

**CITY OF PLYMOUTH, WISCONSIN  
THURSDAY, FEBRUARY 27, 2025 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**AGENDA**

- 1. Call to order and roll call:**
- 2. Pledge of Allegiance.**
- 3. Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):**
  - A. Approve minutes of the meeting held Tuesday, February 11, 2025**
  - B. Approve City and Utility Reports:**
    - I. Electric, Water and Sewer Sales Report – January 2025**
    - II. Utility Related Write Offs for February 2025 - \$1,907.33**
  - C. Minutes acknowledged for filing – Police and Fire Commission: January 7 – Finance & Personnel: February 11**
  - D. Approve Application for Event: Plymouth Maple Event – to be held April 5, 2025 from 9:00 AM – 1:00 PM. Request Park Shelter Fee be waived.**
  - E. Approve Street Use Closure from METCO (320 E Mill St.) for March 10 – April 11, 2025. Division St. from E Mill St. north to alley. Entire width of road March 10 – March 24. One lane open March 24 – April 11.**
- 4. Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting.**
- 5. Items removed from Consent Agenda:**
- 6. Resolution:**
  - A. Resolution No. 2 of 2025 Adopting the 2025 Salary Schedule – Tim Blakeslee, City Administrator/Utilities Manager**
  - B. Resolution No. 3 of 2025 Establishing a Police Evidence Bank Account for the Handling of Restricted Funds – Chris Russo, Finance Manager**
- 7. New Business:**
  - A. Discussion and Possible Action on Amendment Agreement with Plymouth Police Department Employees’ Association - Tim Blakeslee, City Administrator/Utilities Manager**
- 8. Entertain a Motion to go into Closed Session for the following:**

Pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding – Claim from Woodas

AND

Pursuant to Wis. Stat. 19.85 (c) for considering, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Updated 2025 Wage Resolution

- 9. Entertain a motion to go into Open Session**
- 10. Discussion and Possible Action on Closed Session Item**
- 11. Adjourn to 7:00 PM on Tuesday, March 11, 2025**

**It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.**

**Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth ADA Coordinator Leah Federwisch, located in the Plymouth Utilities office at 900 County Road PP, Plymouth, WI or call 920-893-3853.**

**CITY OF PLYMOUTH, WISCONSIN  
TUESDAY, FEBRUARY 11, 2025 COMMON COUNCIL MEETING  
7:00 PM COUNCIL CHAMBERS, ROOM 302  
128 SMITH ST. PLYMOUTH, WI 53073**

**UNOFFICIAL MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order. On the call of the roll the following were present: Angie Matzdorf, Greg Hildebrand, Diane Gilson, John Binder, Dave Herrmann, John Nelson, and Jeff Tauscheck. Also present: City Administrator/Utilities Manager Tim Blakeslee, City Attorney Crystal Fieber, Dave IT Manager Augustin, Deputy Police Chief Matt Starker, Lieutenant John Primisng and City Clerk/Deputy Treasurer Anna Voigt.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda (Alderspersons may request removal of item(s), or part thereof without debate or vote):** Motion was made by Herrmann/Binder to approve the consent agenda. Upon the call of the roll, all voted aye. Motion carried.
  - A. **Approve minutes of the meeting held Tuesday, January 28, 2025**
  - B. **Approve City and Utility Reports:**
    - I. **List of City & Utility Vouchers dated 01/01/2025 – 01/31/2025**
  - C. **Minutes acknowledged for filing – Library Board: January 6 – Community Television: January 13 - Committee of the Whole: January 28 - Housing Authority: February 5**
  - D. **Building Report for January 2025 – 20 Permits at \$2,102,390**
  - E. **Approve change of agent for “Class A” Alcohol License for Walgreens Co. to Johnathan Porkert – Approved by Clerk’s Office and Police Department**
  - F. **Approve Room Tax Permit Application for Booking.com B.V.**
4. **Audience Comments: Citizens comments must be recognized by the mayor or presiding officer and are limited to three minutes per person from those signed in on the registration sheet located at the back of the Council Chambers prior to the start of the meeting:** Kathryn Roberts spoke against the ATC proposed transmission line route. She asked Council to require Plymouth Utilities and ATC to select a less invasive route or demand that an environmental study be prepared to fully assess all impacts. JoAnne Friedman expressed her concerns over the proposed ATC lines being located to close to people’s homes. Carol Schultz expressed her concerns on the proposed ATC lined run in the front of her home. Chris Kastel asked Council to join the Neighbors for Neighbors group requesting a judicial review of the project and ask for an environmental study. Kristi Sorenson asked for an environmental impact study to be done, she is concerned with the proposed ATC lines and the value of her home.
5. **Items removed from Consent Agenda:** None
6. **Public Hearing followed by Discussion and Possible Action:**
  - A. **Ordinance No. 4 Amending 13-1-92 of the General Code of Ordinances of the City of Plymouth, Wisconsin Regarding Parking Requirements –** Mayor Pohlman opened the public hearing at 7:23 PM. City Administrator / Utilities Manager Blakeslee explained that the parking code needs to be updated to include setback distance for driveways and parking spaces in the newly created R-6 high density multi-family district. With no further comment the Mayor closed the public hearing at 7:24 PM. Motion was made

by Binder/Matzdorf to approve Ordinance 4 amending 13-1-92 related to parking requirements. Upon the call of the roll, all voted aye. Motion carried.

**7. Ordinance:**

**A. Ordinance No. 5 Amending Sections 7-1-6(j) and 7-1-8 and Repealing Section 12-1-1(b)(19) of the City of Plymouth Code of General Ordinances Regarding Dogs in Public Parks** – Deputy Chief Ruggles explained staff brought an update regarding dogs in city parks to Committee of the Whole in January. After the meeting staff took feedback from the committee and worked with Attorney Fieber to update the Ordinance. Motion was made Tauscheck/Herrmann to approve Ordinance No. 5 regarding dogs in parks and cemeteries. Nelson asked if there will be posters or anything to put up letting people know of the changes. Blakeslee stated that there will be postings on Facebook, website and the monthly newsletter. Hildebrand asked if under control referred to being leashed? Starker stated that this ordinance update states the dog must be leashed. Upon the call of the roll, all voted aye. Motion carried.

**8. New Business:**

**A. IT Update Presentation and Recommendations** – IT Manager Augustin went over projects done in 2024 and reviewed projects upcoming in 2025 including upgrades at the Aquatic Center, closed circuit evidence system for Police, GIS additions and Office 365 updates.

**9. Adjourn to 7:00 PM on Thursday, February 27, 2025:** Motion was made by Nelson/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.

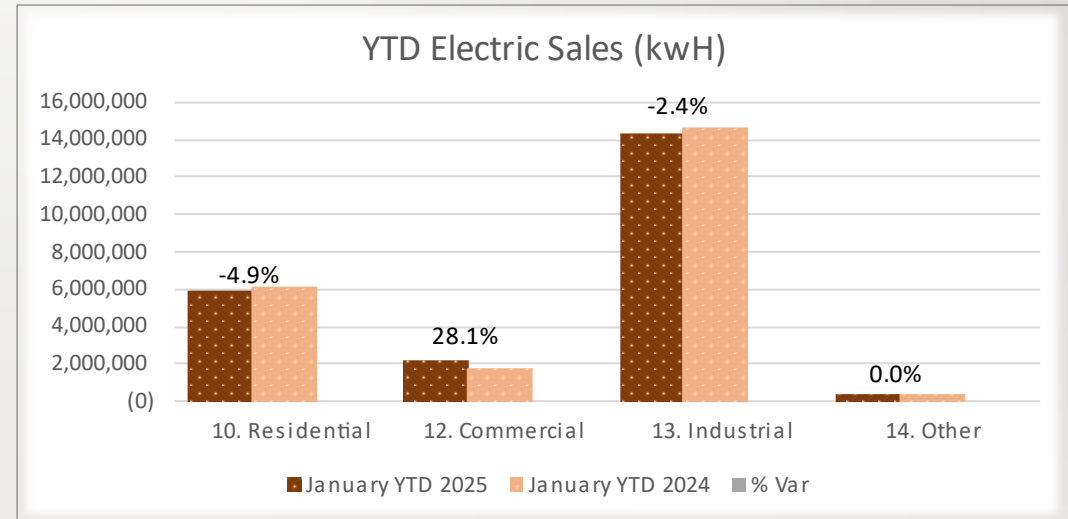
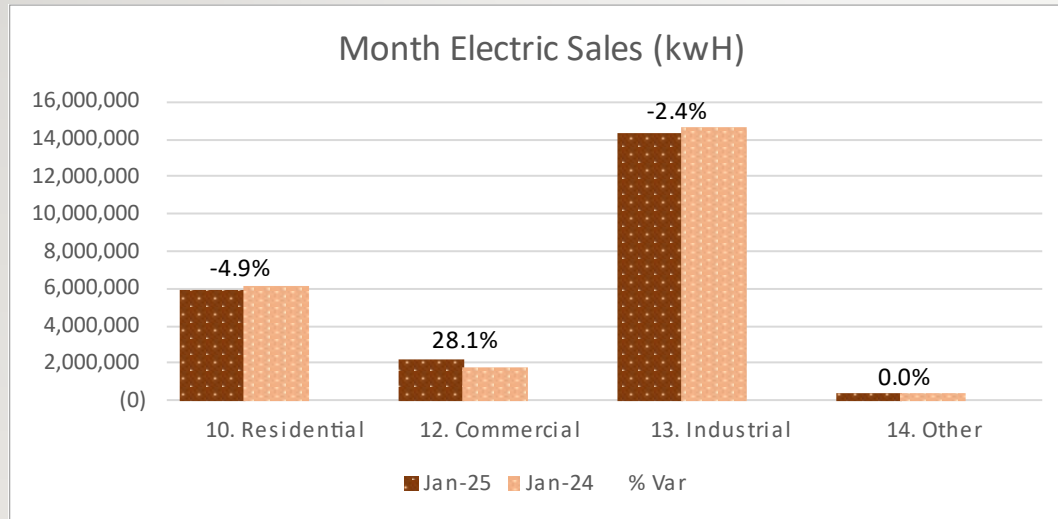


