the total cost to OWNER of those portions of the entire project designed and specified by CONSULTANT, but it will not include CONSULTANT's compensation and expenses, the cost of land, rights-of-way, or compensation for or damages to, properties unless this Agreement so specifies, nor will it include OWNER's legal, accounting, insurance counseling or auditing services, or interest and financing charges incurred in connection with the Project or the cost of other services to be provided by others to OWNER pursuant to Attachment A, paragraphs 3.7 through 3.11, inclusive. (Construction Cost is one of the items comprising Total Project Costs which is defined in Attachment A, paragraph 1.3.7.)

6.2 Opinions of Probable Cost

6.2.1 Because CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, CONSULTANT's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of CONSULTANT's experience, qualifications and judgment as an experienced and qualified professional, familiar with the construction industry; but CONSULTANT cannot and does not guarantee that proposals, bids or actual Project or Construction Costs will not vary from opinions of probable cost. If prior to the Bidding or Negotiating Phase OWNER wishes greater assurance as to Total Project or Construction Costs, OWNER shall employ an independent cost estimator as provided in Attachment A.

ARTICLE 7 - GENERAL CONSIDERATIONS

7.1 Standard of Performance

The standard of care for all professional services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. CONSULTANT does not make any warranty or guarantee, expressed or implied, nor is this Agreement or contract subject to the provisions of any uniform commercial code. Similarly, CONSULTANT will not accept those terms and conditions offered by OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

7.2 Reuse of Documents

All documents including Drawings and Specifications prepared or furnished by CONSULTANT (and independent professional associates and subconsultants) pursuant to this Agreement are instruments of service and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. OWNER may make and retain copies for information and reference in connection with use and occupancy of the Project by OWNER and others; however, such documents are not

intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to CONSULTANT, or to independent professional associates or subconsultants, and OWNER shall indemnify and hold harmless CONSULTANT and independent professional associates and subconsultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by OWNER and CONSULTANT.

7.3 Electronic Files

7.3.1 OWNER and CONSULTANT agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this Agreement is executed and listed elsewhere. Any changes to the electronic specifications by either OWNER or CONSULTANT are subject to review and acceptance by the other party. Additional services by CONSULTANT made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

7.3.2 Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

7.3.3 OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by CONSULTANT and electronic files, the hard-copy documents shall govern.

7.4 Insurance

CONSULTANT shall procure and maintain insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom. Requirements for insurance are amended and supplemented as indicated in Attachment E.

7.5 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

7.6 Controlling Law

This Agreement is to be governed by the law of the place of business of CONSULTANT at the address hereinbefore stated.

7.7 Successors and Assigns

7.7.1 OWNER and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and CONSULTANT (and to the extent permitted by paragraph 7.7.2 the assigns of OWNER and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

7.7.2 Neither OWNER nor CONSULTANT shall assign, sublet or transfer any rights under or interest in this Agreement (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent professional associates and subconsultants as CONSULTANT may deem appropriate to assist in the performance of services hereunder.

7.7.3 Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and CONSULTANT and not for the benefit of any other party.

7.8 Dispute Resolution

7.8.1 Negotiation. OWNER and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the dispute resolution provision below or other provisions of this Agreement, or under law.

7.8.2 Mediation. If direct negotiations fail, OWNER and CONSULTANT agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this Agreement prior to exercising other rights under law.

7.9 Exclusion of Special, Indirect, Consequential, and Liquidated Damages

CONSULTANT shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this Agreement.

7.10 Betterment

If, due to CONSULTANT's negligence, a required item or component of the project is omitted from the construction documents, CONSULTANT's liability shall be limited to the reasonable cost of correction of the construction, less what OWNER's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that CONSULTANT will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

7.11 Limitation of Professional Liability

OWNER agrees to limit CONSULTANT's professional liability for any and all claims for loss, damage or injury, including but not limited to, claims for negligence, professional errors or omissions, strict liability, and breach of contract or warranty, to an amount of \$50,000.00 or CONSULTANT's fee, whichever is greater. In the event that OWNER does not wish to limit CONSULTANT's professional liability to this sum, CONSULTANT agrees to raise the limitation of liability to a sum not to exceed \$1,000,000.00 for increased consideration of ten percent (10%) of the total fee or \$500.00, whichever is greater, upon receiving OWNER's written request prior to the start of CONSULTANT's services.

