



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES November 6, 2023

Meeting was called to order by K. Murray at 6:31 pm. Present were: S. Britt, M. Kaczkowski, A. Matzdorf, B. McKnight, S. Gloede, M. Hummitzsch, K. Murray, and P. Norlander. Also present: Library Director L. Jochman

There was no public comment.

Motion by S. Britt, second by P. Norlander to approve the minutes of the October 2, 2023 meeting. Motion passed unanimously.

Motion by B. McKnight, second by M. Hummitzsch to approve the financial report for October 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included an update on a roof leak, news from the Wisconsin Library Association Conference, and an update on a patron trespass.

Old Business

Director L. Jochman updated the Board on a meeting between City Attorney Fieber and members of the Library Foundation. P. Norlander moved to formally request the Library Foundation fund the remainder of the cost of a space needs studies not to exceed \$30,000.00, second by S. Britt. Motion passed unanimously.

Director L. Jochman updated the board on questions they had about the proposal for Crexendo VOIP phone Service. Motion by P. Norlander to approve the contract with the 90-day cancellation clause, second by S. Gloede. Motion passed unanimously.

Director L. Jochman presented the updated Collection Development policy discussed the previous meeting. Motion by S. Britt to approve the revised policy, second by M. Kaczkowski. Motion passed unanimously.

New Business

Director L. Jochman updated the board on end of year spending. Items include more playaways for all ages and getting a head start on the computer replacement plan.

Announcements

There were no announcements.

Motion by S. Gloede, second by B. McKnight to adjourn. Motion passed. Meeting was adjourned at 7:19 pm.

Submitted by, Leslie Jochman
Library Board Secretary