# Plymouth Utilities

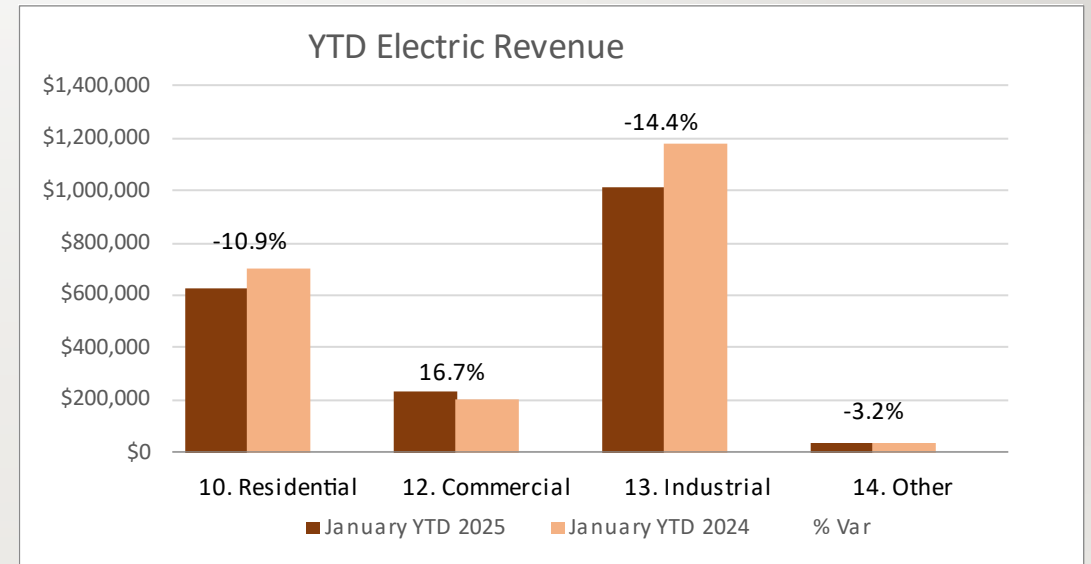
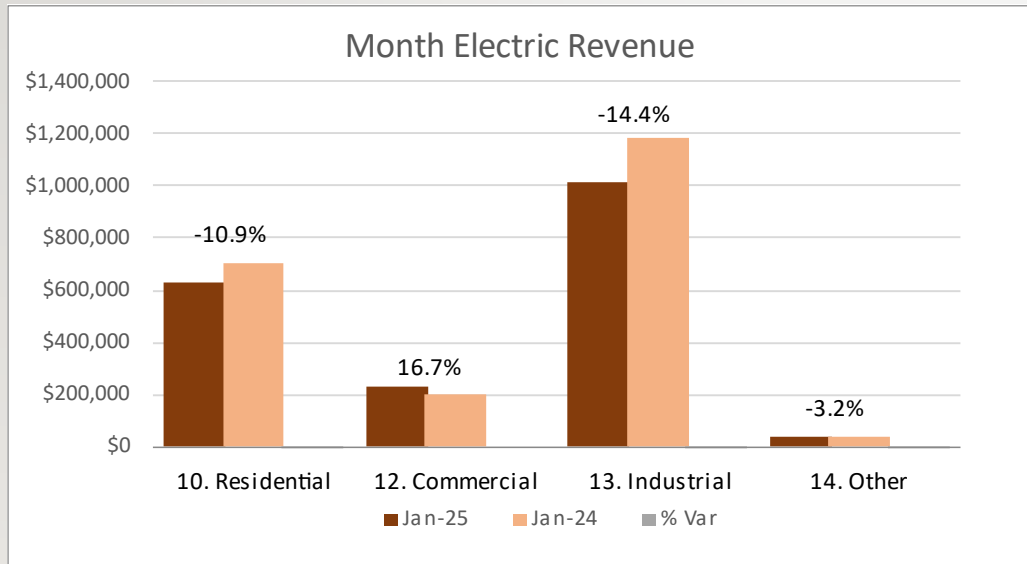
JANUARY 2025

SALES & REVENUE

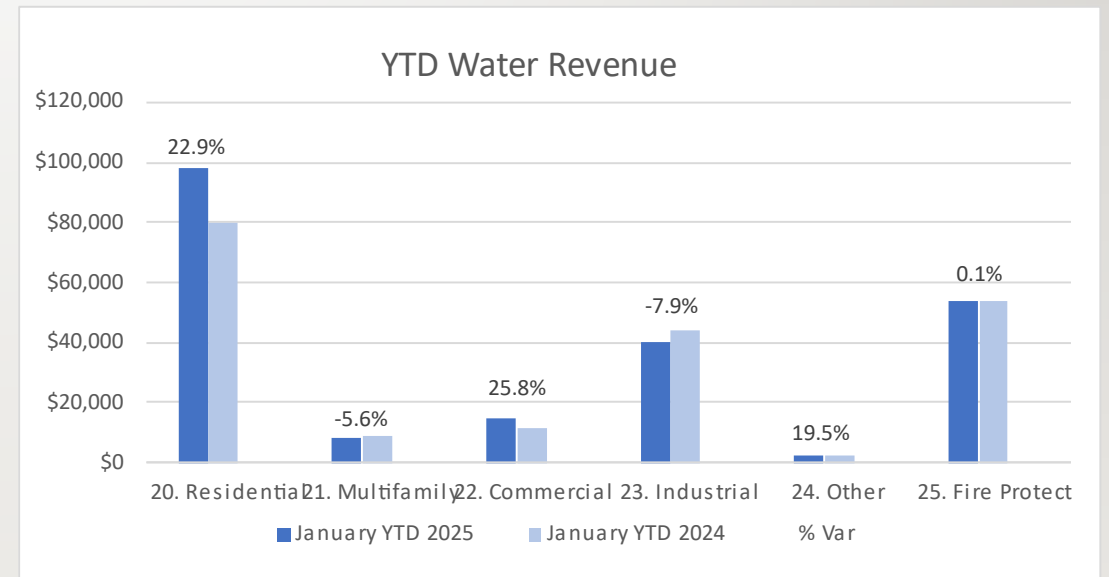
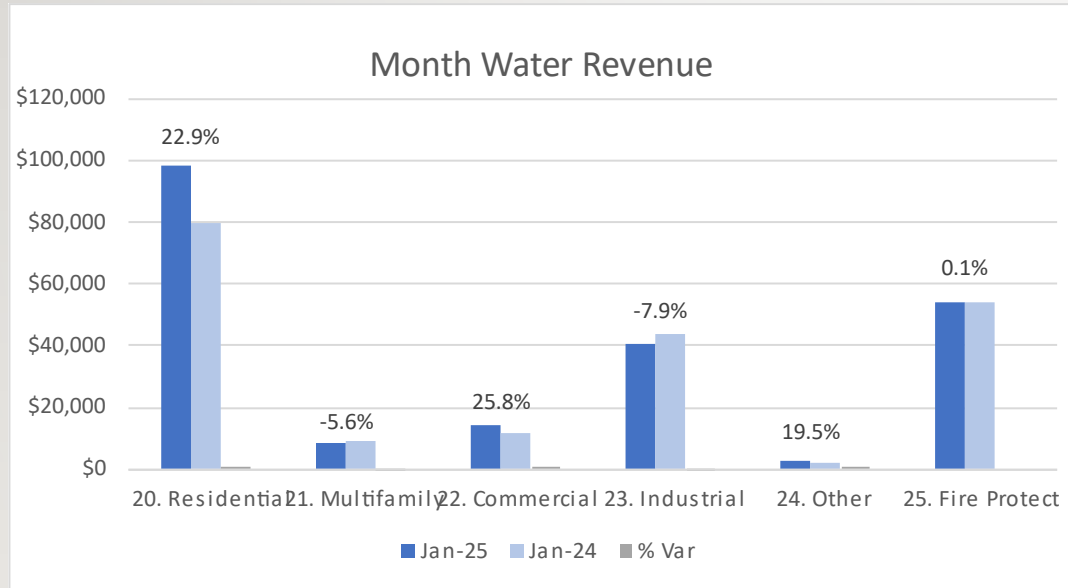
# January 2025 Electric Sales