ATTACHMENT E - INSURANCE

This is an attachment to the Agreement dated March 7, 2024 between City of Plymouth (OWNER) and Ayres Associates Inc. (CONSULTANT).

ARTICLE 8 - INSURANCE

8.1 Workers' Compensation

Workers' Compensation insurance covering the CONSULTANT for any and all claims which may arise against the CONSULTANT because of Workers' Compensation and Occupational Disease Acts shall be carried. The Employer's Liability Section shall have limits of not less than the following:

Each Accident:	\$	100,000
Disease, Policy Limit:	\$	500,000
Disease, Each Employee:	\$	100,000

8.2 Commercial General Liability

Commercial General Liability insurance protecting the CONSULTANT against any and all general liability claims which may arise in the course of performance of this Agreement shall be carried. The limits of liability shall not be less than the following:

General Aggregate:	\$	1,000,000
Products-Completed Operations Aggregate:	\$	1,000,000
Personal and Advertising Injury:	\$	1,000,000
Each Occurrence:	\$	1,000,000

Property damage liability coverage shall not exclude explosion, collapse, and underground perils if CONSULTANT is engaged in these activities.

Commercial General Liability coverage shall also protect the CONSULTANT for the same limits of liability for claims which may arise because of the indemnity or contractual liability agreement contained within this Agreement.

8.3 Business Automobile Liability

Business Automobile Liability insurance including Owned, Non-Owned, and Hired vehicles shall be carried with a limit of not less than the following:

Bodily Injury and Property Damage, Combined Single Limit:	\$	1,000,000
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8.4 Umbrella Excess Liability

Excess liability insurance (umbrella form) over underlying Employer's Liability, Commercial General Liability, and Business Automobile Liability shall be carried. The limits of liability shall be not less than the following:

Each Occurrence:	\$	1,000,000
Aggregate:	\$	1,000,000

8.5 Professional Liability (Errors and Omissions)

Professional Liability insurance protecting the CONSULTANT against Professional Liability claims which may arise in the course of this Agreement shall be carried. The limits of liability shall be not less than the following:

Each Claim:	\$	1,000,000
Aggregate:	\$	1,000,000

8.6 Valuable Papers

During the life of this Agreement, the CONSULTANT shall maintain in force Valuable Papers and Records insurance in an amount equal to the maximum exposure to loss of written, printed, or otherwise inscribed documents and records, including books, maps, films, drawings, abstracts, deeds, mortgages, and manuscripts as shall be required and/or produced in the completion of this Agreement by the CONSULTANT.

City of Plymouth
128 Smith St. - P.O. Box 107
Plymouth, WI 53073-0107



Telephone: (920) 893-3745
Facsimile: (920) 893-0183
Web Site: plymouthgov.com

DATE: March 7, 2024
TO: Mayor and Common Council
FROM: Cathy Austin, Director of Public Works
RE: **2024 Street Project: Forest Avenue: North Street to N Milwaukee Street**

On March 6, 2024 the City of Plymouth opened bids for the 2024 Street Project. We received 6 bids. See attached for the bid results. Low bidder was DeGroot, Inc.

The scope of the project includes new watermain with water lateral replacement from the watermain to the curb stop, sanitary sewer main replacement, storm sewer inlet replacements, full curb and gutter replacement, repair of hazardous sidewalk, sidewalk handicap ramp replacements, and asphalt road paving.

The City also received the attach agreement for Construction Management (i.e. on-site inspection) and Survey Staking from Kapur & Associates.

Funding

The 2024 Capital Plan allocated \$575,000 from the City Capital Improvement Budget and \$500,000 from Utility Capital Improvement Budget.

Breakdown of Funding

Forest Avenue Construction: DeGroot Inc.,

City Share: \$404,404.31
Utility Share: \$507,471.06

Inspection and Staking Service: Kapur & Associates

City Share: \$44,130.00
Utility Share: \$42,900.00

Water and Sanitary Utility reserve funds of approximately \$50,371 will be used in addition to the dollars allocated in the Utility Capital Improvement Plan. No reserves from the City budget are needed.

