



PLYMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
April 7, 2025

Meeting was called to order by K. Murray at 6:30 pm. Present were: S. Britt, B. McKnight, K. Murray, M. Kaczowski, M. Hummitzsch, S. Gloede and A. Matzdorf. Absent were: P. Norlander. Also present: Library Director L. Jochman

There was no public comment or correspondence.

Motion by S. Gloede, second by B. McKnight to approve the minutes with revisions of the March 3, 2025 meeting. Motion passed unanimously.

Motion by S. Britt, second by S. Gloede to approve the financial report for March 2025 Expenses. The board did discuss the continued rise in Hoopla costs and will discuss more at the next regular meeting. Motion passed unanimously.

Director L. Jochman reviewed some highlighted items on the Director's monthly report. This included some facility concerns including the elevator, the front door and staff sinks. The cuts to the Institute of Museum and Library Services was also discussed. It is unclear how the cuts will trickle down to the library's budget at this time.

#### Unfinished Business

Director L. Jochman updated the board on the first meeting of the ad hoc committee. They will meet next on Thursday, May 1.

#### New Business

The board discussed new furniture upstairs that will bring more seating for those who come to the library by themselves or with one other person. It will also add more spots for teens meeting in groups after school. Motion by S. Gloede to approve the purchase of the furniture from the operating budget as quoted, second by M. Hummitzsch. Motion pass unanimously.

The board discussed purchasing new experience passes including Betty Brinn Children's Museum and Packer's Hall of Fame. Motion by S. Britt to purchase the

new experience passes from the unrestricted donation fund, second by M. Kaczkowski. Motion passed unanimously.

The board discussed revising the unattended child policy to include language that adults not actively using the space to look for materials and are not accompanying a child will be asked to move to the adult area of the library. The policy will be renamed the safe child policy. Motion to approve the revised policy by S. Gloede, second by M. Kaczkowski. Motion passed unanimously.

The board discussed revising the program and display policy to include language that some programs will be limited to certain age groups to ensure they are engaging and appropriate for the targeted age group. Motion to approve the revised policy by M. Hummitzsch, second by B. McKnight. Motion passed unanimously.

#### Announcements

President K. Murray praised the Unity in Diversity program which was very well attended.

Motion by S. Gloede, second by M. Hummitzsch to adjourn. Motion passed. Meeting was adjourned at 7:13 pm.

Submitted by, Leslie Jochman  
Library Board Secretary