# January 2025 Electric Revenue

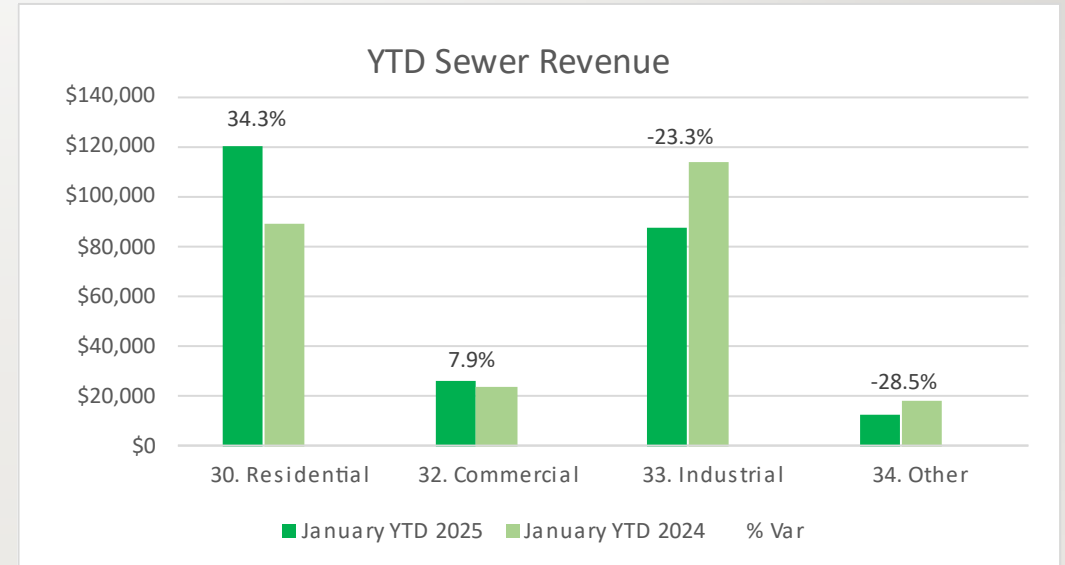
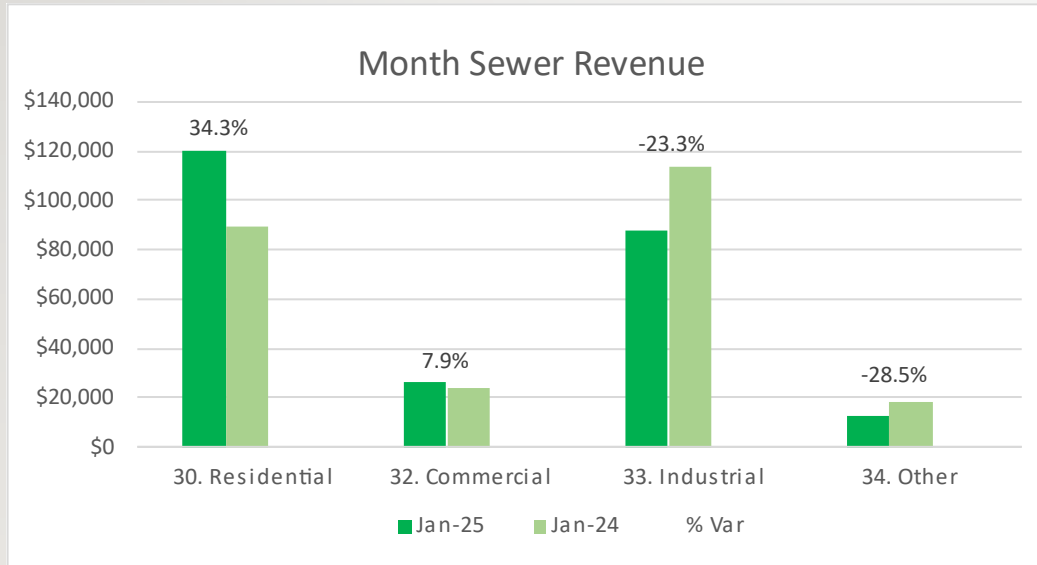


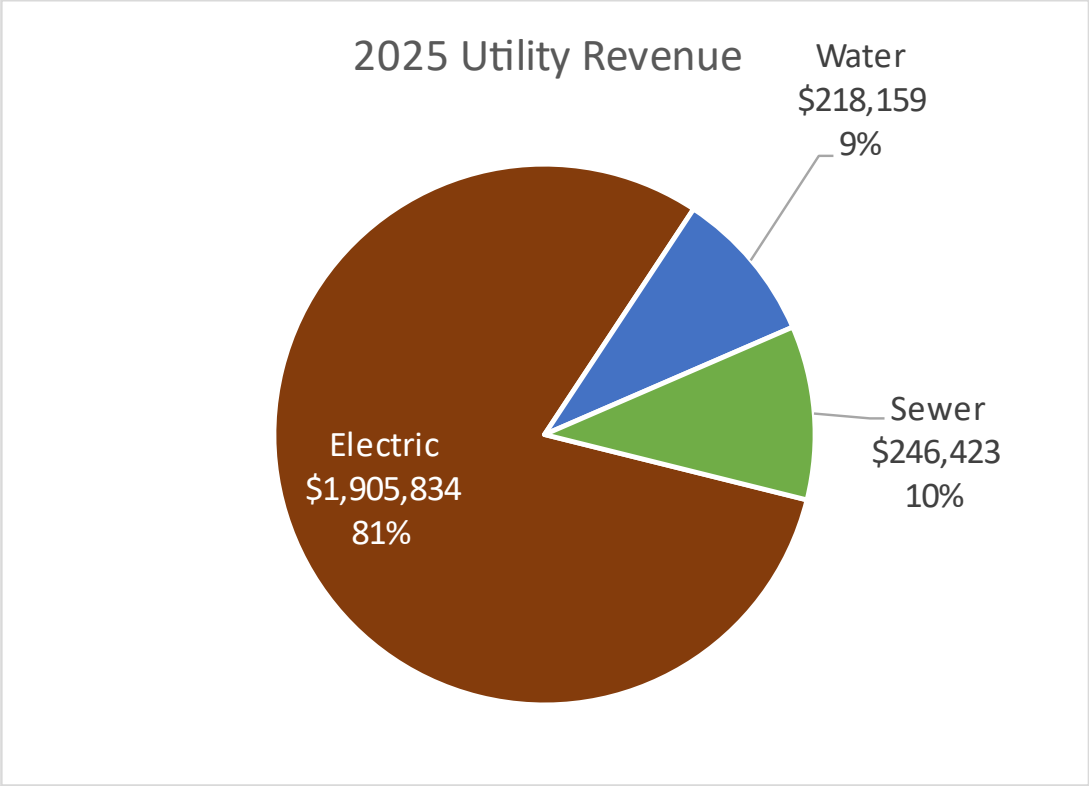
# January 2025 Water Revenue





# January 2025 Sewer Revenue





## Report Criteria:

Selected types: Write Off

Name	Customer Number	Type	Reference Number	Description	Source ID	Check Number	Amount	Msg	Service
<b>Write Off</b>									
<b>02/20/2025</b>									
HAUSTEIN, SHANNON & R	6.87.00416.11	Write	1	WRITE-OFF SDC			606.65-	M	Multiple
MCKEOWN, MICHAEL P	6.88.60334.12	Write	2	WRITE-OFF SDC			312.15-	M	Multiple
OTTMAN, JAMMIE	12.87.46110.03	Write	3	WRITE-OFF SDC			194.08-	M	Multiple
SCHMIDT, CHRISTOPHER	9.88.49147.12	Write	4	WRITE-OFF SDC			250.94-	M	Multiple
VAN DE LOO, KAREN	16.87.02671.24	Write	5	WRITE-OFF SDC			266.21-	M	Multiple
WALLNER, PAIGE	12.87.12497.20	Write	6	WRITE-OFF SDC			137.06-	M	Multiple
WANDREY, BARBARA	16.88.34655.08	Write	7	WRITE-OFF SDC			140.24-	M	Multiple
Total 02/20/2025:							<u>1,907.33-</u>		
Total Write Off:							<u>1,907.33-</u>		
Grand Totals:							<u>1,907.33-</u>		