Recommendation

To award the 2024 Street Project to DeGroot, Inc in the amount of \$911,875.37 and approve the professional service agreements with Kapur & Associates, Inc for a total of \$87,030.00

March 7, 2024

Council Members
City of Plymouth
128 Smith Street
Plymouth, WI 53073

Re: 2024 Street Program
Forest Avenue
City of Plymouth

Dear Council Members:

Bids were received on March 6, 2024 at 11:00AM from six (6) Contractors to complete the 2024 Street Program project as detailed in the plans and specifications prepared by our office.

The low bid is in the amount of \$911,875.37, as submitted by De Groot, Inc. Our engineer's estimate is \$1,119,225.00 for this work. The bid is approximately 20% below our estimate. De Groot, Inc. is capable of completing this project as specified.

Therefore, I recommend that the City of Plymouth award the bid to De Groot, Inc.

I have included a bid tabulation of all bidders and engineers estimate for your records. Should you have any comments or need additional information, please feel free to call me at (414) 751-7200.

Sincerely,

KAPUR

A handwritten signature in black ink, appearing to read "Aaron Groh".

Aaron Groh, P.E.
Associate/Milwaukee Municipal Manager
Enclosure(s)



2024 Street Program Forest Avenue (#8972837)

Owner: City of Plymouth

Solicitor: Kapur

03/06/2024 11:00 AM CST

Item Code	Item Description	UofM	Quantity	Engineer Estimate		DE GROOT, INC.		Jossart Brothers, Inc.		PTS Contractors, Inc		korff plumbing LLC		Buteyn-Peterson		Vinton Construction	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
204.01	Removing Concrete Pavement	SY	3000	\$8.00	\$24,000.00	\$2.53	\$7,590.00	\$2.10	\$6,300.00	\$2.05	\$6,150.00	\$3.85	\$11,550.00	\$2.50	\$7,500.00	\$2.00	\$6,000.00
204.015	Removing Curb & Gutter	LF	2750	\$5.00	\$13,750.00	\$1.52	\$4,180.00	\$0.01	\$27.50	\$0.01	\$27.50	\$3.85	\$10,587.50	\$3.50	\$9,625.00	\$0.01	\$27.50
204.0155	Removing Concrete Sidewalk	SY	550	\$6.00	\$3,300.00	\$8.08	\$4,444.00	\$7.40	\$4,070.00	\$7.40	\$4,070.00	\$3.20	\$1,760.00	\$10.00	\$5,500.00	\$7.20	\$3,960.00
205.01	Excavation Common	CY	2500	\$20.00	\$50,000.00	\$15.50	\$38,750.00	\$25.20	\$63,000.00	\$25.15	\$62,875.00	\$10.50	\$26,250.00	\$21.00	\$52,500.00	\$24.46	\$61,150.00
205.01.	Excavation Common - EBS - Undistributed	CY	320	\$20.00	\$6,400.00	\$15.15	\$4,848.00	\$20.20	\$6,464.00	\$20.15	\$6,448.00	\$15.00	\$4,800.00	\$21.00	\$6,720.00	\$19.60	\$6,272.00
305.012	Base Aggregate Dense 1 1/4-Inch	TON	4000	\$22.00	\$88,000.00	\$15.15	\$60,600.00	\$16.10	\$64,400.00	\$16.10	\$64,400.00	\$15.80	\$63,200.00	\$14.00	\$56,000.00	\$15.65	\$62,600.00
311.011	Breaker Run - Undistributed	TON	670	\$25.00	\$16,750.00	\$18.18	\$12,180.60	\$13.00	\$8,710.00	\$13.00	\$8,710.00	\$18.72	\$12,542.40	\$15.00	\$10,050.00	\$12.65	\$8,475.50
416.016	Concrete Driveway 6-Inch	SY	470	\$70.00	\$32,900.00	\$88.00	\$41,360.00	\$68.00	\$31,960.00	\$68.00	\$31,960.00	\$66.00	\$31,020.00	\$66.00	\$31,020.00	\$67.00	\$31,490.00
460.6223	HMA Pavement 3 MT 58-28 S	TON	590	\$90.00	\$53,100.00	\$86.24	\$50,881.60	\$85.40	\$50,386.00	\$78.25	\$46,167.50	\$83.00	\$48,970.00	\$76.00	\$44,840.00	\$76.00	\$44,840.00
