

PLYMOUTH PUBLIC LIBRARY

Policy Title: Programming and Display Policy	Original Effective Date: 5/1/2023 Date of Last Revision:
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I. Purpose Statement

This policy reflects the Library's philosophy regarding free and open access to information and ideas for all groups and ages. A person's right to attend a program, or view a display, will not be denied or abridged because of origin, age, sex, background, views, sexual orientation, disability, or ability to pay.

II. Programming

Responsibility for programming at the Library or offsite library-sponsored programming rests with the Library Director, under the authority of the Library Board of Trustees. The Library Director utilizes library staff, collections, services, and facilities in developing and delivering programming. Library programming shall not exclude topics, materials, speakers, media, or other resources due to possible controversy. Library staff use the following criteria for selecting topics for programming:

- Community needs, interests, and relevant issues
- Availability of program space and presenters
- Treatment of content for the intended audience
- Presentation quality
- Presenter background/qualifications in content area
- Budget
- Historical or educational significance
- Connection to other community programs, exhibitions, or events
- Relation to Library collections, resources, exhibits, and programs

The fact that programming is sponsored by the Library does not mean the speaker's view or programming content is endorsed by the Library, its staff, the Library Board of Trustees, or the City of Plymouth.

For planning purposes, registration may be required when space is limited. The Library reserves the right to deny attendance to anyone becoming disruptive to audience members or the program facilitator, and to anyone in violation of the Library's Patron Code of Conduct. Program marketing will clearly state if a caregivers' supervision is required for children under a certain age to attend.

Program participants should expect that photographs/video will be taken at events and used on the Library's website and/or social media. Participants may request in writing that their image not be used by the library.

The Library Director, or designee, must approve any sales of products at all library programs.

Programming is not meant to be used to further commercial, religious, partisan purposes, or the solicitation of business.

The Library does not provide names or addresses of people attending library programs. Presenters cannot collect a list of names or addresses of attendees. However, the Library will not prevent

individual members of the audience from willingly giving a speaker or co-sponsor their names after the program.

Due to limited time, space, and resources, the Library cannot be involved as a sponsor for all worthy program ideas. Individuals, community groups, and businesses may rent or use library meeting rooms to sponsor their own activities in accordance with the Library's meeting room policies.

III. Displays

Library staff select display topics based upon the interests and information needs of the community. In curating displays, library staff should present a broad spectrum of opinions and viewpoints. The Library does not avoid displays because of content matter or because of the beliefs or affiliations of those whose work is represented. The Library will not censor or remove a display even though members of the community may disagree with its content. Just as the Plymouth Public Library does not endorse the viewpoints of the works in their collections, selecting materials for a display does not constitute an endorsement by the Library, the City of Plymouth, or the Library Board of Trustees.