City of Plymouth  
Police and Fire Commission Meeting  
Tuesday, January 7, 2025 @ 8:30 A.M.  
Room 210  
Plymouth City Hall, 128 Smith Street, Plymouth, WI 53073

Members Present: President Mark Melcher, Vice President James Flanagan, Secretary Warren Wieser, Tim Lemkuil, Police Chief Kenneth Ruggles, and Fire Chief Ryan Pafford.

Absent: Gary Rooker.

President, Mark Melcher, called the meeting to order at 8:30 A.M. in Room 210 @ City Hall, located at 128 Smith Street, Plymouth, Wisconsin.

A motion made by Warren Wieser and seconded by Tim Lemkuil to approve the Police and Fire Commission meeting minutes of December 3, 2024. Motion carried.

Plymouth Fire Department report by Fire Chief Ryan Pafford:

- 1 – Chief Pafford is continuing to review and update the EMS job description.
- 2 – Two of the four candidates who have received conditional offers of employment as a Firefighter One or EMS have completed the requirements of the conditional offer. A third one should be completed by next week and the fourth will be later due to school commitments.
- 3 - Plymouth Fire Departments awards banquet is scheduled for February 22, 2025,
- 4 – Plymouth Cheese drop went well, and the fire department paired with Plymouth Police Department Annual Shop with Cop event during the holiday season.

Plymouth Police Department report by Police Chief Kenneth Ruggles:

- 1 – Plymouth Police Department Annual Shop with Cop program was held in conjunction with the Fire Department. In addition, Plymouth Police Department Officers participated with Sheboygan County Shop with Cop event. Chief Ruggles added that several local businesses have committed to supporting this event next year.
- 2 – Officer N. Konstanz has completed Instructor Development class.
- 3 - Police Chief recent on-site review of Plymouth School safety and security has resulted in some suggested improvements.

- 4 – Plymouth Alliance Church and Plymouth Life church asked for a police department on-site review of their safety and security plan, Police department has provided feedback to both churches.,
- 5 – Motorola contract for new Police Department communications has been signed and training is scheduled.
- 6 – Plymouth Police Officers M. Peters (formerly Officer Bushmaker) will attend CIT (Crisis Intervention Team) training in early February. Officer T. Dieringer will attend the Drone Awareness class later this month.
- 7 - Police Chief Ruggles will be meeting with a local high school student who is attending police training through the Academy. This is goodwill and find out if this student is interested in future employment with the Plymouth Police Department.
- 8 – Police Chief Ruggles will be meeting with the local Chamber of Commerce to exchange ideas and discuss some additional security protection for 2025.

Fire Department Certified One Job Description – review and approval:

Fire Chief Ryan Pafford distributed Fire Department Certified One Job description dated October 15, 2025, to commission members for their final approval.

President, Mark Melcher, asked for any additional comments. A motion by Warren Wieser and seconded by Tim Lemkuil to approve the Certified Firefighter One job description. Motion carried.

No further action, motion for adjournment at 9:01 A. M. Motion by Warren Wieser and seconded by James Flanagan. Motion carried.

Submitted on the seventh day of January 2025.

Warren Wieser--- Secretary

## UNOFFICIAL MINUTES

**FINANCE & PERSONNEL COMMITTEE OF THE  
PLYMOUTH COMMON COUNCIL  
COUNCIL CHAMBERS  
128 SMITH STREET  
CITY OF PLYMOUTH, WISCONSIN**

**TUESDAY FEBRUARY 11, 2025**

- 1. Call to Order and Roll Call:** Finance & Personnel Committee Chair Penkwitz called the meeting to order at 6:15 PM. On the call of the roll, the following members were present: Mayor Pohlman, John Nelson, Diane Gilson, and Mike Penkwitz. Also present were: Greg Hildebrand, John Binder, Angie Matzdorf, City Administrator/Utilities Manager Tim Blakeslee, Finance Director Chris Russo, Electrical Operation Manager Ryan Roehrborn, IT Manager Dave Augustin, Deputy Police Chief Matt Starker, HR Specialist Leah Federwisch and City Clerk/Deputy Treasurer Anna Voigt.
- 2. Approval of Meeting Minutes for September 24, 2024 meeting:** Motion was made by Gilson/Tauscheck to approve the minutes from September 24. Upon the call of the roll, all voted aye. Motion carried.
- 3. Presentation of Comp and Class Study and Recommendation of Proposed Salary Schedule:** City Administrator/Utilities Manager Blakeslee explained that one of the four strategic goals of the 2023-2026 Strategic Plan is workforce recruitment and retention and one of the specific strategic initiatives is to review the compensation/benefits plans and strategies. Melanie Henry and Malayna Maes from McGrath consultants presented the Compensation and Classification Study to ensure correct classifications, updated job titles and inform compensation strategy in accordance with applicable federal and state laws. Penkwitz asked if how employees felt about the study. Blakeslee stated that employees know its going on and have been following it. Tauscheck stated that this study is long overdue and is glad its being done. Penkwitz agreed with Tauscheck and asked if this study would be done every three years. Blakeslee stated the idea of this study is to get back to market rate and to stay at market rate in the future. Nelson asked if this needed to be adjusted in the 2025 budget. Blakeslee stated that the current 2025 budget did include adjustments to pay. This will potentially continue in future budgets. Pohlman asked if in doing there research with other communities the City was competitive in the fringe package and if there was anything that could be in done in the future. Maes gave a few examples of how they are seeing municipalities offering additional benefits. Henry stated that when the reviewed the City's benefits it was comparable to other communities. Motion was made by Tauscheck/Gilson to recommend that the Common Council adopt the salary schedule. Upon the call of the roll, all voted aye. Motion carried.
- 4. Adjournment:** Motion was made by Pohlman/Tauscheck to adjourn the meeting. A unanimous aye vote was cast. Motion carried.



# Application for Event

City of Plymouth  
128 Smith Street  
P.O. Box 107  
Plymouth, WI 53073

Applicant Name Plymouth Maple Association Phone Number 920 980-2539  
Address 711 Torke Terrace City Plymouth Zip WI 53073  
Are you a 501 (C-3) non-profit organization?  No  Yes Tax Exempt # \_\_\_\_\_

I have included my organization's proof of insurance with this form.  
 I am exempt from requiring proof of insurance because \_\_\_\_\_

Authorized Agent John Nelson (Clerk/Treas. Initials) \_\_\_\_\_  
Home Phone 920 892-4345  
Bus. Phone 920 980-2539  
Address 711 Torke Terrace City Plymouth, WI Zip 53073  
Point of contact at Event (if different than Agent) \_\_\_\_\_

- Type of Event:** (Check all appropriate blocks)  Public  Private
- Athletic Activity (tournament, sports event)
  - Block Party
  - Financial Gain Event (map required)
  - Community/Park Event
  - Parade/Street Closing (map required)
  - Runs/Walks (map required)
  - Business/Organization Event
  - Other \_\_\_\_\_

Event Date(s): April 5, 2025 Start/End Time: 9:00 am - 1:00 pm  
Name of Activity Plymouth Maple Festival Purpose: Annual Spring Celebration  
Assembly Area City Park Dispersal Area: \_\_\_\_\_  
Estimated Attendance 800 No. of Parade Units: \_\_\_\_\_  
Location of Block Party \_\_\_\_\_  
(Block off - street from - street to)

### Check all appropriate boxes:

- | Yes                                 | No                                  |                             | Yes                                 | No                                  |                          |
|-------------------------------------|-------------------------------------|-----------------------------|-------------------------------------|-------------------------------------|--------------------------|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Admission/Entry Fee         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Fireworks                |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Financial Gain Activity     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Amusement Rides          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Concession Sales            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Setting Up Tents         |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Vendor Displays/Sale        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Amplification Equipment  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Electricity Needed          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Musical Bands            |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Portable Toilets            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Horses/Animals           |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Street Closure              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Snowmobiles/ATV's        |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Barricades Needed ( _____ ) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Beer Sales*              |
|                                     |                                     | Quantity                    |                                     |                                     | *Requires Special Permit |

The applicant named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.

