

PLYMOUTH PUBLIC LIBRARY

Policy Title: Bulletin Board and Materials Rack Policy	Original Effective Date: Combined 10/2018 Date of Last Revision:
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**Bulletin Board**

Bulletin boards and material racks are available for use by community organizations for non-commercial and non-profit purposes. The space will be available to groups in the community regardless of the beliefs and affiliations of their individual members. The posting of a notice on the public bulletin board does not imply endorsement by the Plymouth Public Library Board of Trustees, staff, or the City of Plymouth. The Library Director must approve all postings and may prohibit or remove postings which do not meet library standards. Space permitting, staff will post announcements of recreational, cultural, educational and civic events such as concerts, classes, workshops, and fund raising events for non-profit agencies only. Library and Government notices will take priority. Commercial or personal advertising is not accepted. Announcements will remain posted until event advertised has occurred, or, if no date, as space allows.

**Materials Rack**

The Library provides a table and display rack for distribution of free literature, such as flyers, brochures, and similar materials on topics of educational, cultural, social, and recreational interest consistent with library standards. The Service Desks or limited term lobby tables are reserved for distribution of library materials only. Commercial or personal advertising is not accepted. In no case will the Library sell material on behalf of another agency, with the exception of items on sale by the Friends of the Plymouth Public Library. The Library reserves the right to remove materials judged to be inconsistent with library standards. The Library does not endorse and is in no way responsible for the views expressed in the materials posted. Limited space on the material racks generally do not allow for regularly published materials such as newsletters and reports. Materials may be added or withdrawn at the discretion of the Library Director.

The Library is a politically neutral environment. Political petitions may not be left in the Library nor may signatures be sought from either patrons or staff within the building or on its premises.