460.6224	HMA Pavement 4 MT 58-28 S	TON	460	\$95.00	\$43,700.00	\$83.33	\$38,331.80	\$82.50	\$37,950.00	\$80.30	\$36,938.00	\$81.00	\$37,260.00	\$78.00	\$35,880.00	\$78.00	\$35,880.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	2775	\$25.00	\$69,375.00	\$18.00	\$49,950.00	\$17.80	\$49,395.00	\$17.80	\$49,395.00	\$18.00	\$49,950.00	\$17.30	\$48,007.50	\$17.30	\$48,007.50
602.0405	Concrete Sidewalk 4-Inch	SF	4500	\$9.00	\$40,500.00	\$8.90	\$40,050.00	\$7.00	\$31,500.00	\$7.00	\$31,500.00	\$7.00	\$31,500.00	\$6.80	\$30,600.00	\$7.00	\$31,500.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	60	\$40.00	\$2,400.00	\$36.41	\$2,184.60	\$36.00	\$2,160.00	\$36.00	\$2,160.00	\$35.00	\$2,100.00	\$35.00	\$2,100.00	\$35.00	\$2,100.00
608.0512	Storm Sewer Pipe Reinforced Concrete Class V 12-Inch	LF	35	\$100.00	\$3,500.00	\$110.03	\$3,851.05	\$100.00	\$3,500.00	\$120.00	\$4,200.00	\$105.00	\$3,675.00	\$115.00	\$4,025.00	\$139.00	\$4,865.00
611.2004	Manholes 4-FT Diameter	EACH	1	\$5,000.00	\$5,000.00	\$5,506.57	\$5,506.57	\$3,800.00	\$3,800.00	\$2,405.00	\$2,405.00	\$6,500.00	\$6,500.00	\$3,460.00	\$3,460.00	\$4,895.00	\$4,895.00
611.323	Inlet 2x3 - FT	EACH	2	\$3,500.00	\$7,000.00	\$2,703.32	\$5,406.64	\$2,350.00	\$4,700.00	\$1,835.00	\$3,670.00	\$3,200.00	\$6,400.00	\$2,775.00	\$5,550.00	\$2,810.00	\$5,620.00
611.811	Adjusting Manhole Covers	EACH	1	\$700.00	\$700.00	\$959.50	\$959.50	\$500.00	\$500.00	\$495.00	\$495.00	\$450.00	\$450.00	\$1,400.00	\$1,400.00	\$750.00	\$750.00
625.01	Topsoil	SY	2620	\$5.00	\$13,100.00	\$6.11	\$16,008.20	\$6.25	\$16,375.00	\$6.95	\$18,209.00	\$4.15	\$10,873.00	\$8.92	\$23,370.40	\$4.88	\$12,785.60
627.02	Mulching	SY	2620	\$3.00	\$7,860.00	\$0.49	\$1,283.80	\$0.70	\$1,834.00	\$0.95	\$2,489.00	\$0.70	\$1,834.00	\$1.03	\$2,698.60	\$0.90	\$2,358.00
628.7015	Inlet Protection Type C	EACH	5	\$80.00	\$400.00	\$65.65	\$328.25	\$105.00	\$525.00	\$78.00	\$390.00	\$100.00	\$500.00	\$72.92	\$364.60	\$75.00	\$375.00
629.021	Fertilizer Type B	CWT	2	\$90.00	\$180.00	\$101.00	\$202.00	\$93.00	\$186.00	\$82.00	\$164.00	\$90.00	\$180.00	\$145.06	\$290.12	\$80.00	\$160.00
630.014	Seeding Mixture No. 40	LB	190	\$11.00	\$2,090.00	\$13.79	\$2,620.10	\$31.00	\$5,890.00	\$10.40	\$1,976.00	\$30.00	\$5,700.00	\$4.90	\$931.00	\$10.10	\$1,919.00
643.01	Traffic Control	LS	1	\$15,000.00	\$15,000.00	\$6,262.00	\$6,262.00	\$4,000.00	\$4,000.00	\$18,802.00	\$18,802.00	\$27,100.00	\$27,100.00	\$16,500.00	\$16,500.00	\$17,000.00	\$17,000.00
645.022	Geogrid Type SR - Undistributed	SY	960	\$6.00	\$5,760.00	\$3.03	\$2,908.80	\$2.10	\$2,016.00	\$2.05	\$1,968.00	\$2.00	\$1,920.00	\$2.00	\$1,920.00	\$2.00	\$1,920.00
690.015	Sawing Asphalt	LF	260	\$2.50	\$650.00	\$3.03	\$787.80	\$3.00	\$780.00	\$4.00	\$1,040.00	\$2.50	\$650.00	\$3.00	\$780.00	\$2.50	\$650.00
690.025	Sawing Concrete	LF	360	\$3.50	\$1,260.00	\$5.05	\$1,818.00	\$5.00	\$1,800.00	\$5.00	\$1,800.00	\$2.50	\$900.00	\$3.00	\$1,080.00	\$3.00	\$1,080.00
SPV.1000	Hydrant Special	EACH	3	\$7,000.00	\$21,000.00	\$6,157.97	\$18,473.91	\$5,650.00	\$16,950.00	\$5,685.00	\$17,055.00	\$6,300.00	\$18,900.00	\$6,320.00	\$18,960.00	\$6,800.00	\$20,400.00
SPV.1006	PVC Hydrant Lead 6-Inch Special	LF	40	\$150.00	\$6,000.00	\$73.96	\$2,958.40	\$85.00	\$3,400.00	\$106.00	\$4,240.00	\$140.00	\$5,600.00	\$225.00	\$9,000.00	\$104.00	\$4,160.00