The applicant individually, or the authorized agent on behalf of applicant, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless, the City of Plymouth and each and every of its elected, and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally for and against any and all claims, causes of action, actions, liabilities, demand, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, incidents, activities, and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the City of Plymouth and each and every of its elected and appointed officials, employees, and agents, regardless of when and where, occurring or arising from this event.

The public event applicant shall submit a general liability insurance policy certificate in the amount of \$1 million dollars naming the City of Plymouth as an additional insured party. The applicant for this public event must be 18 years of age. Any misrepresentation of public events described in this application occurring in City of Plymouth parks or facilities will be just cause for future denial of rental agreements with the City of Plymouth.

Date 1/20/2025 Signature John E Nelson  
(Must be Applicant or Duly Authorized Agent)



January 20, 2025

Mayor Don Pohlman and  
Plymouth Common Council  
128 Smith Street  
Plymouth, WI 53073

RE: Maple Festival

Dear Mayor and Council Members:

The organizers of the annual Plymouth Maple Festival request a waiver to the park fees for our event on April 5, 2025.

Our event serves the purpose of demonstrating the production of maple syrup from local forests and to celebrate the coming of spring. The event is family oriented bringing together local residents and tourists in a carnival type environment. It will entail a variety of demonstrations (syrup making and chain saw carving), a pancake breakfast, vendors, and games for all ages. Our attendance goal is between 500 to 1,000 people.

The 2025 Festival will also include a dedication of the newly constructed Plymouth Sugar Shack.

Funds raised will be given back to the community.

We thank you for your consideration of our request to wave park fees for this event.

Sincerely,

John Nelson  
Festival Co-Chair  
Plymouth Maple Festival  
711 Torke Terrace  
Plymouth, WI 53073





# City of Plymouth Parks & Youth Center Rental Agreement

These facilities are rented on a First Come – First Serve basis.

Rental of Park Facilities for the current year will begin on the first Monday in February of that year.

Application Date 1/20/2025 Date of Rental 4/5/2025  
 Park City Park Facility Cake Stand + lower Pavilion  
 Purpose of Rental Plymouth Maple Festival  
 Approximate # of people attending 800 Time Rented From: 8:00 am To: 2:00 pm

### ENTRY INTO THE RENTED FACILITY GRANTED ON THE DAY(S) OF RENTAL ONLY.

Applicant Name/Responsible Party Plymouth Maple Assoc., John Nelson  
 Address 711 Torke Terrace City Plymouth, WI 53073  
 Home Phone # (920) 892-4345 Work Phone # (920) 980-2539  
 Email nelson.john.e@gmail.com

You must pay the entire rental fee at the time this application is made to reserve the facility.

Refunds will only be considered for cancellations within one week of the application date.

You must be at least 18 years of age to rent the City of Plymouth facilities.

#### FEE SCHEDULE FOR PARK FACILITIES:

- \$60.00 for City Residents
- \$120.00 for non-City Residents
- \$120.00 for City-based Organization
- \$240.00 for non-City based Organization

- \$50.00 Security Deposit (50 people & under)
- \$100.00 Security Deposit (51 people & over)

#### FEE SCALE FOR YOUTH CENTER:

- 0-5 Hour Rental - \$70.00 for City Residents
- Over 5 Hour Rental - \$140.00
- 0-5 Hour Rental - \$140 for non-City Residents
- Over 5 Hour Rental - \$280.00 for non-City Residents

- \$50.00 Security Deposit (50 people and under)
- \$100.00 Security Deposit (51 people & over)

**ALL PARK FACILITIES ARE CLOSED BETWEEN 10:00 PM & 6:00 AM - YOUTH CENTER MUST BE VACATED BY 1:00 AM**

#### SECURITY DEPOSITS ARE DUE AT TIME OF KEY PICK-UP

Please pick up your key and pay \$ \_\_\_\_\_ security deposit (cash or check only) at the Clerk's Office by:

Time: \_\_\_\_\_ Date: \_\_\_\_\_

Fee Amount Paid: \_\_\_\_\_ Cash or check #: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

FOR CONCERNS AFTER NORMAL CITY HALL HOURS – CONTACT THE PLYMOUTH POLICE AT 920-893-6541



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW...

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement...

PRODUCER: Brandt Insurance Agency, 502 N 14th St, Sheboygan, WI 53081. CONTACT NAME: Marjorie Henschel. PHONE: (920)457-3743. E-MAIL ADDRESS: marje@brandtinsurance.com. INSURER(S): Erie Insurance Company, NAIC # 26263.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES...

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF, POLICY EXP, LIMITS. Contains details for Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

CERTIFICATE HOLDER: City of Plymouth, 128 Smith St, Plymouth, WI 53073. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Katie Tolle.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brandl Insurance Agency 502 N 14th St Sheboygan, WI 53081	<b>CONTACT NAME:</b> Marjorie Henschel	<b>FAX (A/C. No.):</b>	
	<b>PHONE (A/C. No. Ext.):</b> (920)457-3743		
	<b>E-MAIL ADDRESS:</b> marje@brandlinsurance.com		
<b>INSURED</b> Plymouth Maple Association 711 Torke Ter Plymouth, WI 53073	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Erie Insurance Company		26263
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		

**COVERAGES    CERTIFICATE NUMBER:    REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			Q61-0381168	4/5/2025	4/5/2026	EACH OCCURRENCE \$ 1,000,000		
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:								MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000		
	OTHER:						GENERAL AGGREGATE \$ 2,000,000		
							PRODUCTS - COMP/OP AGG \$ 2,000,000		
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$		
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$		
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/>	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$		
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/>	<input type="checkbox"/> NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				\$		
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> OCCUR				AGGREGATE \$		
	<b>EXCESS LIAB</b>						\$		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> CLAIMS-MADE				\$		
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$								
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE OTH-ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$		
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$		
							E.L. DISEASE - POLICY LIMIT \$		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER    CANCELLATION**

City of Plymouth 128 Smith St Plymouth, WI 53073	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Katie Tolle</i>

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APPLICATION FOR STREET USE PERMIT

Date 02/11/25

1. Applicant/Applicants Name: METCO
Address: 102 Enterprise Drive PO Box 448 Hillsboro, WI 54634
Phone: (608) 489-2198

2. If the proposed street use is to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization: Headquarters info above Agent - Heath Revels (Construction Manager), Chip Marty (Project Manager), Christine Waldron-Urbanek (Construction Assistant)

3. The name, address and telephone number of the person/persons who will be responsible for conducting the proposed use of the street, if different than above: Cole Pyfferoean (Foreman) (608) 604-5226

4. The date and duration of time for which the requested use of the street is proposed to occur: Full width road closure Mon 3/10/25 to Mon 3/24/25. One lane open 3/24/25

5. An accurate description of that portion of the street proposed to be used: Division St from E Mill St north to the alley (approximately 115' of road). Entire width of road 3/10/25 to 3/24/25. One lane open 3/24/25 to 4/11/25.

6. The approximate number of persons for whom use of the proposed street area is requested: Approximately 10 workers onsite

7. The proposed use, described in detail, for which the Street Use Permit is requested: Construction work of the fuel system at the former SQRL (now 320 Mill, LLC). The majority of the site will be excavated. The road is to be used as work space and laydown area for crane, equipment, trucks, trailers, etc.

