



**PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
September 11, 2023**

Meeting was called to order by B. McKnight at 6:29 pm. Present were: S. Britt, M. Kaczkowski, A. Matzdorf, B. McKnight and K. Murray. Absent were: S. Gloede and P. Norlander. Also present: Library Director L. Jochman,

There was no public comment or correspondence.

Motion by S. Britt, second by A. Matzdorf to approve the minutes of the August 7, 2023 meeting. Motion passed unanimously.

Motion by K. Murray, second by M. Kaczkowski to approve the financial report for August 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included an update on the Plymouth Rotary Club Memory Kit grant, an update on patron behavior problems, and an update from the Library Foundation meeting.

Old Business

Director L. Jochman updated the board on the budget for 2024 which included an update with the new HVAC contract and updated staff salaries. Motion by K. Murray to approve the budget for 2024, second by S. Britt. Motion passed unanimously.

Director L. Jochman gave an update on action items the library staff will work on in 2024 for further the library's strategic plan. There was no further discussion.

New Business

With J. Van Norwick's resignation K. Murray moved to elect new officers, second by S. Britt. Motion to nominate K. Murray as president made by M. Kaczowski, second by S. Britt. Motion passed. Motion by S. Britt to nominate B. McKnight as vice president, second by A. Matzdorf. Motion passed.

Motion by S. Britt to enter closed session, second by M. Kaczowski. Motion passed unanimously.

Motion by K. Murray to enter open session, second by S. Britt. Motion passed unanimously.

Motion to approved the revised 2024 staff salaries as presented, second by M. Kaczowski. Motion passed unanimously.

Announcements

There were no announcements.

Motion by S. Britt, second by K. Murray to adjourn. Motion passed. Meeting was adjourned at 7:19 pm.

Submitted by, Leslie Jochman
Library Board Secretary