

City of Plymouth
Police and Fire Commission Meeting
Tuesday, December 3, 2024 @ 8:30 A.M.
Room 210
Plymouth City Hall, 128 Smith Street, Plymouth, WI 53073

Members Present: President Mark Melcher, Vice President James Flanagan, Secretary Warren Wieser, Garry Rooker, Tim Lemkuil, Police Chief Kenneth Ruggles, Deputy Police Chief Matt Starker, and Fire Chief Ryan Pafford.

President, Mark Melcher, called the meeting to order at 8:29 A.M. in Room 210 @ City Hall, located at 128 Smith Street, Plymouth, Wisconsin.

Police Chief Ruggles introduced Lt. Tracy Thom of Plymouth Police Department. This continues an effort by the police department to introduce Plymouth Police Officers to Plymouth Police and Fire Commission members.

A motion made by James Flanagan and seconded by Warren Wieser to approve the Police and Fire Commission meeting minutes of November 12, 2024. Motion carried.

A motion made by Tim Lemkuil and seconded by Gary Rooker to approve the Police and Fire Commission meeting minutes of November 18, 2024. Motion carried.

Plymouth Police Department report by Police Chief Kenneth Ruggles:

- 1 – Christmas Parade went well, although, some issues with barricades (Department of Public Works) and police department personnel start time will be reviewed.
- 2 – Chief Ruggles informed the commission of two major incidents since our last meeting. The first was arrests due to prostitution. The second was a drug overdose of a 39-year-old person who survived due to Narcan given by person in the home.
- 3 - Plymouth Police Department has concluded all the school safety inspections.
- 4 – Plymouth Police Officer, who has been on medical leave, is expected to return to duty on December 6, 2024. This will bring the department to full staff.

Plymouth Fire Department report by Fire Chief Ryan Pafford:

- 1 – The Fire Department has received a grant to purchase new air packs.
- 2 – City of Sheboygan has purchased all new defibrillators. They are selling the defibrillators they replaced. Their defibrillators have been maintained under an

ongoing maintenance plan and are in excellent shape. Purchasing City Sheboygan defibrillators will save the city \$35,000.00 over purchasing new ones.

- 3 - Chief Pafford reported the Fire Department is still experiencing growing pains with the new RMS systems.
- 4 – Chief Pafford reported three members of the Fire Department are attending an EMS class. Chief Pafford reported additional classes are scheduled for the early part of 2025.
- 5 – Chief Pafford is continuing to review and update job descriptions.

Fire Department Certified One Job Description – review and approval:

This will be an agenda item for the next meeting.

Fire Department Hiring Process Update review:

Chief Pafford reported that they are in the process of sending the medical documents that need to be completed by the four candidates interviewed at our November 18th meeting.

Review and approval of update to Appendix C of the PFC By-Laws:

After review and discussion, one change in punctuation change will be made. Motion by Warren Wieser and seconded by Gary Rooker to approve the new Appendix C with punctuation change. Motion carried.

No further action, motion for adjournment at 9:06 A. M. Motion by Warren Wieser and seconded by Tim Lemkuil. Motion carried.

Submitted on the third day of December 2024.

Warren Wieser--- Secretary