\$25.00 Fee - Receipt No. 10001907 Date 2/20/25

Recommendation - Director of Public Works [Signature]

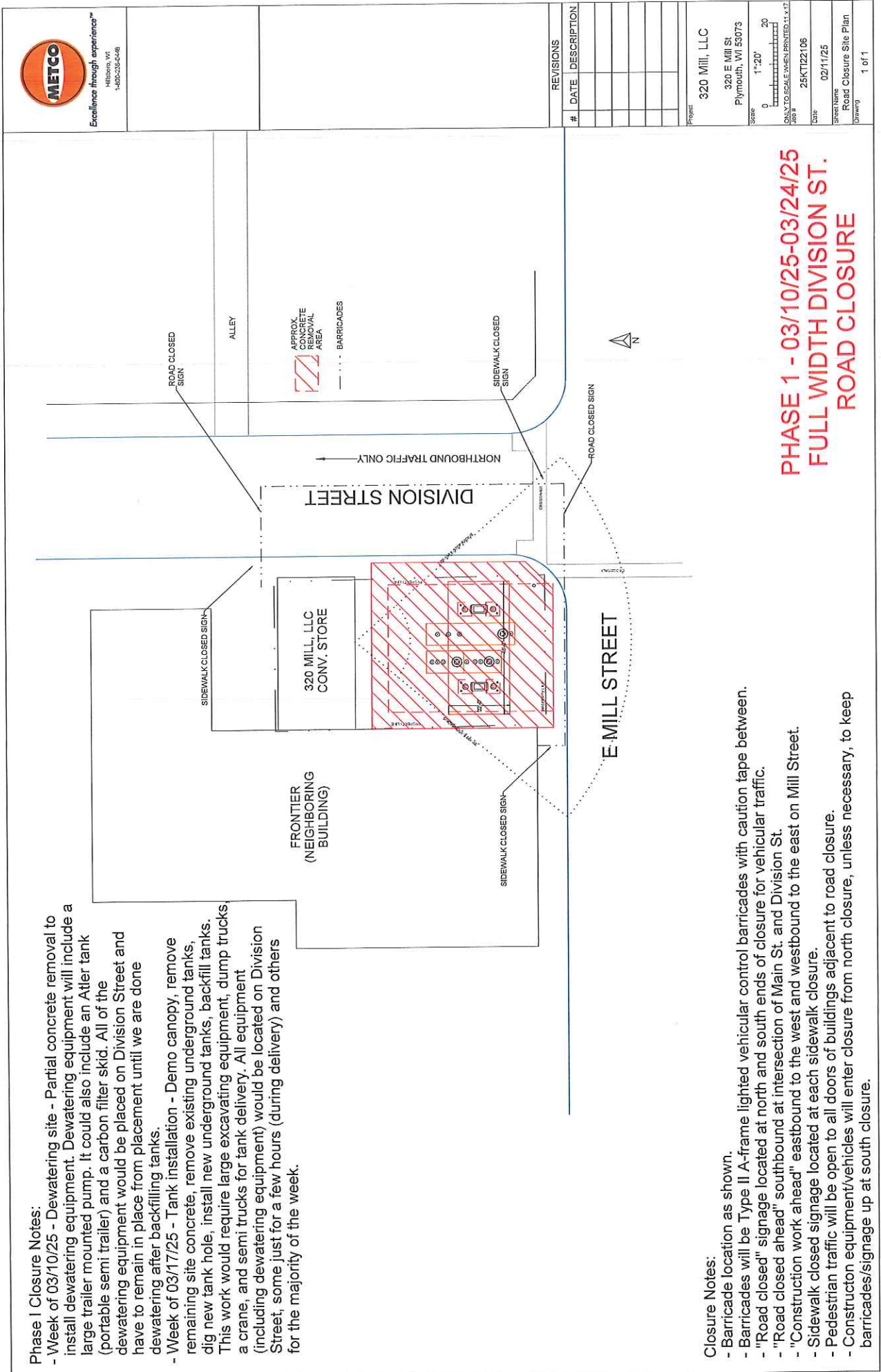
Recommendation - Chief of Police

Date of Council approval

Email Street Superintendent

**Phase I Closure Notes:**

- Week of 03/10/25 - Dewatering site - Partial concrete removal to install dewatering equipment. Dewatering equipment will include a large trailer mounted pump. It could also include an Atter tank (portable semi trailer) and a carbon filter skid. All of the dewatering equipment would be placed on Division Street and have to remain in place from placement until we are done dewatering after backfilling tanks.
- Week of 03/17/25 - Tank installation - Demo canopy, remove remaining site concrete, remove existing underground tanks, dig new tank hole, install new underground tanks, backfill tanks. This work would require large excavating equipment, dump trucks, a crane, and semi trucks for tank delivery. All equipment (including dewatering equipment) would be located on Division Street, some just for a few hours (during delivery) and others for the majority of the week.



REVISIONS	
#	DATE DESCRIPTION

Project: 320 Mill, LLC  
 320 E Mill St  
 Plymouth, VT 53073  
 Scale: 1"=20'  
 Date: 02/11/25  
 Job #: 25K1T22 06  
 Sheet Name: Road Closure Site Plan  
 Drawing: 1 of 1

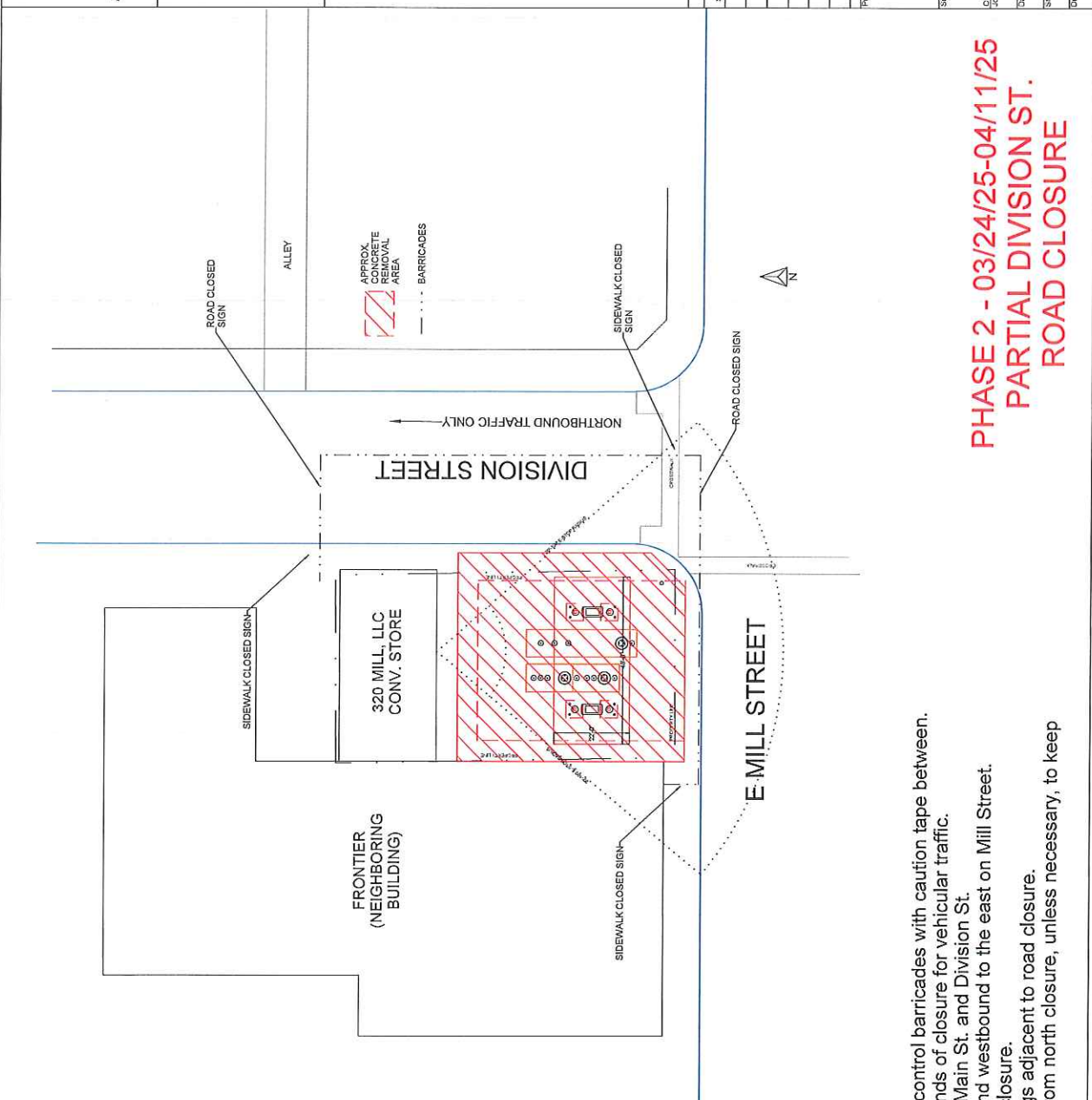
**PHASE 1 - 03/10/25-03/24/25  
 FULL WIDTH DIVISION ST.  
 ROAD CLOSURE**

**Closure Notes:**

- Barricade location as shown.
- Barricades will be Type II A-frame lighted vehicular control barricades with caution tape between.
- "Road closed" signage located at north and south ends of closure for vehicular traffic.
- "Road closed ahead" southbound at intersection of Main St. and Division St.
- "Construction work ahead" eastbound to the west and westbound to the east on Mill Street.
- Sidewalk closed signage located at each sidewalk closure.
- Pedestrian traffic will be open to all doors of buildings adjacent to road closure.
- Construction equipment/vehicles will enter closure from north closure, unless necessary, to keep barricades/signage up at south closure.