SPV.1104	Gate Valve & Valve Box 4-Inch Special	EACH	1	\$2,000.00	\$2,000.00	\$1,752.35	\$1,752.35	\$1,600.00	\$1,600.00	\$1,575.00	\$1,575.00	\$1,800.00	\$1,800.00	\$1,740.00	\$1,740.00	\$3,685.00	\$3,685.00
SPV.1106	Gate Valve & Valve Box 6-Inch Special	EACH	3	\$2,500.00	\$7,500.00	\$2,108.88	\$6,326.64	\$1,950.00	\$5,850.00	\$1,875.00	\$5,625.00	\$2,200.00	\$6,600.00	\$2,025.00	\$6,075.00	\$2,088.00	\$6,264.00
SPV.1108	Gate Valve & Valve Box 8-Inch Special	EACH	2	\$3,000.00	\$6,000.00	\$2,888.60	\$5,777.20	\$2,775.00	\$5,550.00	\$2,605.00	\$5,210.00	\$3,300.00	\$6,600.00	\$2,900.00	\$5,800.00	\$2,910.00	\$5,820.00
SPV.1405	Water Service HDPE Lateral 1-Inch Special	LF	665	\$110.00	\$73,150.00	\$90.32	\$60,062.80	\$104.00	\$69,160.00	\$100.00	\$66,500.00	\$88.00	\$58,520.00	\$133.00	\$88,445.00	\$133.00	\$88,445.00
SPV.1504	PVC Water Main 4-Inch (Granular Backfill) Special	LF	10	\$150.00	\$1,500.00	\$112.62	\$1,126.20	\$110.00	\$1,100.00	\$324.00	\$3,240.00	\$150.00	\$1,500.00	\$205.00	\$2,050.00	\$110.00	\$1,100.00
SPV.1508	PVC Water Main 8-Inch (Granular Backfill) Special	LF	1380	\$140.00	\$193,200.00	\$98.89	\$136,468.20	\$119.00	\$164,220.00	\$114.00	\$157,320.00	\$119.00	\$164,220.00	\$123.00	\$169,740.00	\$134.00	\$184,920.00
SPV.3008	PVC Sanitary Sewer 8-Inch (Granular Backfill) Special	LF	1310	\$110.00	\$144,100.00	\$108.59	\$142,252.90	\$115.00	\$150,650.00	\$118.00	\$154,580.00	\$140.00	\$183,400.00	\$115.00	\$150,650.00	\$170.00	\$222,700.00
SPV.3306	PVC Sanitary Sewer 6-Inch Lateral (Granular Backfill) Special	LF	780	\$130.00	\$101,400.00	\$81.15	\$63,297.00	\$117.00	\$91,260.00	\$111.00	\$86,580.00	\$85.00	\$66,300.00	\$135.00	\$105,300.00	\$134.00	\$104,520.00
SPV.3504	Sanitary Manhole - 4 FT Special	EACH	6	\$5,000.00	\$30,000.00	\$6,233.81	\$37,402.86	\$4,800.00	\$28,800.00	\$4,585.00	\$27,510.00	\$8,500.00	\$51,000.00	\$6,625.00	\$39,750.00	\$6,110.00	\$36,660.00
SPV.3800	Sanitary Manhole Frame and Cover Special	EACH	6	\$1,000.00	\$6,000.00	\$633.27	\$3,799.62	\$600.00	\$3,600.00	\$1,185.00	\$7,110.00	\$1,400.00	\$8,400.00	\$550.00	\$3,300.00	\$910.00	\$5,460.00
SPV.9000	Inlet Frame and Grate Special	EACH	2	\$1,200.00	\$2,400.00	\$836.28	\$1,672.56	\$800.00	\$1,600.00	\$1,060.00	\$2,120.00	\$1,100.00	\$2,200.00	\$725.00	\$1,450.00	\$828.00	\$1,656.00
SPV.9010	Storm Manhole Frame and Cover Special	EACH	1	\$1,500.00	\$1,500.00	\$583.78	\$583.78	\$550.00	\$550.00	\$760.00	\$760.00	\$1,200.00	\$1,200.00	\$500.00	\$500.00	\$578.00	\$578.00
SPV.9300	Manhole Cover Adjusting Ring	EACH	8	\$600.00	\$4,800.00	\$992.83	\$7,942.64	\$1,000.00	\$8,000.00	\$865.00	\$6,920.00	\$450.00	\$3,600.00	\$230.00	\$1,840.00	\$230.00	\$1,840.00
SPV.9400	Core Existing Sanitary Manhole 8-Inch	EACH	1	\$2,000.00	\$2,000.00	\$2,525.00	\$2,525.00	\$1,500.00	\$1,500.00	\$1,665.00	\$1,665.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00
SPV.9500	Temporary Water Main and Services Special	LS	1	\$10,000.00	\$10,000.00	\$16,160.00	\$16,160.00	\$12,000.00	\$12,000.00	\$16,000.00	\$16,000.00	\$18,000.00	\$18,000.00	\$12,700.00	\$12,700.00	\$17,500.00	\$17,500.00
Base Bid Total:					\$1,119,225.00		\$911,875.37		\$968,018.50		\$972,419.00		\$997,211.90		\$1,021,012.22		\$1,104,388.10

