



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
January 8, 2024

Meeting was called to order by K. Murray at 6:31 pm. Present were: S. Britt, S. Gloede, A. Matzdorf, B. McKnight, M. Hummitzsch, and K. Murray. Absent were: P. Norlander and M. Kaczkowski. Also present: Library Director L. Jochman

There was a letter from the Horizon PTO about the Fun Fair Silent Auction.

Motion by M. Hummitzsch, second by S. Britt to approve the minutes of the December 4, 2023 meeting. Motion passed unanimously.

Motion by B. McKnight, second by M. Hummitzsch to approve the financial report for December 2023. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on her monthly report. This included an update on the request for proposals for the space needs analysis, an update on the community read, and an update on the outdoor lockers.

Old Business

Director L. Jochman and President K. Murray updated the Board on the meeting with the ad hoc committee of members from the Library Board and the Library Foundation. The small committee started work on rewriting the Foundation's By-Laws.

Director L. Jochman again presented the changed language in the By-Laws to allow for board members to attend virtually as long as it allows for simultaneous participation. Motion by S. Britt to approve the amended By-Laws, second by M. Hummitzsch. Motion passed unanimously.

New Business

Director L. Jochman reminded the board of the process for submitting the annual report to the Department of Public Instruction. She gave members a copy of last year's report to remind them what it looks like. The report should be ready to be approved at the regular February meeting.

Director L. Jochman requested the board move the March meeting to Monday, March 11 due to a childcare conflict. The board decided to move the date as requested.

Announcements

President K. Murray announced her retirement party from the school district. The Library Board presented her with a retirement card.

Motion by S. Gloede, second by A. Matzdorf to adjourn. Motion passed. Meeting was adjourned at 7:03 pm.

Submitted by, Leslie Jochman
Library Board Secretary