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 Hillborn, WI  
 1-800-235-0448



**PHASE 2 - 03/24/25-04/11/25  
 PARTIAL DIVISION ST.  
 ROAD CLOSURE**

**Closure Notes:**

- Barricade location as shown.
- Barricades will be Type II A-frame lighted vehicular control barricades with caution tape between.
- "Road closed" signage located at north and south ends of closure for vehicular traffic.
- "Road closed ahead" southbound at intersection of Main St. and Division St.
- "Construction work ahead" eastbound to the west and westbound to the east on Mill Street.
- Sidewalk closed signage located at each sidewalk closure.
- Pedestrian traffic will be open to all doors of buildings adjacent to road closure.
- Construction equipment/vehicles will enter closure from north closure, unless necessary, to keep barricades/signage up at south closure.

REVISIONS	
#	DATE DESCRIPTION

Project: 320 Mill, LLC  
 320 E Mill St  
 Plymouth, WI 53073  
 Scale: 1"=20'  
 0 20  
 ONLY TO SCALE WHEN PRINTED 11x17  
 Job #: 25KCT22106  
 Date: 02/11/25  
 Sheet Name: Road Closure Site Plan  
 Drawing: 1 of 1



---

**DATE:** February 20, 2025

**TO:** Mayor and Common Council

**FROM:** Tim Blakeslee, City Administrator Utilities Manager

**RE:** Resolution No. 2. Regarding Adoption of 2025 Salary Schedule

---

**Background:** One of the four strategic goals of the 2023-2026 Strategic Plan is Workforce Recruitment and Retention and one of the specific strategic initiatives is to review our compensation/benefits plans and strategies. The City's goal is to attract and retain qualified workers, ensure employees are paid competitively to the market, and enable the City to maintain a competitive position with other comparable municipalities/utilities in Wisconsin, specifically in the Southeastern geographical area. On July 9, 2025 the Common Council approved an agreement with McGrath Human Resources Consultants to conduct a Compensation and Classification Study.

The goal of a Compensation and Classification Study is to ensure correct classifications, update job titles, and inform compensation strategy in accordance with applicable federal and state laws. In addition, Compensation and Classification Study also reviews the competitiveness of the current overall benefits package (health insurance, vacation, holidays, etc.) and studies internal wage compression.

This project was originally planned to be included in the 2025 budget. However, a series of departures in the electric department encouraged staff to request that this project be completed more quickly. In exit interviews with the departing employees, they praised the work environment of the Utility/City but noted that wages were not locally competitive. While it is often difficult for a municipality and local utility to keep pace with privately owned businesses and Investor-Owned Utilities (IOUs), compensation and benefits need to be sufficient to retain our talented workforce. The final Compensation and Classification Study is included as Attachment 1.

**Finance and Personnel Committee:** McGrath Human Resources Consultants presented the results of the study at the Finance and Personnel Committee on February 11, 2025. The Finance and Personnel Committee unanimously recommended that the Common Council adopt the proposed 2025 Salary Schedule (included as Attachment 2).

**Implementation:**

- The City Administrator met with department heads in early February to review the study and proposed implementation details.
- Specific position market adjustments, based on the report's findings, will be discussed in closed session. Please note that market adjustments will not apply to every position. Market adjustments aim to ensure equitable and competitive compensation where needed.

- Due to budget, levy limit, and salary compression restrictions, market adjustments may be phased in over the next 2-3 years where necessary and as funding allows.
- An immediate goal is to bring employees currently below the minimum of their new designated salary range up to the minimum, though as noted above, this may be phased in over the next 2-3 years where necessary and as funding allows.
- Employees assigned to the step model will be placed at the step closest to their experience level, based on the report's findings. This may be phased in over the next 2-3 years where necessary and available and as funding allows.

**Recommendation:** Move to approve Resolution No. 2 regarding adoption of 2025 Salary Schedule

**Attachments:**

1. Resolution No. 2





**CITY OF PLYMOUTH, WISCONSIN  
RESOLUTION NO. 2 OF 2025**

**A RESOLUTION ADOPTING THE 2025 SALARY SCHEDULE**

**WHEREAS**, one of the strategic goals of the City's 2023-2026 Strategic Plan is Workforce Recruitment and Retention, which includes reviewing compensation and benefits strategies to attract and retain qualified employees and ensure competitive pay within the market; and

**WHEREAS**, on July 9, 2025, the Common Council approved an agreement with McGrath Human Resources Consultants to conduct a Compensation and Classification Study; and

**WHEREAS**, the Compensation and Classification Study has now been completed and reviewed by the Finance and Personnel Committee, leading to a unanimous recommendation for adoption of the proposed 2025 Salary Schedule at their meeting on February 11, 2025; and

**WHEREAS**, the Compensation and Classification Study provides recommendations to ensure equitable and competitive pay, address internal wage compression, and align the City's salary structure with comparable municipalities and utilities in the region;

**NOW THEREFORE, BE IT RESOLVED THAT**

- The Common Council of the City of Plymouth hereby adopts the 2025 Salary Schedule as attached.
- Implementation will occur as recommended by the City Administrator as funding allows and in accordance with the recommendations outlined in the study.
- The Common Council will plan to update the salary schedule as feasible on a yearly basis using the Consumer Price Index or other local economic indicator.

Adopted: February 27, 2025.

CITY OF PLYMOUTH

By: \_\_\_\_\_  
**Donald O. Pohlman, Mayor**

**CERTIFICATE OF ADOPTION**

I hereby certify that the foregoing Resolution was duly adopted by the Common Council of the City of Plymouth on the date set forth above.

Dated: \_\_\_\_\_, 2025

\_\_\_\_\_  
**Anna Voigt, Clerk/Treasurer**

## Appendix A: Recommended General Salary Schedule 2025

Pay Grade	Title	Department	2025 Salary Range	
			MINIMUM	MAXIMUM
<b>B</b>			\$ 19.55	\$ 25.42
	Police Support Specialist	Police	\$ 40,664.00	\$ 52,873.60
<b>C</b>			\$ 23.00	\$ 29.90
	Facility Maintenance Technician	DPW	\$ 47,840.00	\$ 62,192.00
	Management Assistant	Finance		
	Librarian Adult Services	Library		
	Librarian Youth Services	Library		
	Young Adult Librarian	Library		
	Police Support Specialist -Municipal Court Clerk	Police		
<b>D</b>			\$ 24.84	\$ 32.29
	Utility Account Specialist - Billing Lead	Finance	\$ 51,667.20	\$ 67,163.20
	Utility Account Specialist - Collection Lead	Finance		
<b>E</b>			\$ 26.83	\$ 34.88
	Accountant	Finance	\$ 55,806.40	\$ 72,550.40
	Accountant - Utilities	Finance		
	Treasurer/Deputy Clerk	Finance		
<b>F</b>			\$ 28.17	\$ 36.62
	Mechanic	DPW	\$ 58,593.60	\$ 76,169.60
<b>G</b>			\$ 29.58	\$ 38.45
	GIS Specialist	IT	\$ 61,526.40	\$ 79,976.00
	Wastewater Operator in Training	Sewer		
	Water Operator in Training	Water		
<b>H1</b>			\$ 31.06	\$ 40.38
	Water Operator	Water	\$ 64,604.80	\$ 83,990.40
	Wastewater Operator B	Sewer		
<b>H2</b>			\$ 32.00	\$ 41.60
	Wastewater Operator A	Sewer	\$ 66,560.00	\$ 86,528.00
	Lab Technician	Sewer		
<b>I</b>			\$ 33.86	\$ 44.02
	Clerk/Deputy Treasurer	Clerk	\$ 70,428.80	\$ 91,561.60
	Water Foreman	Water		
<b>J</b>			\$ 36.24	\$ 47.11
			\$ 75,379.20	\$ 97,988.80