PROFESSIONAL SERVICES AGREEMENT

2024 Street Program Forest Avenue City of Plymouth

This Agreement is between City of Plymouth (OWNER) and Kapur & Associates, Inc. (ENGINEER) for professional engineering services for the following purpose:

Provide construction management and survey staking services for the referenced project.

Section A. Description of Work

ENGINEER will provide all construction management and survey duties in accordance with standard practice for municipal construction projects. General duties include oversight of contractor's work and ensuring the project is built in accordance with the plans and specifications.

Section B. Scope of Services

CONSTRUCTION MANAGEMENT SERVICES

- Preconstruction conference
- Survey staking for all utilities and roadway features
- Shop drawing review and approval
- Full-time inspection for the duration of the project
- Review/recommendation to approve contractor pay requests
- Punchlist and project close-out
- As-built drawings

Section C. Schedule

ENGINEER shall perform the Scope of Services and concurrent with an estimated Construction Start Date of April 1, 2024, and Construction Completion Date of August 30, 2024. Assumed 50 working days for Forest Avenue.





Section D. Compensation

In return for the performance of the foregoing obligations, OWNER shall compensate ENGINEER on a time-and-material basis estimated at \$87,030.00. An estimated engineering fee breakdown is attached.

IN WITNESS WHEREOF, the OWNER and ENGINEER have executed this Agreement.

OWNER: City of Plymouth

ENGINEER: Kapur & Associates, Inc.

By: _____

By:  _____

Title: City Engineer/Director of Public Works

Title: Associate/Milwaukee Muni. Manager

Date: _____

Date: March 1, 2024

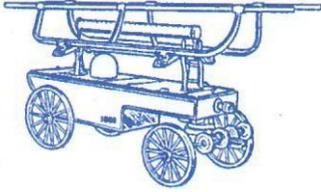


ESTIMATED ENGINEERING FEES
Construction Engineering
2024 Street Program
Forest Avenue
City of Plymouth
March 1, 2024