	No position		
<b>K</b>			\$ 38.77 \$ 50.40
			\$ 80,641.60 \$ 104,832.00
	Assistant Administrator/Community Development Director	City Admin	
	Fire Chief	Fire	
	Human Resources Specialist	HR	
	Library Director	Library	
	Police Lieutenant	Police	
<b>L</b>			\$ 41.87 \$ 54.43
			\$ 87,089.60 \$ 113,214.40
	Street Superintendent	DPW	
<b>M</b>			\$ 45.22 \$ 58.79
			\$ 94,057.60 \$ 122,283.20
	Wastewater Superintendent	Sewer	
<b>N</b>			\$ 48.84 \$ 63.49
			\$ 101,587.20 \$ 132,059.20
	Assistant Electric Operations Manager/Electrical Engineer	Electric	
	Deputy Police Chief/Asst Director Public Safety	Police	
<b>O</b>			\$ 52.75 \$ 68.58
			\$ 109,720.00 \$ 142,646.40
	Utilities Finance Director	Finance	
	IT Manager	IT	
<b>P</b>			\$ 56.96 \$ 74.05
			\$ 118,476.80 \$ 154,024.00
	Director of Public Works/City Engineer	DPW	
	Electric Operations Manager	Electric	
	Police Chief/Director Public Safety	Police	
<b>AA</b>			\$ 65.51 \$ 85.16
			\$ 136,260.80 \$ 177,132.80
	City Administrator/Utilities Manager	City Admin	



## Appendix C: Recommended Electric Salary Schedule

Pay Grade	Title	2025 Salary Range				
		Step A	Step B	Step C	Step D	Step E
1		\$ 29.78	\$ 30.97	\$ 32.21	\$ 33.50	\$ 34.84
		\$ 61,945.27	\$ 64,423.08	\$ 67,000.00	\$ 69,680.00	\$ 72,467.20
	Line Clearance I					
	Line Clearance II					
2		\$ 30.97	\$ 32.21	\$ 33.50	\$ 34.84	\$ 36.23
		\$ 64,423.08	\$ 67,000.00	\$ 69,680.00	\$ 72,467.20	\$ 75,365.89
	Line Clearance Foreman					
3		\$ 35.62	\$ 37.05	\$ 38.53	\$ 40.07	\$ 41.67
		\$ 74,093.93	\$ 77,057.69	\$ 80,140.00	\$ 83,345.60	\$ 86,679.42
	Electric Meter Technician I					
	Electric Meter Technician II					
4		\$ 39.19	\$ 40.75	\$ 42.38	\$ 44.08	
		\$ 81,508.88	\$ 84,769.23	\$ 88,160.00	\$ 91,686.40	
	Apprentice Lineman I					
	Apprentice Lineman II					
	Apprentice Lineman III					
	Apprentice Lineman IV					
5		\$ 45.06	\$ 46.87	\$ 48.74	\$ 50.69	\$ 52.72
		\$ 93,731.51	\$ 97,480.77	\$ 101,380.00	\$ 105,435.20	\$ 109,652.61
	Journeyman Lineman					
6		-	-	-	-	\$ 54.83
						\$ 114,046.40
	Lead Lineman					
7		-	-	-	-	\$ 57.02
						\$ 118,601.60
	Line Crew Foreman					

City of Plymouth  
128 Smith St. - P.O. Box 107  
Plymouth, WI 53073-0107



Telephone: (920) 893-3745  
Facsimile: (920) 893-0183  
Web Site: [plymouthgov.com](http://plymouthgov.com)

---

**DATE:** February 27, 2025  
**TO:** Mayor and Common Council  
**FROM:** Ken Ruggles, Police Chief/Chris Russo, Finance Director  
**RE:** Discussion/Approval of Resolution No. 3 creating the Police Evidence Bank Account

---

**Background:**

The Police Department currently houses money collected from ongoing cases in their evidence vault. Under updated recommended guidance, unless the exact physical bills or coin are needed in an ongoing case, the denomination should be moved into a Police evidence bank account. The account would operate as a stand-alone non-interest-bearing account, separate from other City funds. The City of Plymouth & Police Department would oversee the account and distribute the restricted funds accordingly upon final disposition of the court case. This account would require two signatures of such individuals as determined by the City Administrator/Utilities Manager for all transactions, and be subject to all applicable audit and accounting requirements, ensuring compliance with current financial standards and laws.

**Recommendation:**

Approval of Resolution No. 3 creating the Police Evidence Bank Account.

**Attachments:**

Resolution No. 3 creating the Police Evidence Bank Account



**CITY OF PLYMOUTH, WISCONSIN  
RESOLUTION NO. 3 OF 2025**

**A Resolution Establishing a Police Evidence Bank  
Account for the Handling of Restricted Funds**

**WHEREAS**, pursuant to City of Plymouth Municipal Code Section Sec. 3-1-7 - Public depositories, the Common Council shall designate the public depository or depositories within this state within which city funds shall be deposited; and,

**WHEREAS**, updated recommended guidance indicates that unless the exact physical bills or coins are needed in an ongoing case, the denomination should be moved into a Police evidence bank account; and

**NOW THEREFORE, BE IT RESOLVED THAT**

- The Common Counsel of the City of Plymouth hereby designates Bank First as the public depository for the police evidence bank account, in accordance with Sec. 3-1-7 of the City Code.
- The police department shall transfer money collected from ongoing cases, except for the exact physical bills or coins needed for the case as determined by the Police Chief, into the designated police evidence bank account.
- The police evidence bank account shall be a non-interest-bearing account, separate from other City funds, and shall be overseen by the Police Department and City of Plymouth.
- The police evidence bank account shall require two signatures. of such individuals as determined by the City Administrator/Utilities Manager, for all transactions to ensure proper oversight and security.
- The account shall be subject to all applicable audit and accounting requirements, ensuring compliance with current financial standards and laws.

Adopted: February 27, 2025.

CITY OF PLYMOUTH

By: \_\_\_\_\_  
**Donald O. Pohlman, Mayor**

**CERTIFICATE OF ADOPTION**

I hereby certify that the foregoing Resolution No. 3 of 2025 was duly adopted by the Common Council of the City of Plymouth on the date set forth above.

Dated: \_\_\_\_\_, 2025

\_\_\_\_\_  
**Anna Voigt, Clerk/Treasurer**



---

**DATE:** February 20, 2025

**TO:** Mayor and Common Council

**FROM:** Tim Blakeslee, City Administrator Utilities Manager

**RE:** Amendment of with Plymouth Police Department Employees' Association

---

**Background:** The Police Department Employees' Association has been notified that its existing bargaining representative, the Labor Association of Wisconsin, plans to discontinue representation due to the closure of its practice. The Association has chosen the Wisconsin Professional Police Association as its exclusive bargaining agent.

The attached amendment updates the current agreement between the City of Plymouth and the Plymouth Police Department Employees' Association to reflect that the Association will now be represented by the Wisconsin Professional Police Association.

**Recommendation:** Move to approve Amendment of with Plymouth Police Department Employees' Association

**Attachments:**

1. Amendment



# WISCONSIN PROFESSIONAL POLICE ASSOCIATION

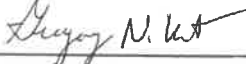
Law Enforcement Employee Relations Division • Supervisory Officers Relations Division • Civilian Employee Relations Division

## CITY OF PLYMOUTH, PLYMOUTH POLICE DEPARTMENT EMPLOYEES' ASSOCIATION AND THE WISCONSIN PROFESSIONAL ASSOCIATION/ LAW ENFORCEMENT EMPLOYEE RELATIONS DIVISION

*The Labor Association of Wisconsin (LAW) has given notice that they wish to discontinue representing members and wind down their business. The members of the Plymouth Police Department Employees' Association bargaining unit (Association) wish to change their exclusive bargaining representative and asks the City of Plymouth (City) to voluntarily recognize changing their exclusive bargaining representative to the Wisconsin Professional Police Association (WPPA).*

*The City of Plymouth, on February 18, 2025 voluntarily recognizes the Wisconsin Professional Police Association - Law Enforcement Employee Relations division as the exclusive bargaining representative for the Plymouth Police Department Employees' Association. The Agreement Between the City of Plymouth and the Plymouth Police Department Employees' Association be and is hereby amended such that any and all references to LAW Inc. shall hereafter refer to WPPA/LEER, particularly both the preamble and recognition clause of the Agreement.*

Signed: \_\_\_\_\_  
City of Plymouth  
\_\_\_\_\_ (printed name)  
\_\_\_\_\_ (title) City

Signed:  \_\_\_\_\_  
Association  
Gregory N. Kost (printed name)  
Resident (title) Association

Dated: \_\_\_\_\_

Dated: 2/18/25