TASK	Project Manager	Technician III	Project Surveyor	Technician II	One Man Survey Crew	Total Task Cost
	\$185.00	\$125.00	\$160.00	\$110.00	\$150.00	
CONSTRUCTION ENGINEERING						
Administration & Coordination						
Roadway	20					\$3,700.00
Utilities	10					\$1,850.00
Pre-construction Conference						
Roadway	1	1				\$310.00
Utilities	1	1				\$310.00
Inspection						
Roadway		250				\$31,250.00
Utilities		200				\$25,000.00
Staking						
Roadway			12		25	\$5,670.00
Utilities			18		30	\$7,380.00
RFI/Shop Drawing Review						
Roadway		4				\$500.00
Utilities		8				\$1,000.00
Project Closeout/Finals/As-Built Drawings						
Roadway		4			6	\$1,400.00
Utilities		12		36		\$5,460.00
Mileage						
Roadway						\$1,300.00
Utilities						\$1,900.00
TOTAL	32	480	30	36	61	\$87,030.00

Assume 50 working days @9hr days for roadway & utility inspection
Project Manager - 3 hours/week for 10 weeks = 30 Hours (Site Vists, Change Order/Pay Request Processing etc.)

Total Roadway \$44,130.00
Total Utilities \$42,900.00



Plymouth Fire and Rescue

Serving Plymouth since 1868

*Ryan Pafford
Fire Chief*

920-893-3744

rpafford@plymouthfd.com

MEMORANDUM

To: City Administrator Blakeslee, Mayor Pohlman, Alderperson Gilson, Hildebrand, Nelson, Matzdorf, Schilsky, Tauscheck, Herrmann and Penkwitz.

From: Fire Chief Ryan Pafford

Date: 1/30/2024

Re: Ladder Truck Replacement and Future Vehicle Replacement Plan

The Fire Department has begun the work on putting together a Spec for a new aerial. This has been something that the department was working on before I was hired. There are some points to highlight at this point:

- Price- The current spec price is \$2,093,121.05. This is an ever-changing environment when we are looking at pricing. Since 2023 the price has increased by nearly \$200,000.
- The current lead time is 34-36 months. This gives us time to plan for the allocation of funds.
- Signing a contract for the truck would put Plymouth in line to receive this truck in 2027. If something were to happen where the funds could not be allocated, Plymouth would be able to break this contract. The problem with this would be that we would start all over in the process.
- The current ladder truck is a 1996. At time of replacement (if we were to sign a contract) the current truck would be 31 years old.
- The signing of a contract would lock in the price. Without signing a contract, we can continue to expect the price to increase by \$75,000 to \$100,000 every 6 months, or roughly \$50,000 per quarter.
- Absence of a ladder truck in a community in which one is necessary would result in a reduction of the ISO rating and potential increase in property insurance premiums.
- A refurbishment takes the truck down to the metal and can cost between \$500,000 and \$1,000,000 per the vendors we reached out to. When talking with the maintenance vendor, they did not recommend this route due to the safety upgrades that have happened since 1996.

Sincerely,

Ryan Pafford

Chief

Plymouth Fire and Rescue

Presentation Outline:

- Sutphen History and Core Values
- Aerial Proposal
 - Warranties
- Safety Features of newer vehicles
- Customer References
- Competitor Pricing
- National Fire Protection Association Information
- Insurance Services Office Information
- Outlook for maintenance needs over the next 3-5 years.



PROPOSAL

TO THE:

Plymouth Fire Department
Attn: Chief Ryan Pafford
111 E Main Street
rpafford@plymouthfd.com
Plymouth, WI 53073

DATE: January 1, 2024

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this Proposal:

**One (1) Sutphen Heavy Duty 100' Mid-Mount Aerial Ladder (SL100) Complete and
Delivered for the Total Sum of \$2,093,121.05**

A Pre-Build trip for up to Six Truck Committee Members is Provided.

A Mid-Inspection trip for One Truck Committee Member is Provided.

A Final Inspection trip for up to Six Truck Committee Members is provided.

The apparatus and equipment being purchased hereunder shall be completed within approximately 34 – 36 months after the Sutphen's receipt and approval of Purchaser's acceptance of this Proposal.

This Proposal shall be valid for thirty (30) days. If a Purchase Agreement or Purchase Order is not received by Sutphen within 30 days of the date of this Proposal, Sutphen reserves the right to extend, withdraw, or modify this Proposal, including pricing, delivery times, and prepayment discounts, as applicable.

Respectfully submitted,

Wayde Kirvida
Custom Fire Apparatus, Inc.
Authorized Representative for Sutphen Corporation



(800) 443-8851

